

VILLAGE OF FRANKLIN
VILLAGE COUNCIL
SPECIAL MEETING
October 14, 2013
6:00 PM
AT THE VILLAGE HALL
32325 FRANKLIN ROAD
FRANKLIN, MICHIGAN

STUDY SESSION – PARLIAMENTARY INFORMATION

President Kochensparger called the Special Village Council meeting to order at 6:00 PM.

Present: Brian Gordon, Pam Hansen, Jim Kochensparger, Judy Moenck, Ed Saenz

Absent: Tom Morrow, Mike Seltzer

Also Present: Eileen Pulker, Clerk; Amy Sullivan, Administrator; Tony Averbuch, Fire Chief; John Staran, Village Attorney (arrived 7:20 PM)

Historic District Commission members present: Gary Roberts, Chairman; Eileen Harryvan, Gayle Timmis, Jill Wilke, Laura Witty.

Planning Commission members present: Connie Ettinger, Chairman; Dean Moenck, Bill Sheppard.

Zoning/Sign Board of Appeals members present: Randy Brakeman, Chairman; Bill Couger, Fred Gallasch, Matthias Meyer.

Also Present: Gail Beke, John Pulker, Amie Saltzman, Randy Sax, Mira Stakhiv.

Eleanor “Coco” Siewert provided an introductory session on Parliamentary Procedures, the basic parts of parliamentary proceedings. Siewert provided everyone with a handout entitled, “Basic Parliamentary Information”, and proceeded to cover the information contained within the document. Among the suggestions made, and examples shared, were the following:

- Motions:
 1. Before a motion has been stated by the chair, it can be withdrawn or modified by the maker.
 2. After it has been stated by the chair, and seconded, it can be withdrawn or modified only by unanimous consent or by a majority vote of the assembly.
 3. Only two (2) amendments to a motion are allowed.
- Rules for Debate:
 1. Members first obtain the floor.
 2. The maker of the motion may speak first
 3. Debate is made to the chair; it is confined to the merits of the motion and not the motives or personalities of other members.
 4. Amendments may be offered to improve the motion. They must be approved by the body, and the motion must still be adopted as amended.
 5. Debate can be closed only by the assembly (2/3 vote) or by the chair if no one seeks the floor for further debate.
- Public comments are often held at the end of the meeting, especially in study sessions.

- Abstention can only occur in the instance of a financial conflict of interest, the reason for which must be stated and contained in the minutes of the meeting.
- Minutes must be voted on.
- Annual Financial Audits are adopted each year.

There being no further business, the meeting adjourned at 7:45 PM.

Respectfully submitted,

James Kochensparger, President

Eileen H. Pulker, Clerk