

**PROCEEDINGS OF VILLAGE OF FRANKLIN  
VILLAGE COUNCIL REGULAR MEETING  
MONDAY, JANUARY 12, 2015, 7:00 PM  
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE  
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

**I. CALL TO ORDER**

The meeting was called to order by President Pro Tem, Pam Hansen, at 7:02 PM at the Franklin Village Hall, Franklin, Michigan.

**ROLL CALL**

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Judy Moenck, Tom Morrow, Mike Seltzer, Jim Kochensparger (arrived at 7:58 PM)

Absent: None

Also Present: Jim Creech, Village Administrator  
Chief Dan Roberts, Police Department  
Chief Tony Averbuch, Fire Department  
Eileen Pulker, Village Clerk  
Lance Vainik, Treasurer  
John Staran, Village Attorney  
Amanda Davis, Consultant to Historic District Commission

**II. ADOPTION OF AGENDA**

**Motion by Seltzer, seconded by Moenck to adopt the agenda as presented.**

**Ayes: Gallasch, Gordon, Hansen, Moenck, Morrow, Seltzer**

**Absent: Kochensparger**

**Nays: None**

**Motion carried.**

**III. MINUTES**

**A. Special Meeting, December 15, 2014**

**Motion by Seltzer, seconded by Gallasch to approve the Special Village Council Meeting Minutes for December 15, 2014 as presented.**

**Ayes: Gallasch, Gordon, Hansen, Moenck, Morrow, Seltzer**

**Absent: Kochensparger**

**Nays: None**

**Motion carried.**

**IV. REPORTS OF VILLAGE OFFICERS AND AGENTS**

**Dan Roberts, Police Chief**, referring to his submitted report, mentioned that 2014 was a very good year for the Police Department. He thanked those who attended the Operation Medicine Cabinet press event with Sheriff Bouchard and gave an update on this new program. In terms of employment news: Sgt. Crane was promoted to Lieutenant and second in command in the Department, David Dwyer has retired and there will be a celebration for him this coming Friday.

**A. Consider Resolution for Police Officer, David Dwyer**

**#2015-01 Motion by Morrow supported by Seltzer to approve the resolution as follows, honoring Police Officer David Dwyer:**

**VILLAGE OF FRANKLIN  
COUNTY OF OAKLAND**

**PROCLAMATION  
David Dwyer, Police Officer**

**WHEREAS, David Dwyer, has been employed as a Police Officer for the Village of Franklin since November 6, 1989, hired by then Chief Edward A. Glomb; and**

**WHEREAS, David Dwyer, prior to his service in Franklin, was hired as a Police Officer in the City of Detroit on January 20, 1986; and**

**WHEREAS, David Dwyer graduated from the Detroit Metropolitan Police Academy on January 4, 1986, and also attended Wayne State University; and**

**WHEREAS, David Dwyer, has proven to be an exceptional police officer for the Detroit Police Department and Franklin Police Department, receiving many commendations for outstanding service, too numerous to mention; and**

**WHEREAS, David Dwyer, guided the successful Villages of Franklin and Bingham Farms Mobile Watch programs for over twenty (20) years, was highly regarded by all the members of those organizations for his exceptional ability to communicate important law enforcement intelligence in furtherance of their missions; and**

**WHEREAS, David Dwyer, has chosen to retire on December 5, 2014 after 25 years of outstanding service to the citizens of the Village of Franklin; and**

**WHEREAS, the Villages of Franklin and Bingham Farms have benefitted greatly by Police Officer David Dwyer's service.**

**NOW THEREFORE BE IT RESOLVED, that the Franklin Village Council does hereby publicly recognize, commend and thank Police Officer David Dwyer for his outstanding dedicated service as a Police Officer of the Franklin Police Department and wishes to express its sincere gratitude for the invaluable service Police Officer Dwyer has rendered in keeping the citizens of the Village of Franklin safe.**

**BE IT FURTHER RESOLVED that a copy of this resolution and expression of civic appreciation be presented to David Dwyer on behalf of the undersigned.**

**Ayes: Gallasch, Gordon, Hansen, Moenck, Morrow, Seltzer**

**Absent: Kochensparger**

**Nays: None**

**Motion carried.**

Chief Roberts read the Proclamation into the record. Gallasch commented on Dwyer's outstanding 25 year involvement with Mobile Watch. Bill Dwyer, David's father and Oakland County Commissioner was in attendance.

**Tony Averbuch, Fire Chief,** referred to his written report and added that next month's report will include all of the 2014 statistics, indicating that the number of runs has increased 10% from

2013 which had increased 10% from 2012. He will be sending out a 2015 Fire Safety message to all residents, with fire safety information, statistics, requests, and preparedness items in it. Council members asked specific questions about the increases, as well as their impact on the Fire Department's budget, to which Averbuch replied that the budget provided to the Villages will be sufficient to meet the department's requirements as has always been the case.

**Lance Vainik, Treasurer**, referred to his submitted monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending. The expenditures are generally consistent with the FY 2014-15 Budget. It includes large entries for the Annual Audit paid to Janz and Knight and the building inspection for the Renovation/Restoration Project grant. The list provided of account balances is as of January 7, 2015 and held at Level One Bank. The Village has sufficient funds to meet its current and anticipated obligations.

## V. SUBMISSION OF CURRENT BILLS

**Motion by Seltzer, seconded by Moenck to approve the Bill's List as submitted.**

**Ayes: Gallasch, Gordon, Hansen, Moenck, Seltzer**

**Abstain: Morrow**

**Absent: Kochensparger**

**Nays: None**

**Motion carried.**

### **TOTALS**

General Administration	\$ 23,289.51
Building	\$ 5,927.73
Insurance	\$ 46,745.59
Legal	\$ 1,265.00
Police	\$ 15,601.25
Pressure Sewer	\$ -
General Debt Service	\$ 450.00
Major Roads	\$ 2,579.07
Local Road	\$ 2,579.07
Rubbish	\$ 17,519.94
Trust & Agency	\$ 1,700.00
Tax Fund	\$ 5,628.53
Waste Water	\$ 230.28
<b>ALL FUNDS</b>	<b><u><u>\$123,515.97</u></u></b>

## VI. PUBLIC REQUESTS AND COMMENTS

- **Bill Dwyer, Oakland County Commissioner**, introduced himself and thanked those who voted for him in the recent election. He also expressed how proud he was of his son, David Dwyer, and his family's accomplishments. Gallasch inquired about the lack of attention to 13 Mile Rd., between Inkster and Telegraph, with regard to the numerous and

dangerous potholes. Hansen asked that the Commissioner comment on the issues Oakland County will be facing in the coming year.

## **VII. SPECIAL REPORTS**

### **A. President's Report**

None

### **B. Council Report**

None

### **C. Administrator Report**

Creech summarized the future projects for the Village i.e., bidding out of services and road projects, and a scheduled meeting with newly elected State Representative, Jeremy Moss here at Village Hall on Groundhog Day (02/02/2015).

## **VIII. NEW BUSINESS**

### **A. Consider Demolition Application for the property located at 31145 Woodside.**

**#2015-02 Motion by Morrow, seconded by Seltzer to approve the Demolition Application for the property located at 31145 Woodside.**

Dave Popelier, from Thomas Sebold & Associates, and Michelle Solomon, owner of the property were present. Popelier explained that this is for the demolition of the existing building and the future construction of a new home.

**Ayes: Gallasch, Gordon, Hansen, Moenck, Morrow, Seltzer**

**Absent: Kochensparger**

**Nays: None**

**Motion carried.**

### **B. Consider Audit Report, Fiscal Year July 1, 2013 to June 30, 2014.**

Creech introduced the process of presenting the completed Audit Report to the Council. This Report had been filed with the state before the December 31, 2014 deadline.

Dawn Lengers, Janz and Knight, introduced herself, noted the history the firm has had with the Village, and provided a background on the requirements and format of the audit. She supplied bound reports to each Council member and gave extensive and detailed explanations of each page.

(Kochensparger arrived at 7:58 P.M.)

**#2015-03 Motion by Morrow, seconded by Gallasch to accept and file the Audit Report and Financial Statements, Fiscal Year July 1, 2013 to June 30, 2014, as provided.**

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**

**Absent: None**

**Nays: None**

**Motion carried.**

**C. Consider Community Development Block Grant (CDBG) Distribution for Plan Year 2015.**

**#2015-04 Motion by Moenck, seconded by Seltzer to approve the Community Development Block Grant (CDBG) Distribution for Plan Year 2015 to Birmingham Area Youth Assistance as stated in the following resolution:**

**ACCEPTANCE PY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
APPLICATION**

**Resolution to Approve the PY 2015 Community Development Block Grant (CDBG) Application in the approximate amount of \$5,000 to Birmingham Youth Assistance and to authorize the Village President to sign the Application and submit the documents to Oakland County.**

Gallasch suggested that the Village investigate other recipient possibilities for next year's distribution; ones that might directly benefit the Village.

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**

**Absent: None**

**Nays: None**

**Motion carried.**

**D. Consider Proposed Ballot Language for May 5, 2015 Election.**

Creech summarized his January 8, 2015 Memo to the Council ("Re: May 5, 2015 General Election"). He stressed that Village approved language needs to be to the certifying agency no later than February 10, 2015 to be on the May ballot.

**#2015-05 Motion by Seltzer, seconded by Morrow to approve the Ballot Language for May 5, 2015 Election, as follows:**

**May 5, 2015 General Election**

**RENEWAL OF SPECIAL MILLAGE FOR POLICE SERVICES AND GENERAL FUND**

**Shall the currently authorized special millage rate of 0.3980 mill (\$0.3980 on each \$1,000 of taxable value) on real and personal property in the Village for police services and general fund stabilization (Police services are paid from general fund) be renewed for 5 years, 2016 through 2020? The current millage will expire after the July 2015 tax levy. If voters approve this millage renewal, it will raise approximately \$117,707 in the first year if levied in full.**

\_\_\_\_\_ **YES**

\_\_\_\_\_ **NO**

Morrow expressed his support for the ballot language and the timing of the millage renewal. Discussion ensued about past elections.

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**

**Absent: None**

**Nays: None**

**Motion carried.**

## **X. RESOLUTIONS/ORDINANCES/PROCLAMATIONS**

### **A. Consider Resolution for Certified Local Government Designation.**

Amanda Davis, Consultant to the Historic District Commission (HDC), provided a brief history leading up to this request and its importance to Franklin's future grant requests with the State of Michigan.

### **#2015-06 Motion by Morrow, seconded by Seltzer to approve the Resolution for Certified Local Government Designation.**

Gordon suggested that the wording be such as to distinguish that James Kochensparger is the current Village Council President and any future Village Council President would be the designated lead contact person and contract signatory.

**Motion by Morrow, seconded by Seltzer to approve the amended Resolution to state "Whereas Village Council President (currently James Kochensparger) be named the person serving as the lead contract person, and Whereas Village Council President (currently James Kochensparger) be named as the local government official for all contract signatories..." or whatever language is acceptable to the State of Michigan, as follows:**

### **VILLAGE OF FRANKLIN MICHIGAN CERTIFIED LOCAL GOVERNMENT DESIGNATION**

WHEREAS, the Village has been invited to submit an application for designation as a Certified Local Government (CLG) administered by the Michigan State Historic Preservation Office (SHPO), and

WHEREAS, a local government official needs to be designated for all contract signatories, and

WHEREAS, Village Council President, (currently James Kochensparger), be named as the person serving as the lead contact person, and

WHEREAS, Village Council President, (currently James Kochensparger), be named as the local government official for all contract signatories.

NOW THEREFORE BE IT RESOLVED, that James Kochensparger, Village Council President, is authorized and directed to file an application for Certified Local Government (CLG) status, for the Village of Franklin, and that upon approval of the final application by the Michigan State Housing and Development Authority (MSHDA), the Village President shall be authorized any contract related documents, including grant agreements and amendments, if necessary.

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**  
**Absent: None**  
**Nays: None**  
**Motion carried.**

**B. Consider Resolution to Adopt Records Retention and Disposal Schedules.**

**#2015-07 Motion by Morrow, seconded by Seltzer to approve the Resolution to Adopt Records and Disposal Schedules set forth by the State of Michigan Records Management Service which now includes digital images, as follows:**

**RESOLUTION TO ADOPT RECORDS RETENTION AND DISPOSAL SCHEDULES**

**WHEREAS, the Village of Franklin must provide for the proper retention and disposal of public records to ensure good government and comply with applicable laws: and**

**WHEREAS, the Records Management Service of the State of Michigan has worked with local governments, professional associations, State Departments and the State Administrative Board to update and standardize local government records retention schedules.**

**NOW THEREFORE, BE IT RESOLVED THAT the Village of Franklin adopts as its official records retention and disposal schedules those schedules, as they exist at this time or may be revised in the future, issued by the State of Michigan Records Management Service, or its successor agencies.**

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**  
**Absent: None**  
**Nays: None**  
**Motion carried.**

**XI. ADJOURNMENT**

**Motion by Moenck, seconded by Hansen to adjourn the meeting.**

**Ayes: Gallasch, Gordon, Hansen, Kochensparger, Moenck, Morrow, Seltzer**  
**Absent: None**  
**Nays: None**  
**Motion carried.**

There being no further business, the meeting adjourned at 8:25 PM.

Respectfully submitted,

Gail Beke, Recording Secretary

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Eileen H. Pulker, Clerk

James Kochensparger, President