

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL
SPECIAL MEETING
APRIL 14, 2016, 7:00 PM
AT THE FRANKLIN COMMUNITY CENTER/KREGER HOUSE
FRANKLIN, MICHIGAN**

I. MEETING CALLED TO ORDER

President Kochensparger called the meeting to order at 7:00 PM.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Jim Kochensparger
Absent: Judy Moenck, Tom Morrow, Mike Seltzer
Also Present: Eileen Pulker, Clerk; Jim Creech, Administrator; Lance Vainik, Treasurer

**Motion by Gordon, seconded by Hansen to approve the agenda.
Motion was approved unanimously.**

III. BUDGET AMENDMENTS FY2015-2016

Broughton House Rehabilitation Project:

Creech explained that the budget amendments were necessary for the continuation of the project, and that further examination of the property and how it was originally built, have led to additional costs that in some part will be grant eligible, while other portions are needed improvements that would be conveniently completed while the Village Hall is under construction. Creech reiterated that the Grant payment would be received upon completions of the project, most likely around December 2016, which is in the next budget year, and that the Building Fund monies will be used for much of the office upgrade, because so many of the Village Hall visitors do so to interact with the Building Department.

Motion by Gordon supported by Hansen to approve the expenditure of \$205,000 as follows:

GENERAL FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2015/2016 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2015-2016 General Fund Budget with funds coming from the appropriation of other funds.

Expenditure

101-901-983 Broughton House Rehab Project: Increase expenditure account to a new total of \$210,000 (original \$5,000).

**Ayes: Kochensparger, Gallasch, Hansen, Gordon
Nays: None
Absent: Morrow, Moenck, Seltzer
Motion carried.**

Motion by Gordon supported by Hansen to approve the expenditure of \$10,000 as follows:

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2015/2016 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2015-2016 General Fund Budget with funds coming from the appropriation of other funds.

101-901-983 Broughton House Rehab Project: Increase expenditure account to a new total of \$220,000-(original \$210,000).

Ayes: Kochensparger, Gallasch, Hansen, Gordon

Nays: None

Absent: Morrow, Moenck, Seltzer

Motion carried.

Motion by Gordon supported by Hansen to approve the expenditure of \$2,000 as follows:

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2015/2016 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2015-2016 General Fund Budget with funds coming from the appropriation of other funds.

101-901-982 Broughton House Improvements: Increase expenditure account to a new total of \$22,000 (original \$20,000).

Ayes: Kochensparger, Gallasch, Hansen, Gordon

Nays: None

Absent: Morrow, Moenck, Seltzer

Motion carried.

Discussion ensued regarding the level on reporting that the Village Council might expect as the project progressed, noting that monthly updates would be important for both the Village Council and the Public, to which Creech replied that the Village Council would receive weekly updates in addition to the monthly regular reports.

Further discussion was centered on the procedures and information regarding items to be considered at a Village Council meeting necessary for proper review by the Council, and that queries may be asked of Village staff prior to the meeting, if questions remain about items on the agenda.

When asked to clarify the arrival of the bill from the contractor for \$13,500, Creech explained that he had received a copy of the bill earlier in the week but it had not been a clear copy and as such he had requested a replacement. The better copy of the bill did not arrive until Friday, after the creation of the bills list and delivery of the packet for the meeting (which was delivered on Thursday). Upon receipt he did check with the contractor to see if

the payment could be postponed, to which the reply was no, work would halt without payment.

Gallasch signed the check for \$13,500 payable to Brock and Associates, Inc. noting that there will be value in reviewing accounts and payments as they are made throughout the project.

The upcoming Budget Public Hearing was discussed with it being determined that the date needed to be scheduled.

Motion by Hansen, supported by Gordon to Schedule the Budget Public Hearing for May 9, 2016 at 7:00 PM.

Ayes: Kochensparger, Gallasch, Hansen, Gordon

Nays: None

Absent: Morrow, Moenck, Seltzer

Motion carried.

Motion by Hansen, supported by Gordon to adjourn the meeting.

Ayes: Kochensparger, Gallasch, Hansen, Gordon

Nays: None

Absent: Morrow, Moenck, Seltzer

Motion carried.

There being no further business, the meeting adjourned at 7:50 PM.

Submitted,
Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

James Kochensparger, President