

**VILLAGE OF FRANKLIN
REGULAR COUNCIL MEETING
MONDAY, JUNE 8, 2020, 7 PM**

Held remotely via “ZOOM.us”, per the Governor’s Emergency Order #2020-75

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:02 PM at the Franklin Village Hall, Franklin, Michigan via Zoom.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Pam Hansen, Bill Lamott, Ed Saenz, Mike Seltzer, Mira Stakhiv
Absent: None
Also Present: Roger Fraser, Interim Village Administrator
Eileen Pulker, Village Clerk
Doreen Martin, Deputy Village Clerk
John Staran, Village Attorney
Lance Vainik, Village Treasurer
Dan Roberts, Police Chief

Hansen explained the process for the public to access this electronic meeting.

III. ADOPTION OF AGENDA

Motion by Seltzer, seconded by Gallasch to adopt the agenda, as presented.

Roll Call Vote

Seltzer	Aye
Stakhiv	Aye
Lamott	Aye
Gordon	Aye
Saenz	Aye
Hanson	Aye
Gallasch	Aye

Motion carried.

IV. MINUTES

A. Special Meeting, Budget Workshop, May 4, 2020

Motion by Seltzer, seconded by Stakhiv to approve the Special Meeting, Budget Workshop minutes of May 4, 2020, as presented.

Roll Call Vote

Gallasch	Aye
Stakhiv	Aye
Hansen	Aye
Lamott	Aye
Seltzer	Aye

Saenz **Aye**
Gordon **Aye**

Motion carried.

B. Regular Meeting of May 11, 2020

Motion by Seltzer, seconded by Saenz to approve the Regular Meeting minutes of May 11, 2020, as presented.

Gordon expressed his opinion about the transcription of the meeting minutes. He found some derogatory comments by “guest speakers” towards some Council members to be inappropriate for meeting minutes and not in accordance with Roberts Rules of Order which he paraphrased. He did not think that minutes of the official business of the Council was the appropriate place for such remarks. The minutes should reflect a “guest speaker’s” subject(s) and recommendation(s). An actual transcript and especially a video of the meeting would be available elsewhere. He acknowledged there were other avenues (places) to express one’s freedom of speech; online, chat rooms, and on Nextdoor. Gordon suggested that Simon’s and Erlich’s remarks be deleted and replaced with general descriptive remarks about civility and actions amongst the Council members. In addition, Simon had proposed that Council establish a Code of Etiquette. Gordon questioned the truthfulness of the minutes.

Responding to Saenz’s request for a ruling, Staran noted this subject had been discussed periodically in Franklin and what Gordon had stated was accurate. Minutes could merely be the calling to order of a meeting, the attendance, the agenda items, the motions and who made them and seconded them, and who voted for or against the motions. Acknowledging that discussions of agenda items were not required, he stated what was customary in the Village minutes: summary of what had been said, actions taken and why, and votes. The inclusion of meeting minutes was at the discretion of the Council: legally public comments need not to be included other than to say public comments were held.

Hansen noted these minutes were unusually more detailed than in the past and suggested the minute taker summarize the meeting. Stakhiv agreed there should be a summary of what had been said and added that if residents wanted more details they could find a video of this meeting on the Village website which was supplied by the Birmingham Area Cable Board.

Motion by Gordon, seconded by Seltzer to amend the Regular Meeting minutes of May 11, 2020, specifically the Public Comments section of the minutes to include only the names of the speakers, the specific topics, and a recommendation that a Code of Etiquette be made.

Stakhiv added that the minutes should be consistent and the third speaker’s comments should also be a shortened summary.

Gallasch requested the opportunity to approve these minutes following the corrections.

Motion by Gordon, seconded by Seltzer to amend the Regular Meeting minutes of May 11, 2020, specifically the Public Comments section of the minutes to include only the names of the speakers, the specific topics, and the recommendation that a Code of Etiquette be formalized. The amended minutes would be presented at the next meeting for final Council approval.

Roll Call Vote

Gallasch	Nay
Stakhiv	Aye
Hansen	Aye
Lamott	Nay
Seltzer	Aye
Saenz	Aye
Gordon	Aye

Motion carried. (5-2)

V. PUBLIC REQUESTS AND COMMENTS

Hansen explained the two (2) minute response rule.

David Sahli, Meadow Dr., expressed his opinion about equality and how the Village was addressing the subject. He recommended that the Village Council form a task force on “Diversity and Inclusion for the Village of Franklin”.

J.J. Zielinski, owner of Lighthouse Design, located in the Franklin Hotel, asked if this was the appropriate meeting to address a possible replacement sign for his business. He acknowledged that he needed the approval of HDC and Village Council. Lamott and Pulker confirmed this was an HDC and Building Dept. issue. Pulker advised that he needed to attend the next HDC meeting, Wednesday, July 1. Martin advised that a building permit had been issued and the issue went on the agenda of the last HDC meeting; however, it was tabled at the meeting.

VI. REPORTS OF VILLAGE OFFICERS AND AGENTS

Tony Averbuch, Fire Chief, referred to his written report for May 2020. He thanked the Village Administration for supporting the Fire Department’s efforts in applying for future public assistance funding toward the Coronavirus response. EMS runs were diminishing which was a good sign; however, the false alarms were increasing 60-70% from last month. Many of the alarms were connected to dust from home renovations and construction. He cautioned homeowners to take appropriate measures to alleviate such alarms as they impact both the Fire Dept. and the Police Dept.

Gallasch suggested Averbuch give that information to Pulker so she could put it on the Village website. At Hansen’s suggestion, Averbuch stated that according to the Village Ordinance the department’s policy was to charge residents for false alarms. Averbuch also thanked the FCA for providing lunch at the recent outdoor training session about the Coronavirus.

Jason Dickman, acting Interim Executive Director, Main Street Franklin and owner of “Just Guys”, gave a May update, including MSF’s 4 main objectives for 2020, and the top priority of topics: “Reestablish Main Street Franklin and Increase Awareness”, “Community Outreach via Merchant Communications and Social Media”, “Pandemic Impact Management”, “Oakland County Patronicity Crowdfunding Campaign”, and “Grant Acquisition and Fundraising”. He provided an update of those businesses in the Village which have closed, including his own; however, he would continue as the Interim Executive Director of MSF to help the downtown businesses.

Seltzer complimented Dickman on his work for and dedication to the Village. He also wanted to thank those Villagers who supported the Council and the Streetscape plan. The Village now more than ever needed this plan to market the Village. Stakhiv added her compliments for Dickman and voiced her support for the Patronicity Fund for the matching \$4,000 grant.

Dan Roberts, Police Chief, reported the problems of the “unemployment” fraud calls which Villagers have received and they were being investigated. He encouraged residents to contact the police if they had received letters or calls. There had been arrests in the mail and package thefts in Franklin and Bingham Farms and since last week when the last arrest was, there have not been any thefts. The sign study from HRC was received last month. With the help of Martin and Johnson, new signs and posts have been ordered. Using forfeiture funds, the department would be making much needed major purchases of firearms and in-car audio and video replacements. Those costs will come to the Council next month. Answering Gallasch’s question about body cameras, the Chief replied that Franklin does not use body cameras and stated the reasons why. This was a complex issue, including the lack of direction from Lansing about legislation and how to operate a camera system.

Gordon questioned Roberts if he had anything to say about the police issues which have been in the news. Roberts said that last Friday there had been a peaceful protest downtown in front of the Post Office for about an hour or two. No police action was involved. He had some comments about the tragic death of George Floyd in Minneapolis and the inappropriate actions of the police officers involved. The incident has been discussed in department meetings. He specifically highlighted the hiring and training processes Franklin officers go through.

David Goldberg, Planning Commission Chairman, stated the Commission had its first “Zoom” meeting on May 20, 2020 and addressed items which Council had referred to it. Referring to agenda item X. E. regarding solar panels, he updated Council on the PC discussions about the different ways to address this matter. A Public Hearing has been scheduled for its next meeting, after which PC would be making its recommendation as to how solar panels should be regulated. One issue to be discussed at the next meeting would be the need for a Special Land Use Permit. The other options would be to make them go through a site plan review and approval or have the Building Administrator handle it administratively. Planning had a discussion about Airbnb’s. This would be on-going, keeping in mind recent state legislation. The Franklin Cemetery Proposal was the last item and he briefed Council on what Planning was proposing. However, he questioned the correct procedure PC should take with this item. Gallasch and Hansen agreed that Council should be able to walk the proposed staked area.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for a total of \$170,536.16. Vainik stated that the expenditures are generally consistent with the FY2019-2020 Budget. The Bills List for this month included a large entry of \$18,416.00 to Nowak & Fraus Engineers for engineering services. Vainik concluded by stating that the Village has sufficient funds to meet its current and anticipated obligations. The list of account balances in your packets was as of June 4, 2020 held at Level One Bank. A Balance Sheet was also provided from the interest bearing CD's held at Multi-Bank Securities.

Gallasch questioned if Vainik had a MERS balance to support the healthcare benefits. Vainik gets quarterly updates and would send everyone the latest copy.

Stakhiv questioned the higher bill from GFL. Pulker stated that last fall there had been an additional yard waste pick up which the Village had been charged for and the bill was just received. Her next question referred to Michigan Municipal Workers Compensation Insurance which Pulker would check.

Fraser would get back to Gallasch concerning his question about the amount sent to MERS. Fraser would do more research on it and have a recommendation. Stakhiv mentioned that at the last audit presentation it had been suggested that a sub-committee be formed to thoroughly vet out the MERS contributions. Fraser stated he had received the annual actuarial evaluation for the retirement system to which Stakhiv was referring. A copy would be sent to each Council member.

VII. SUBMISSION OF CURRENT BILLS

Category	sub totals
General	\$ 39,111.48
Maj Streets	\$ 3,484.51
Local Streets	\$ 5,052.52
Police	\$ 52,625.67
Garbage and Rubbish	\$ 19,098.22
Building Dept	\$ 16,247.20
Street Project	\$ 19,849.46
Road Millage Pressure Sewer	
Tax Collection	\$ 12,940.05
Waste Water	\$ 2,127.05
totals	\$ 170,536.16

Motion by Seltzer, seconded by Stakhiv to approve the Bill's List, as submitted.

Roll Call Vote

Gallasch **Aye**

Stakhiv **Aye**
Hansen **Aye**
Lamott **Aye**
Seltzer **Aye**
Saenz **Aye**
Gordon **Aye**

Motion carried.

VIII.SPECIAL REPORTS

A. President's Report

Hansen reminded residents to complete the U.S. Census which could be done online. Pulker has been part of an Oakland County committee urging people to do so. The Census was very important to the Village regarding the distribution of government funds. There is an election on August 4, 2020 with several issues on the ballot which Villagers would need to consider; one being to amend the Village Charter to enable the Village Clerk to be a position appointed by the Village Council, not elected by the residents. Voter information about this item would be put on the website.

Regarding the re-opening of Franklin businesses, Hansen praised Dickman's successful efforts in finding avenues to funnel Federal and State monies to the businesses. One campaign was the Patronicity project, the purpose of which she described. She encouraged Villagers to donate as Oakland County Main Street would match the Villagers' contributions up to \$4,000.00. The downtown has six (6) vacated businesses due to the COVID-19. Pulker would have this information on the weekly newsletter.

Hansen had updates on the Streetscape project. The Council would be discussing and awarding a contract for the construction to one of the four (4) bidders. Anticipated construction would begin in July with a completion date in early fall (October). Nowak & Fraus did an analysis on the companies which bid on the job and gave the committee (Fraser, Nowak & Fraus and she) its recommendation. There were still some items under discussion: landscaping, lights, and bollards. A lot of communicating with the FCA, Main Street Franklin, Library and other organizations was still to be done which was important and necessary. More information would be coming out.

The last item which she discussed had been brought up by a resident earlier in the meeting concerning diversity and inclusion in the Village. She recounted some personal experiences. She would like Council to discuss these subjects and issues as they relate to Franklin. It was her desire to have several Council members and community members form a committee to explore and discuss these appropriate topics. The committee would then come back to Council with a resolution to be formally adopted by the Council. Seltzer, Gallasch, and Stakhiv volunteered to be part of that committee. It was her desire to include other community members on the committee.

B. Council Report

Stakhiv had five (5) items which she would like to discuss: #1. An update on where the Village stood regarding Irving Rd.? #2. An update on the nine (9) roads from Phase 1 which needed to be worked on. #3. She noticed the Village green and other Village property appeared neglected. #4. Originally she had not received all five (5) bids for the Streetscape; however, she was now up-to-date. #5. She felt the proposed bollards were not appropriate for the Village, as they did not say “Franklin”. She would rather see more overhead lights than “runway” lights going down the main street. She has spoken with Villagers and professionals who agree with her opinion and, therefore, requested they be looked at again before any final decision was made.

Fraser responded that he was not familiar with the list of the nine (9) roads from Phase 1, but would get it done. Regarding #1 – Irving Rd., he had received a letter from HRC in early March describing their suggestive improvements to the drainage issues. HRC had proposed two (2) possible solutions and had given him costs for each. Stakhiv stated that in the fall Council had decided on Plan B and wondered when the project would be finished. Fraser needed to find the documentation stating the action Council took in the fall and compare it with the information he had received in March. Stakhiv requested a follow-up.

In light of recent events in the country and in the world, Saenz opined that he condemns racism and violence and supports quality and respect for all people.

C. Administrator Report

Fraser reported that regarding the FEMA training session which Averbuch referred to in his report, he would be participating in the session on how to activate an application for the Village’s refund, using money that was available through FEMA for the pandemic issues and expenses attributed to that. This morning he had a meeting with Kim Etheridge, Project Manager, with EGLE (Environment, Great Lakes & Energy) who provided an update of the plans for some field work. There would be an update and verification of the results from some of the tests of the downtown area. Before the end of this month the Village would receive the best and current data. Oakland County Health Department, Regional Director from the Human Services Department, and others were included in the meeting. Additional services would be provided for the “cleanup” work of the plumes.

Lamott inquired about the involvement of AKT and Fraser said they would be apprised of what was happening.

D. Clerk Report

Pulker referred to her June 2, 2020 memo: “Lifting the ability to meet remotely for Village meetings” which the Council members received in their packets. Steve Rota from Bloomfield Community Television was consulted about the different possibilities for a meeting format. It was hoped that it could be an in-person meeting held at the church in the big meeting hall as opposed to a combination of a Zoom meeting with an in-person meeting. As of yet there has been no contact with the church.

According to Staran the Governor’s order to allow meeting virtually expires June 30, 2020.

Council members were in support of holding next month's meeting in the church, observing social distancing.

IX. PUBLIC HEARING

A. Proposed Budget, Fiscal Year 2020-2021, beginning July 1, 2020.

Hansen opened up the Public Hearing.

Angelina Sulaka, Meadow Dr., inquired as to how much money the Council was allotting to the defense of the lawsuit that had been filed against the Village? How much did Council predict the total cost for litigation, defense, and discovery?

Staran would not discuss pending litigation publicly. However, a lawsuit has been filed and the Village has filed its answer. The case was pending and no rulings have been made. It was too early and too much out of the Village's control to know what the cost would be. He was hoping the judge would rule this summer. At this time there was no firm budget.

Hansen closed the Public Hearing.

X. NEW BUSINESS

A. Consider Adoption of the Proposed Budget, Fiscal Year 2020-2021, beginning July 1, 2020.

#2020-39 Motion by Gordon, seconded by Seltzer to approve the Annual Budget, by the Resolution that follows, for Fiscal Year July 1, 2020 to June 30, 2021.

RESOLUTION

A resolution to establish a general appropriations act for the Village of Franklin; to define the power and duties of the Village of Franklin officers in relation to the administration of the budget; and to provide reminders for refusal or neglect to comply with the requirements of this resolutions

The Village Council of the Village of Franklin resolves:

Section 1: Title

This resolution shall be known as the Franklin Village General Appropriation Act.

Section 2: Chief Administrative Officer

The Village Administrator shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 31, 2020, and a public hearing on the proposed budget was held on June 8, 2020.

Section 5: Estimated Revenues, Expenditures and Fund Balances

(As listed on attached pages)

- A. General Fund
- B. Police Fund
- C. Building Department Fund
- D. Major Streets Fund
- E. Local Streets Fund
- F. Rubbish Fund
- G. General Debt Service Fund
- H. Pressure Sewer Fund
- I. Waste Water Fund
- J. Fire Fund
- K. Library Fund

Section 6: Millage Levy

The Village of Franklin shall cause to be levied and collected the general property tax on all real and personal property within the Village upon the current tax roll an estimated amount equal to 8.40 mills as authorized under state law and approved by the electorate.

Section 7: Adoption Budget by Reference

The general fund budget of the Village of Franklin is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 8: Adoption of Budget by Cost Center

The Village Council of the Village of Franklin adopts the 2020/2021 fiscal year general budget by cost center. Village officials responsible for the expenditures authorized in the budget may expend village funds up to but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior Council approval by budget amendment.

Section 9: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Section 10: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers (or line items) without prior Council approval, if the amount to be transferred does not exceed \$10,000. The Council shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior Council approval.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the Council at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. A summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);

- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c. a detailed list of:
 - i. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. For each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978) and the Village of Franklin personnel manual.

Section 15: Council Adoption

Roll Call Vote:

Gordon Aye
Hansen Aye
Lamott Aye
Saenz Aye
Seltzer Aye
Stakhiv Aye
Gallasch Aye

Motion carried.

Stakhiv commented that she thought Council should pay close attention to the finance layouts for the different segments of the Streetscape project. She requested that Fraser provide a monthly report, organized in a manner that the finances could be tracked according to which project and

which contractor was involved. Stakhiv wanted to keep to the budget. As Gallasch had previously requested, Fraser will do some research starting at the beginning of this project in 2017 to find the beginning figures for the project. Now that contracts had been awarded he would expect monthly reports from those contractors showing the money spent for the various categories. Fraser would then prepare and provide a monthly report for Council. He assured Council that in his career he has managed such record keeping for multi-million dollar projects and none had gone over budget.

B. Consider Proposed Police Dispatching Services Agreement with Township of Bloomfield.

#2020-40 Motion by Seltzer, seconded by Stakhiv to approve the Proposed Police Dispatching Services Agreement with Township of Bloomfield.

Roberts, referred to his memo, "Proposal Bloomfield Township Police Dispatch, dated 6/2/2020" with the pros and cons of it and explained that this revised agreement lowered dispatch costs and provided other services to the Franklin Police Department. This was an improvement over the current Farmington Hills agreement. Staran has reviewed the agreement and spoken with the Township attorney. Roberts added that the Village was better aligned with the Township from cultural and demographic standpoints, among them being the similar crime problems in the Village and those in the Township most certainly along Telegraph Road. He listed several other specific areas which were similar between the Village and Township.

Roll Call Vote

Gallasch	Aye
Stakhiv	Aye
Hansen	Aye
Lamott	Nay
Seltzer	Aye
Saenz	Aye
Gordon	Aye

Motion carried.

C. Consider Civic Event Permit Application for the Franklin Community Association (FCA) Farmers Market, from June to October 2020.

#2020-41 Motion by Seltzer, seconded by Stakhiv and Saenz to approve the Civic Event Permit Application for the Franklin Community Association (FCA) Farmers Market, from June to October, 2020.

Stakhiv complimented the FCA on outlining the mask requirement, social distancing, etc. on the back of the proposed postcard. It was time for the Village to resume some sort of normalcy. Hansen had questions about the enforcement of the rules.

Responding to Gallasch’s question about the difference in times on the application and those on the proposed postcard, Beke, President of FCA, explained that the extra hours were for the “put up” and the “tear down” of the market.

Roll Call Vote

Gallasch **Aye**
Stakhiv **Aye**
Hansen **Aye**
Lamott **Aye**
Seltzer **Aye**
Saenz **Aye**
Gordon **Aye**

Motion carried.

D. Consider Streetscape/Road Bids.

Hansen acknowledged and apologized that some of the Council had not received details of the bids until late this afternoon.

Fraser stated that Steven Sutton from Nowak & Fraus, had put together an analysis of the three (3) lowest bids for the project. According to Sutton’s letter to Fraser, dated June 4, 2020, Asphalt Specialist, Inc. (ASI) was recommended for the project. Fraser had been in contact with ASI discussing the company’s expertise and capabilities.

Seltzer supported ASI and expressed his reasons.

#2020-42 Motion by Gordon, seconded by Seltzer to approve the Resolution to Approve Award of Bid for the Franklin Road Streetscape Project – 13 Mile to 14 Mile to Asphalt Specialists, Inc. (ASI), as follows:

RESOLUTION TO APPROVE AWARD OF BID FOR THE FRANKLIN ROAD STREETSCAPE PROJECT – 13 MILE TO 14 MILE

WHEREAS, at the regularly scheduled meeting of March 9, 2020, the Franklin Village Council approved the downtown streetscape engineering and design plans as submitted by Nowak and Fraus (NF)Engineers and Land Design Studio, and

WHEREAS, the engineers and designers worked with a temporary design committee of the Village Council to resolve the few remaining elements of the downtown plan, and

WHEREAS, the Council was advised in March the estimated cost for the completion of the streetscape project was \$1,764,318 and the projected cost for the remaining resurfacing of Franklin Road was \$436,000 for an estimated combined total of \$2,200,318, and

WHEREAS, following appropriate advertising for construction bids, four construction bids were received for the streetscape and road resurfacing, and

WHEREAS, NSF reviewed the bid submittals and bidder qualifications, sub-contractor teams and existing workloads and other inquiries important to the successful completion of the project, and

WHEREAS, it was determined the low bid for the project was provided by Asphalt Specialists, Inc. (ASI); they submitted all required bid forms, addressed the addenda and provided a responsive bid, and

WHEREAS, ASI intends to serve as the general contractor who would self-perform many segments of the work excepting tree removals, concrete and lighting installations, and

WHEREAS, ASI is a well-established contractor team with a list of completed projects for various municipal and private clients of various scales. One of the ASI founders and owners is a Franklin resident who has met with and provided our office with a good understanding of both the project and the Village expectation for a high quality project, and

WHEREAS, Novak and Fraus finds that, “Based on our knowledge of the project requirements, review of the overall qualifications of the contractor team, we believe they are both responsive [and] responsible and meet the Contractual requirements for award.”, and

WHEREAS, they further recommend that ASI be awarded the full base work in the amount of \$2,294,539.50 and that the Village allocate a project contingency to \$229,453 for potential unknowns or requested scope changes, and

WHEREAS, sufficient funds remain available in the 2017-2018 Road Rehabilitation Program and the Act 51 Major and Local street project funds for completion of the Downtown Streetscape project and Franklin Road resurfacing from Scenic to 14 Mile Road.

NOW THEREFORE, the Village Council of the Village of Franklin resolves:

1. To award Asphalt Specialties, Inc. (ASI) the full basic work of the Downtown Streetscape project and the resurfacing of Franklin Road from Scenic to 14 Mile Road in the amount of \$2,294,539.50; and
2. To establish a contingency fund for the streetscape and resurfacing project and appropriate there to the amount of \$229,454, to be administered by the Village Administrator, and Trustees Gallasch and Gordon.
3. The Village Administrator will provide reports to the Village Council of any expenditures from this contingency fund and of significant progress on the Streetscape project.

Hansen provided some background information on the bid process which had moved smoothly and fast. She identified Steve Sutton’s role in this process and agreed with Fraser’s opening comments. Sutton also mentioned that Nowak & Fraus had worked with ASI many times and has a good working relationship with the company. For the benefit of the Council members and at Hansen’s request, Sutton explained how the various sub-contractors would work together. Stakhiv requested that a sub-committee for this project be formed, similar to the one that was organized for the road project. Hansen proposed that Gallasch and Gordon be that “Team” to work with Fraser on unexpected expenditures which might be needed from the project fund. She and Fraser would be attending bi-weekly construction status meetings.

Responding to Saenz’s suggestion that on page 2, the #2 of the Resolution be deleted, Fraser explained its purpose of inclusion and the roles that Gallasch and Gordon would serve as advisors on that contingency fund. A decision would be made together and the Council would be advised of such a decision. Fraser suggested adding the words, “...working with Council members Gallasch and Gordon.” at the end of the #2. Saenz agreed with the addition.

Lamott was concerned about the financing of the project and asked Fraser for further explanation and confirmation of the origin of the monies involved in this project. There was a discussion about Act 51 money and where it could be used.

Responding to Saenz's inquiry about how the sub-committee would operate, Hansen was anticipating that its purpose was to be an advisory team and support for Fraser.

Roll Call Vote

Gallasch	Aye
Stakhiv	Aye
Hansen	Aye
Lamott	Aye
Seltzer	Aye
Saenz	Aye
Gordon	Aye

Motion carried.

Sutton advised that if there were questions about using the contingency, Nowak & Fraus would provide recommendations.

Stakhiv voiced her concern for the downtown businesses which have been closed for the last three (3) months. In the next weeks when they open up they will have to contend with road construction which might block access to those businesses. Sutton explained the proposed traffic control plans along Franklin Road and requirements that the contractors keep business and resident drives open at all times.

E. Consider Application for Solar Panel Installation at 26380 Willowgreen, referral to Planning Commission.

Hansen explained that a Public Hearing had been planned by the Planning Commission. Her concern was that by the time the Planning Commission referred its recommendation to the Council it might be July. Responding to Hansen's inquiry, Staran stated that according to the Ordinance the Planning Commission makes a recommendation and then refers it to Council which would either approve the application or deny the application.

#2020-43 Motion by Gordon, seconded by Stakhiv to refer the Application for Solar Panel Installation at 26380 Willowgreen to the Planning Commission.

Gallasch suggested Council should hold a Special Zoom meeting, following the Planning Commission's review, to address this matter.

Roll Call Vote

Gallasch	Aye
Stakhiv	Aye
Hansen	Aye

Lamott **Aye**
Seltzer **Aye**
Saenz **Aye**
Gordon **Aye**

Motion carried.

F. Discussion – Goals for Fiscal Year 2020-2021.

Hansen led this conversation. With a new Administrator who wanted to familiarize himself with the Village, he was interested in the Council’s priorities. Each Council member listed his/her issues:

Stakhiv – update the technology in the office, having an in depth discussion on MERS funding, making a 1-3 yr. Finance Plan, maintenance of the pathways on Village-owned properties, having a better system of walkability throughout the Village, and continuing discussions of possible sidewalks along 13 Mile Rd.

Seltzer – have a Village vote on water in the Village.

Gallasch – would expand on Seltzer’s comment in that he would like to see a full analysis of what it would take and the cost to provide water to all residents, give residents the option to keep either their individual wells or hook up to a water system, similar to that of the septic system vs. the sewer system issue. He felt it important that the entire community be considered not just part of it. Council needed to work together better which might mean there would be more sub-committees to do research and bring the facts to Council.

Saenz – agreed that options for water should be explored, Council working together better through sub-committees or working sessions or other ways.

Gordon – additional connectivity through the Village and along 13 Mile Rd.

Hansen – 13 Mile Road, parking on the Village, was in favor of 2-year budgets.

XI. ADJOURNMENT

Motion by Gordon, seconded by Seltzer to adjourn the meeting.

There being no further business, the meeting was adjourned at 9:47 PM.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President