

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL SPECIAL MEETING
MONDAY, JANUARY 8, 2018, 5:30 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President, Pamela Hansen, at 5:33 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Tom Morrow, Mira Stakhiv, Mike Seltzer (arrived at 5:35 PM), Judy Moenck (arrived at 5:45 PM)

Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
James Burton, Hubbell, Roth & Clark
Ed Zmich, Hubbell, Roth & Clark

Hansen commented on the purpose of this Special Meeting; that being the review of the progress of the Road Project and the planning of the next phase. This was a public meeting but it was not being videotaped.

(Seltzer arrived at 5:35 PM)

III. ADOPTION OF AGENDA

Motion by Morrow, seconded by Stakhiv to approve the agenda, as presented.

Ayes: Gallasch, Gordon, Hansen, Morrow, Seltzer, Stakhiv

Nays: None

Absent: Moenck

Motion carried.

IV. ENGINEERING REVIEW OF ROAD PROJECT TO DATE

James Burton, Hubbell Roth & Clark, referred to the packet given to each Council member. The first page was a listing of what would be discussed in this meeting, listing as follows: **Review of Project Costs to Date** (Spreadsheet Review, Change Orders, Projected Final Project Amount); **Phase 1 – Close Out** (Remaining Items, Restoration, Warranty Work); **Phase 1 – Lessons Learned** (Scheduling/Timing/Completion, Traffic Control, Debris Clean Up, Shoulder Restoration, Drainage Improvements); **Phase 2 – Preparation and Changes Implemented** (Meetings with Contractor, Changes To Be Implemented); and **Schedule for January/February through Spring 2019.**

Burton stressed that included in the pertinent topics to be discussed would be a conversation about proceeding with Phase 2 and the Franklin Road Construction. As part of this report was a budget spreadsheet for the project broken down into Engineering Costs and Construction Costs and Total Estimated Final Project Costs, with the Projected Total Expenditure and Projected Budget

Remaining lines in bold and highlighted. Burton continued stating that the good news was that financially the project, including the Franklin Road work, was under budget.

Change Orders No. 1 and No. 2 were detailed. Gordon inquired as to the procedure for Change Orders.

(Moenck arrived at 5:45 PM)

Hansen specifically clarified the process on change orders. Creech pointed out that all Change Orders had been discussed at the committee level. Hansen also asked for more information about the second change order, since this was not to be a drainage project. Discussion ensued.

Seltzer inquired if it was normal or unusual to come in under budget by such a large amount, and to what did Burton attribute this cost savings. Seltzer was also curious about quality control, to which Burton explained the different testing procedures of the asphalt. Moenck added that the quality control of the “application” of the asphalt as opposed to the quality of the actual asphalt itself should be discussed. Gallasch encouraged the saving of money but not at the expense of inadequate roads in the Village and he pointed out some examples. Burton explained that the saving of money was not in an effort to cut corners. The saving of money was a byproduct of the bidding. Answering Moenck’s question, Burton highly supported the choice of Cadillac Asphalt for this project.

Burton explained that as of now Phase 1 had not been accepted nor had Cadillac been paid in the entirety. A percentage had been withheld until HRC was satisfied that this phase was complete. Stakhiv commented that winter would be a deciding factor as to the quality of the work. Burton stressed that to closeout Phase 1 there would be a “walk through” and at some point there would be an approval for Phase 1.

Phase 1 – Lessons Learned and Phase 2 - Preparation and Changes Implemented can be combined, especially if Asphalt Cadillac was the chosen contractor. Discussion ensued relative to the specific areas and subjects. Hansen noted that it sounded as if these items were related to not only expectations, but also communications within the field and with the residents. Staging areas and the determination of locations were discussed.

Burton identified the 2018 scheduling benchmarks for Phase 2, Franklin Road Construction, and the Close Out of the completed Project in Spring 2019. He anticipated the overall approval in late Spring 2019/ early summer with a one year warranty from that point of the entire project.

Gallasch encouraged the inclusion of the Planning Commission, along with the Historic District Commission, and whoever would be doing the design, in the planning and designing of Franklin Road, i.e. sidewalks and lighting in the downtown. According to Burton the schedule for such construction, at the earliest, would be Fall 2018 or even extending into 2019.

Burton assured Moenck that Cadillac was not confident that it had been chosen for Phase 2 because Phase 2 had not been contracted out.

Burton noted that the Franklin Road project would require a little more detailed design than some of the other subdivision streets, because of the inclusion of lighting, sidewalks, and whatever else might be added. Burton added that Cadillac has already agreed to hold the price submitted for the theoretical work on Franklin Road.

In the March meeting, HRC will ask for authorization to execute Part 2 (Phase 2) with Cadillac and an exact dollar amount. Franklin Road construction can be discussed at the same time. Gallasch suggested that PC members be present at this meeting for that discussion. Hansen stated that she had already met with David Goldberg, Chairman of Planning Commission, and talked about such an inclusion and, hopefully, he would be bringing forth the results of its lighting and sidewalk study. She and Creech have spoken about the key dates and key decisions that need to be made, and when they are needed to be made. She, personally, has been looking for design firms which might provide possible RFP's. She noted that there was money in the Planning Commission's budget to buy such services.

Seltzer inquired about how Franklin Road at 12 ½ Mile, the southern border of the Village, would merge with Southfield's project in order to have a seamless look. Burton stated that his firm was Southfield's engineers and would be overseeing Southfield's project also.

Hansen stressed that communication was very important. She supported the idea that HRC keep in touch with the committee of Stakhiv and Gallasch, as well as with Creech and Goldberg and provide updates to Council at its monthly meetings. Gallasch inquired if there would be a Public Meeting on Phase 2. Stakhiv supported that idea and added her suggestions as to what topics should be included in the meeting. It was noted that safety for all workers, including the Field Representative, was also an important issue. Burton stated that there would be a pre-construction meeting with Cadillac and invited all who were interested to attend.

Hansen requested that if any Council Member receives a comment or a complaint from a resident it should be given to Creech and copied and emailed to the other Council Members.

V. PUBLIC COMMENTS

None

V. ADJOURNMENT

Motion by Seltzer, seconded by Gordon to adjourn the meeting.

Ayes: Gallasch, Gordon, Hansen, Moenck, Morrow, Seltzer, Stakhiv

Nays: None

Motion carried.

There being no further business, the meeting adjourned at 6:43 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hanson, President