

**PROCEEDINGS OF THE VILLAGE OF FRANKLIN
VILLAGE COUNCIL ORGANIZATION MEETING
MONDAY, SEPTEMBER 26, 2011, 8:00 P.M.
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN**

I. CALL TO ORDER

President Kochensparger called the meeting to order at 8:00 P.M. at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Lew Eads, Brian Gettel, Jim Kochensparger, Steve Rosenthal, Sherry Sparks
Absent: Mike Seltzer (excused)
Also Present: Amy Sullivan, Administrator; Eileen Pulker, Village Clerk; Tom Morrow, Village Treasurer; John Staran, Village Attorney; Tom Biehl, Village Engineer; Pat Browne, Village Chief of Police

III. ADOPTION OF AGENDA

Motion by Gettel supported by Eads to adopt the Agenda as submitted.

Ayes: Eads, Gettel, Rosenthal, Sparks, Kochensparger

Nays: None

Absent: Seltzer

Motion carried.

IV. UNFINISHED BUSINESS

A. Consider Bid Recommendation for 2011 Joint and Crack Sealing Program

Sullivan explained that the bid had been held over from the last meeting so that she could obtain better explanations from Hubbell, Roth & Clark (HRC) in response to questions posed by Village Council previously.

Tom Biehl, engineer with HRC, explained that the low bid from Michigan Joint Sealing, Inc. included inspection. They also recommended an additional \$6,000 for construction engineering; bringing the total project to \$75,000. He provided Council a brief explanation of the benefits of joint and crack sealing.

Biehl also explained that roads are categorized into "high traffic" and "low traffic" areas; the conditions are rated prioritized from worst to best; the worst would be completed first.

#2011-105 Motion by Rosenthal supported by Eads to award the contract up to \$75,000 for 2011 Joint and Crack Sealing to Michigan Joint Sealing, Inc. Farmington Hills, Michigan. Hubbell Roth & Clark will meet with Administrator Sullivan to review and prioritize a list of those roads needing joint and crack sealing. The amount of work will be approved by the Administrator.

Ayes: Eads, Gettel, Kochensparger, Rosenthal, Sparks

Nays: None

Absent: Seltzer

Motion carried.

V. PUBLIC COMMENTS

Mira Stakhiv, Crestwood Dr., asked if the Council did an "annual" bid process for all the work involving the Village. An explanation was offered by Mr. Biehl.

VI. RATIFY ELECTION RESULTS

Pulker entered into the minutes the results from the September 13, 2011 Village Biennial Elections, as follows:

Total Votes Cast 920

<u>Position/Name</u>	<u># of Votes</u>
President	Vote for One
James Kochensparger 627 (elected)	
Clerk	Vote for One
Judy Moenck	421
Eileen Pulker	459 (elected)
Council Trustee	Vote for Three
Lew Eads	504 (elected)
Michael Seltzer	575 (elected)
Sheryl Sparks	527 (elected)
Library Board Director	Vote for Two
Sarah Krasnick	648 (elected, 6 year term)
VACANCY	
Library Board Director	Vote for One
Pamela Hackert	3 (write in, elected, 4 year term)

2381 Registered Voters, 920 Ballots Cast, 38.64%

#2011-106 Motion by Gettel supported by Eads to accept the Election results as provided.

Ayes: Eads, Gettel, Kochensparger, Rosenthal, Sparks
Nays: None
Absent: Seltzer
Motion carried.

VII. ADOPTION OF COUNCIL RULES OF PROCEDURE

#2011-107 Motion by Gettel supported by Rosenthal to adopt the Council Rules of Procedure/Conduct as presented (dated March 23, 1998).

Ayes: Eads, Gettel, Kochensparger, Rosenthal, Sparks
Nays: None
Absent: Seltzer
Motion carried.

VIII. ELECTION OF PRESIDENT PRO TEMPORE

Kochensparger noted that Eads had volunteered for this position.

#2011-108 Motion by Gettel supported by Rosenthal to elect Lew Eads as President Pro Tempore.

Ayes: Eads, Gettel, Kochensparger, Rosenthal, Sparks
Nays: None
Absent: Seltzer
Motion carried.

IX. BANK RESOLUTIONS

The Clerk presented the issue of the Bank Resolutions. Discussion ensued concerning some of the bank names which need to be corrected as they have been taken over by (merged with) other banks.

#2011-109 Motion by Eads supported by Gettel to approve Comerica Bank (hereinafter referred to as the "Bank") be it hereby designated as a depository of the Village Franklin and authorized to accept for its credit and/or for collection, any and all checks, drafts and other negotiable

instruments when endorsed in it name by rubber stamp or otherwise and, that its treasurer be and as he is authorized to open with the bank such accounts under such captions as may determine to be necessary of desirable and, that any and all funds credited to such accounts with the bank may be paid out or withdrawn upon by the following:

**Thomas Morrow, Treasurer
E. Lewis Eads, Deputy Treasurer
Amy Sullivan, Administrator**

Whose signatures shall be duly certified to the bank and the bank thereby is authorized to honor and pay any and all checks so signed, without inquiry as the circumstances of issue or the disposition of the proceeds thereof and with the transfer of funds from savings to checking accounts, any two signatories among the mentioned individuals; and Eileen Pulker, the Village Clerk shall act for that purpose. Those banks with which the Village of Franklin has accounts are: Comerica Bank, Bank of America (formerly LaSalle Bank), PNC Bank (formerly National City Bank), U.S. Bank.

**Ayes: Eads, Gettel, Kochensparger, Rosenthal, Sparks
Nays: None
Absent: Seltzer
Motion carried.**

X. APPOINTMENTS BY COUNCIL PRESIDENT

- A. Building Official**
- B. Building Inspectors**
 - 1. Building**
 - 2. Electrical**
 - 3. Mechanical & Plumbing**
- C. Building Clerk**
- D. Fire Chief/Inspector**

#2011-110 Motion by Eads supported by Rosenthal to ratify the Village President's appointments of the: Building Official Bill Dinnan; Building Inspector Bill Dinnan; Electrical Inspector Ronald Shelton; Mechanical & Plumbing Inspector Bill Dicks; Building Clerk Kelda London; Fire Chief/Inspector Tony Averbuch.

**Ayes: Eads, Kochensparger, Rosenthal, Sparks
Nays: None
Absent: Seltzer
Motion carried.**

XI. APPOINTMENTS BY COUNCIL

- A. Village Treasurer – Thomas Morrow**
- B. Village Deputy Treasurer – Lew Eads**
- C. Village Attorneys – John D. Staran, Esq. of Hafeli, Staran, Hallahan, & Christ, P.C.**
- D. Village Auditors – Janz & Knight, PLC**
- E. Village Engineers – Tom Biehl, Hubbell, Roth and Clark, Inc.**
- F. Council Liaison to Fire Commission – Lew Eads**
- G. Village Legal Committee – Brian Gettel, Jim Kochensparger, Steve Rosenthal**
- H. Village Finance Committee – Mike Seltzer, Tom Morrow, Jim Kochensparger, Sherry Sparks**
- I. Village Liquor Control Committee – Steve Rosenthal, Sherry Sparks**
- J. Villager Personnel Committee – Steve Rosenthal, Lew Eads, Mike Seltzer, Sherry Sparks (alternate)**
- K. Village Wireless/Telecommunications/Website Committee – Jim Kochensparger, Lew Eads, Mike Seltzer**

- L. Village Administrator Appointed to All Village Commissions and Committees**
- M. Village Representative to the Birmingham Cablecasting Board – Lew Eads**
- N. Village Construction/Fire Board of Appeals – Scott Aldrich, Brian Marx, Mike Brassfield, Mickey Nemer, David Schmerin, David Goldberg, Shadia Martini, with Pete Kelly serving only on the Fire Board**
- O. Village Administrator appointed as Road Administrator**

#2011- 111 Motion by Eads supported by Gettel to accept the appointments as presented by Kochensparger.

It was clarified that the committees are advisory in nature. The Council still makes the final decisions.

Discussion ensued about the Work Session format vs. Committee format. It was decided that, in addition to the Work Sessions, Committee meetings would be called when necessary. Kochensparger stated that it was very important to maintain transparency.

Ayes: Eads, Kochensparger, Rosenthal, Sparks

Nays: None

Absent: Seltzer

Motion carried.

XII. DISCUSSION – Budget Deficit Reduction Estimates

Sullivan began the discussion about the projected deficit for the fiscal year 2011-12 as outlined on the memo she gave the Council. These were the suggestions that came out of discussions from earlier in the year. She asked for any questions.

Kochensparger said that according to Pam Hansen, another \$1000 can be deducted from the Planning Commission budget.

Morrow explained that the recommendations are an extension of the work that started with the Blue Ribbon Panel. Many of these ideas were discussed by that group so as to avoid going for the millage. If these cuts are implemented the Fund Balance would be at 21% which is below the target of 25%. However, time is of the essence. Since the shortfall would have to be made up with monies from the General Fund, he explained that not making a decision is making a decision.

Browne said that he would look into other possibilities for cuts and thereby saving a police officer position and maintaining the current level of service.

Morrow asked that all budget proposals be put forward before the next Council meeting in October so they can be incorporated in the presentation.

There was a discussion about what the impact would be if the Village Office were closed one day a week.

Mira Stakhiv, Crestwood Dr., speaking from an HR standpoint, asked if there was a published policy as to the steps which must be followed for an elimination of a position. She also suggested that the Village use the term "Human Resource" instead of "Personnel".

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Gail Beke

Eileen H. Pulker, Clerk

James Kochensparger, President