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March 24, 2020

To the Residents of Franklin Village:

SUBJECT: Coronavirus (COVID-19) Operating Impacts

Given the enormity of the impacts of this mind boggling disease and the emergency directives of Governor Whitmer, the following changes have been made in the delivery of certain services that are considered non-essential to protecting the health and welfare of our residents.

- Effective immediately, most staff assigned to the Village Office will be working from home and available to report to the Office if and when needed.
- All building inspections and permitting are suspended until at least April 13.
- Most routine services normally obtained at the Village Office are suspended. Tax and other payments can be placed in the drop box on the right side of the Village Office door.
- As needed, critical public works services such as snow removal will be maintained while routine maintenance will be delayed.
- Emergency services will be maintained, although first responders will be taking appropriate steps to assure their risk of exposure to the virus is minimized.
- The Village Administrator will be in the Village Office most days to deal with special issues that may arise. If you need assistance, please call ahead to assure someone will be in the Office.

Please be thoughtful about protecting yourselves and others from unnecessary risk during this critical and difficult time.

Sincerely,

Pam Hansen
Village President
Franklin Village Council