



Village of Franklin
 32325 Franklin Road
 Franklin, MI 48025

248-626-9666 Office
 248-626-0538 Fax

CIVIC EVENTS PERMIT

NAME OF EVENT: _____

ORGANIZATION: _____

APPLICANT: _____

CONTACT NAME: _____ PHONE #: _____ Email: _____

DATE(S) OF EVENT _____

TIME OF EVENT _____

DETAILED DESCRIPTION OF EVENT & LOCATION (attach separate sheet if needed):

WHERE WILL PARTICIPANTS PARK? _____

Are You Requiring Any Street Closure? Yes No
 Please Attach a Map Showing Proposed Street Closure

Temporary Sign Needed? Yes No Are You Requiring a Banner Over Franklin Road?

Sign application attached? Yes No Yes No (Banner Policy Attached)

Have You Held This Event Here Before? Yes No Expected Number of Participants _____

Does Your Organization Have any Affiliation with the Village of Franklin? Yes No

If yes, what is the affiliation? _____

Applicant further agrees that the Village may require reimbursement of Village incurred costs associated with Civic Event Permit (e.g. Police overtime, cleanup, damage to public property...etc)

If Banner requested, attach copy of insurance certificate.

In consideration for this permit, the applicant agrees, to the fullest extent permitted by law. To release, indemnify, defend and hold harmless the Village of Franklin, the Franklin- Bingham Fire Department and their elected and appointed officials, boards, councils, commissions, employees, and volunteers from any liabilities, damages, losses, suits, claims, expenses, attorney fees and costs that arise from any injury or property damage relating to use of Village property by the Applicant or Applicant's employees, members, volunteers, contractors, agents, invitees, licensees, guests, attendees or participants. It is further agreed that the Applicant shall supply the Village of Franklin and DTE Energy with a certificate of insurance evidencing commercial general liability insurance, with an insurance carrier licensed and admitted to do business in Michigan, naming the Village, its elected and appointed officials, boards, councils, commissions, employees, volunteers and the property owner of 32654 Franklin and Franklin-Bingham Fire Department if a banner displayed, as additional insured in a form and with coverage and coverage limits acceptable to the Village.

Authorized Signature

Date

Building Dept Police Dept Fire Dept Franklin Church Administrator

Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment	Initials/Comment