

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL REGULAR MEETING
MONDAY, JANUARY 11, 2016, 7 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Jim Kochensparger, at 7:12 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Jim Kochensparger, Judy Moenck, Tom Morrow, Mike Seltzer

Absent: None

Also Present: Jim Creech, Village Administrator
Chief Dan Roberts, Police Department
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
Ann Christ, Village Attorney
Rana Emmons, C.P.A., PSLZ LLP

III. ADOPTION OF AGENDA

Motion by Hansen, seconded by Seltzer to adopt the Agenda, as presented.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer

Absent: None

Nays: None

Motion carried.

IV. MINUTES

A. Regular Meeting of December 14, 2015

Motion by Seltzer, seconded by Moenck to approve the Regular Council Meeting Minutes for December 14, 2015, as presented.

The procedures for excused absences were discussed; Kochensparger requested that the minutes reflect that Morrow was excused from December's meeting.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Seltzer

Absent: None

Nays: None

Abstain: Morrow

Motion carried.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, informed Council that he was the newly elected President of the Southeast Michigan Chiefs Association, for which Council and audience members congratulated him. Roberts referred to and provided an overview of his submitted monthly/year-end report,

noting that this had been the lightest “crime year” in Franklin in many years. Roberts reviewed the statistics, mentioning that there had been an increase in crime in the Special Assessment District along Telegraph Road during November and December, which was lower than in previous years. He congratulated the officers on their tenacity of conducting over 950 vacation house checks during December. The Department is in the process of interviewing and doing background checks on possible candidates to replace Officer Forton with a decision being made by this coming Tuesday. Roberts updated Council on the progress of the carport, noting that the painting, electrical, and landscaping would be completed in the spring. The issues with the group home on Bloomington Court remains a problem and he continues to stay in contact with Staran, Village Attorney, and they are looking at several options to alleviate the resource drain. In response to questions, Robert provided details of neighbor complaints and other items in his report.

Tony Averbuch, Fire Chief, was not in attendance, but had provided a written report.

Main Street Franklin, Barry Silverstein, Chairman of the Board, referred to the written report submitted by MSF. Silverstein stated that in last year’s annual accreditation review MSF gave Main Street Oakland County a revised format for their report. Because Franklin is a small organization and many of the categories were not relevant, MSF provided an outline of all the major projects and outcomes. Oakland County and National Main Street liked that approach and are consideration it for use with other small communities. There will be a meeting on January 27, 2016 at Oakland County in Pontiac with members of the National Main Street attending. In addition, the work plan will be further discussed at the January meeting and the Promotions Committee will be meeting January 12 to create its general plan. Research is ongoing concerning the merging of Main Street Franklin Fund and Main Street Franklin. Silverstein was asked to provide Council with the MSF annual report on its 2015 Work Plan and Goals and if and how the Board accomplished those goals. Silverstein stated that another newsletter is in progress and should be out soon, adding that several social media accounts are now being utilized by the Executive Director to promote the Village and Main Street Franklin.

Lance Vainik, Treasurer, referred to his submitted monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending. Vainik noted that the expenditures are generally consistent with the FY 2015-16 Budget. Vainik also noted that the bills list included a large entry to Countryside Construction for the Police carport construction. Vainik added that a list provided of account balances is as of January 7, 2016 of those amounts held at Level One Bank. Vainik concluded stating that the Village has sufficient funds to meet its current and anticipated obligations.

VI. SUBMISSION OF CURRENT BILLS

Motion by Seltzer, seconded by Gordon to approve the Bill’s List as submitted.

TOTALS

| | | |
|------------------------|----|-----------|
| General Administration | \$ | 13,552.99 |
| Building | \$ | 6,076.92 |
| Insurance | \$ | 51,269.46 |

| | | |
|----------------------|-----------|-------------------|
| Legal | \$ | 1,380.00 |
| Police | \$ | 44,843.29 |
| Pressure Sewer | \$ | - |
| General Debt Service | \$ | - |
| Major Roads | \$ | 3,248.25 |
| Local Road | \$ | 3,327.25 |
| Rubbish | \$ | 17,854.60 |
| Trust & Agency | \$ | 600.00 |
| Tax Fund | \$ | 6,684.65 |
| Waste Water | \$ | - |
| ALL FUNDS | \$ | 148,837.41 |

Gallasch requested an explanation of the payment to Amy Sullivan and if this was going to be an on-going payment. Creech stated that this recurring bill has been addressed.

- Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Seltzer**
- Absent: None**
- Nays: None**
- Abstain: Morrow**
- Motion carried.**

VII. PUBLIC REQUESTS AND COMMENTS

No comments were made at this time.

VIII. SPECIAL REPORTS

A. President's Report

None

B. Council Report

Gallasch requested that Creech clarify the comments he made to the Eagle reporter in recent article regarding a possible bond proposal for road maintenance. Creech offered to send Council members the email he had sent to the reporter.

C. Administrator Report

Creech brought to the Council's attention to Senate Bill 571 P.A.269 which the governor has signed into law. The bill includes a provision that prohibits public officials from speaking of or tax dollars being used for mass communications pertaining to local ballot questions 60 days before an election.

IX. PUBLIC HEARING

A. Community Development Block Grant (CDBG) Funding for Plan Year 2016.

The following resolution was offered by Gordon and seconded by Moenck:

#2016-01 Resolution to open the Public Hearing on the Community Development Block Grant (CDBG) for Plan Year 2016.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer
Absent: None
Nays: None
Motion carried.

President James Kochensparger opened the Public Hearing at 7:43 PM.

No one from the public responded. No public comments were made.

President Kochensparger closed the Public Hearing at 7:43 PM.

#2016-02 Resolution by Gordon, seconded by Moenck to close the Public Hearing on the Community Development Block Grant (CDBG) for Plan Year 2016.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer
Absent: None
Nays: None
Motion carried.

X. NEW BUSINESS

A. AUDIT REPORT, Fiscal Year July 1, 2014 to June 30, 2015.

Rana Emmons, C.P.A. from PSLZ, LLP presented the Audited Financial Report for the Fiscal Year Ended June 30, 2015. She supplied reports to each Council member and gave extensive and detailed explanations of those highlighted items she deemed important.

Council members had specific questions regarding page 2 of Emmons' letter (dated Dec. 30, 2015, in which there were two (2) accounting issues which she thought Council might want to address and consider: 1. Changing the accounting software package the Village currently uses, and 2. Considering a third-party payroll provider to process the payroll. Emmons outlined her recommendations and her reasoning for Council's possible consideration.

Responding to questions, Emmons listed alternate accounting programs which are specific to municipal governments.

B. Consider Budget Amendments, FY 2016-2017.

#2016-03 Motion by Morrow, seconded by Gordon to approve the amendments to the General Fund Budget, FY 2016-2017, as follows:

GENERAL FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2015/2016 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget

amendment be made to the 2015-2016 General Fund Budget with funds coming from the appropriation of other funds.

Revenue

207-000-539 – Grant Proceeds – Bullet Proof vests: Increase revenue account to a new total of \$2,500 (original \$0).

207-000-659 – Police Drug Forfeiture Funds: Increase revenue account to a new total of \$32,700 (original \$0).

207-000-673 – Police Sale of Fixed Assets: Increase revenue account to a new total of \$9,100 (original \$3,500).

Expenditures

207-301-840 – Police Drug and Related Forfeiture Expenses: Increase expense account to a new total of \$40,000 (original \$0).

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer

Absent: None

Nays: None

Motion carried.

Motion by Morrow, seconded by Seltzer to approve the amendments to the Rubbish Fund Budget, FY 2016-2017, as follows:

RUBBISH FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2015/2016 Rubbish Fund indicates an account where a budget amendment is required. We resolve that the following budget amendment be made to the 2015-2016 Rubbish Fund Budget with funds coming from the appropriation of other funds.

Expenditures

226-528-834 – Hazardous Waste Disposal & info: Increase expense account to a new total of \$14,800 (original \$13,000).

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer

Absent: None

Nays: None

Motion carried.

XI. RESOLUTIONS/ORDINANCES

- A. Consider Proposed Ordinance to Amend Section 1202.02 of Chapter 1220, Planning Commission, of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to Reduce the Number of Planning Commissioners from Nine to Seven, Repeal Conflicting Ordinances and Prescribe a Penalty for Violations (second reading)**

#2016-04 Motion by Moenck, seconded by Gordon approve the Proposed Ordinance to Amend Section 1202.02 of Chapter 1220, Planning Commission, of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to Reduce the Number of Planning Commissioners from Nine to Seven, Repeal Conflicting Ordinances and Prescribe a Penalty for Violations, in the second reading.

Gordon asked Creech to clarify the reasoning of the change. Creech replied that Franklin was the only community in the area that had a nine (9) member Planning Commission, and with the recent resignations of two members, who had moved out of the Village, an opportunity presented itself to make the change.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer
Absent: None
Nays: None
Motion carried.

XII. ADJOURNMENT

Motion by Morrow, seconded by Gallasch to adjourn the meeting.

Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer
Absent: None
Nays: None
Motion carried.

There being no further business, the meeting was adjourned at 8:22 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

James Kochensparger, President