



SPECIAL USE APPLICATION

INSPECTIONS 248-626-1601

PERMIT NO. 2019- _____

DATE STAMP

32325 Franklin Rd • Franklin MI 48025-1199 • Phone (248) 626-9666 • Fax (248) 626-0538

The undersigned hereby applies for a permit to (describe project)

Current market value of project \$ _____

SUBMIT CHECKLIST WITH APPLICATION

I. LOCATION OF PROJECT		Historic District ? <input type="checkbox"/> yes <input type="checkbox"/> no	Zoning District
Address: _____			
II. PARCEL IDENTIFICATION #			
A. OWNER OR LESSEE			
Name: _____		Telephone No: _____	
Address: _____	City: _____	State: _____	Zip Code: _____
B. ARCHITECT OR ENGINEER			
Name: _____		Telephone No: _____	
Address: _____	City: _____	State: _____	Zip Code: _____
License No: _____		Expiration Date: _____	
C. CONTRACTOR			
Name: _____		Telephone No: _____	
Address: _____	City: _____	State: _____	Zip Code: _____
License No: _____		Expiration Date: _____	
Federal Employer Number or Reason for Exemption: _____			
Worker's Comp Insurance Carrier or Reason for Exemption: _____			
MESC Employer Number or Reason for Exemption: _____			
III. TYPE OF IMPROVEMENT AND PLAN REVIEW			
A. TYPE OF IMPROVEMENT			
<input type="checkbox"/> New Building <input type="checkbox"/> Addition / Remodel <input type="checkbox"/> Demolition <input type="checkbox"/> Property <input type="checkbox"/> Other			
B. REVIEW(s) TO BE PERFORMED			
<input type="checkbox"/> Building / Trades <input type="checkbox"/> Engineering <input type="checkbox"/> Arborist <input type="checkbox"/> Legal <input type="checkbox"/> Other			

VI. APPLICANT INFORMATION:

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name:		Telephone No.	
Address:	City:	State:	ZIP:

Federal ID no. (if applicable)

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Homeowner

Signature of Applicant	Print Name	Application Date
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Checks accepted only as a conditional payment. If not honored by bank, permit is unpaid and subject to penalties.

VII. FOR INTERNAL USE ONLY

	REQUIRED	APP / REJ	DATE	BY
A ~ BUILDING PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
B ~ CULVERT PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
C ~ FENCE PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
D ~ FLOODPLAIN PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
E ~ LANDFILL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
F ~ SOIL EROSION PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
G ~ TREE REMOVAL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
H ~ WETLANDS PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
I ~ HISTORIC DISTRICT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
J ~ ZONING BOARD **	<input type="checkbox"/> Yes <input type="checkbox"/> No			

**** Zoning District** **Required Setback** _____ **Front** _____ / _____ **Side** _____ **Back**
 _____ **Proposed Setback** _____ **Front** _____ / _____ **Side** _____ **Back**

Approved by:

(signature)

VILLAGE OF FRANKLIN BUILDING OFFICIAL

No Rocks or Stone Mailboxes Shall be put in the Right-of-Way

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be closed when no inspections are requested and conducted within 6 months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded or reinstated.

SPECIAL USE CHECKLIST

- ___ Completed Permit Application as provided by the Village of Franklin, including;
 - ___ A full identification and the residence address of the property owner(s) and/or applicant(s), all interested parties and their authorized agent(s).
 - ___ A copy from licensed title insurance company of proof of ownership, and a certificate from all proprietors, title holders and/or their authorized agents that they concur in the application for site plan review.
 - ___ A non-refundable application fee of \$100, and a \$150 special use permit fee.
 - ___ \$5,000 bond for potential street damage
 - ___ Copies of any legal restrictions, covenants and/or agreements with or controlling the parcel(s), including a written approval of any encumbrance holders.

TEMPORARY USE

- ___ Where the use is of a temporary nature, the duration of the proposed use and any conditions for restoration of premises or property in which or upon which such use is to be conducted.

PERMANENT USE

- ___ A complete legal description of existing total property and legal descriptions(s) of the parcel(s) therein, including zoning classification and land use of surrounding areas, prepared by a registered civil engineer or land surveyor.
- ___ A preliminary plot plan and/or diagram of subject property, including a vicinity map showing surrounding properties, streets, freeways, parks, schools, etc. in a form that shall be recordable with the Oakland County Register of Deeds.
- ___ A topographical map of the property platted with not more than two-foot contour intervals and all natural features and buffer zones for those features. Such plan shall show the location, identity and size all trees of 6" caliper at DBH or greater, as well as the current and proposed detailed grading and landscaping concept for the development.
- ___ Scaled architectural drawings illustrating the location of existing and proposed structures, improvements, location of septic, sanitary sewer, well, water lines, public or private easements, lot lines, setbacks, entrances and loading points.
- ___ The location and size of any floodplain and/or wetland found on the site and the methods to be employed to preserve and protect and said natural features, consistent with the provisions of Village of Franklin Ordinance chapter 122 and MDEQ permits where required.
- ___ Such further information as the Village Engineer, Village Planner, Village Attorney or Village Council may require.

The applicant shall be responsible for 100% of all consultant fees incurred by the Village PLUS a 10% administrative fee