

**VILLAGE OF FRANKLIN
PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, MARCH 15, 2017 5:00 PM
FRANKLIN VILLAGE HALL
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN**

I. MEETING CALLED TO ORDER

The regular meeting of the Village of Franklin Planning Commission was called to order by Chairman, Connie Ettinger at the Franklin Village Hall, 32325 Franklin Road, Franklin, MI at 5:00P.M.

II. ROLL CALL

Present: Rajaei Abbass, Calvin Cupidore, Connie Ettinger, David Goldberg, Peter Halick, Dean Moenck

Absent: Bob Wilke

Also Present: Planning Consultant, Sarah Traxler, McKenna & Associates; Village Clerk, Eileen Pulker; Village Administrator, Jim Creech

III. ADOPTION OF THE AGENDA

Ettinger proposed that **IX. Unfinished Business** follow **IV. Adoption of the Minutes**.

Motion by Cupidore, seconded by Abbass to adopt the agenda, as amended.

Ayes: Abbass, Cupidore, Ettinger, Goldberg, Halick, Moenck

Nays: None

Absent: Wilke

Motion carried.

IV. ADOPTION OF MINUTES

A. Regular Meeting of February 15,2017

Moenck corrected a typographical error on page 3, and on page 2, under **VIII. NEW BUSINESS, A. Review Master Plan Priority Survey Results**, 3rd paragraph, last sentence should read, "Moenck pointed out that the total of denial votes from this past November's election were 50 votes more than the approvals, or 51.32%, in comparison to the 2009 vote which was 2/3 to 1/3 for denial."

Motion by Moenck seconded by Goldberg to approve the Minutes for the Regular Meeting of February 15, 2017, as amended.

Ayes: Abbass, Cupidore, Ettinger, Goldberg, Halick, Moenck

Nays: None

Absent: Wilke

Motion carried.

V. UNFINISHED BUSINESS

A. Master Plan Implementation Strategy – draft report

Cupidore suggested that due to the time restraint of this particular meeting the discussions should deal with high level issues as opposed to grammatical content. Moenck inquired if there would

be an extra charge beyond the PC's monthly charge for Traxler to put this particular report together. Traxler responded by reminding the PC that at the last meeting she stated that it would take up to eight (8) hours to put together this document.

Traxler began by giving an overview of the purpose and impetus for the Master Plan Implementation Strategy document, dated March 13, 2017 draft, which she provided to the PC. It was presented in such a way that it could be maintained and referred to over the coming years as a working plan. For each of the Strategy Areas she included "Responsible parties", "Potential Methods", and "Success Indicators". The order of the Master Plan Tasks was dictated by the PC's priority survey.

The listed priorities were: Wireless Reception, Pathways and Sidewalks, Non-residential Parking Improvements, Revitalize Village Center, Retain/Attract Village Center Business, Code Enforcement, Village Center Lighting, Village Center Sign Uniformity, Zoning Summit, and Maintain Village Character.

Creech detailed Council's discussion at its last meeting about the Village's cellular wireless coverage/reception, particularly related to cell towers and Distributed Antenna System (DAS). The subject of "technology" and it being a market-driven economic development question were underlying factors. This issue would remain on the Council agenda as a discussion item. Discussion ensued on this matter and other related and pertinent topics (items), including the PC's direction and determining the collaborative process it would take with Council, as suggested by Council President Hansen at the last PC meeting.

Creech noted there would be an idea-driven "planning" meeting for a three (3) year budget which would include the Council, PC, HDC, MSF, and NEXT. This would be during the first week in April which is a week before the planned Budget workshop, with the Budget hearing in May.

Motion by Abbass, seconded by Goldberg to request special funding from the Village Council for the purpose of hiring a professional to do a study on cell communication issues.

Creech was more specific as to the scheduled timeline. Traxler pointed out that the partnerships with the different entities would be very important and beneficial during the budget process. She also verified that this particular document captured what the PC had in mind in order to move forward. In her opinion the June 2008 Strategy for Revitalization of the Village Center proposal to Village Council was a good reference document.

(Creech left at 5:45PM, road meetings at the church.)

There was a discussion about how to best approach Council for the budget funding.

(Traxler left at 5:55PM.)

Goldberg opined that the cost of each project needed to be researched and determined. It was decided that PC would direct Traxler to work on several of the Commission's priorities: wireless coverage/service, parking, revitalize Village Center, and Sign Uniformity.

Motion by Goldberg, seconded by Ettinger to engage Traxler to further enhance her Draft Master Plan Implementation Strategy to address #1 (Wireless Reception), #3 (Non-Residential Parking Improvements), #4 (Revitalize Village Center), and #8 (Village Center Sign Uniformity) and provide PC with the cost necessary to hire a third party consultant, including herself, to determine how to implement each of these, and the cost associated and provide a generic budget on what it would cost to actually implement the strategy.

Abbass suggested a joint meeting with MSF and HDC to review the MSU Study before the budget request is sent to Council.

There was a discussion about the broad scope of the MSU Study with reference to the Revitalize Village Center. Abbass added that there could be several phases to #4 but definitely should be brought to Council with the joint support of MSF and HDC.

A discussion regarding the MSU Study ensued.

Goldberg, supported by Cupidore, commented that PC should provide the effective leadership needed to move forward and implement the priorities.

Abbass would like to invite MSF and HDC to a joint special PC meeting to engage in a workshop/informational session.

Motion by Moenck, seconded by Abbass to engage Traxler to provide more details on items #1 (Wireless Reception), #3 (Non-Residential Parking Improvements), #4 (Revitalize Village Center), #7 (Village Center Lighting), #8 (Village Center Sign Uniformity) using the MSU Study (lighting, parking, and signs).

Ayes: Abbass, Cupidore, Ettinger, Goldberg, Halick, Moenck

Nays: None

Absent: Wilke

Motion carried.

Motion by Abbass, seconded by Ettinger to call a Special Planning Commission meeting for Wednesday, March 29 at 7:00 PM.

Ayes: Abbass, Cupidore, Ettinger, Goldberg, Halick, Moenck

Nays: None

Absent: Wilke

Motion carried.

MSF and HDC will be notified of a special open PC meeting on Wed., March 29 at 7:00 PM and invited to become an active participant in discussing what and how to present the Master Plan Implementation Strategy to Council.

Ettinger summarized an email she would send Traxler requesting her informational input by the March 29 meeting: Provide PC with the estimated costs necessary to engage a third party to provide necessary data, which could include McKenna, and suggest costs of implementation of each of the following items: cellular service, parking, revitalization of the Village Center, and sign uniformity.

VI. COUNCIL LIAISON REPORT

None

VII. BUDGET AND EXPENSES REPORT

Ettinger stated that the report was for informational purposes.

VIII. PUBLIC COMMENTS

No public comments were made at this time.

IX. NEW BUSINESS

A. Consider Cell Phone Service Approach.

X. UNFINISHED BUSINESS

B. Sign Ordinance Update

XI. GENERAL COMMUNICATION

A. Upcoming Meeting Dates: Next Scheduled Special Meeting, March 29, 2017, at 7:00 PM.

Moenck stated that he would like PC to address the subject of construction fences at a future meeting.

IX. ADJOURNMENT

Motion by Ettinger, seconded by Abbass to adjourn the meeting.

Ayes: Abbass, Cupidore, Ettinger, Goldberg, Halick, Moenck

Nays: None

Absent: Wilke

Motion carried.

There being no further business, the meeting adjourned at 7:02 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk