

**VILLAGE OF FRANKLIN
REGULAR VILLAGE COUNCIL MEETING
MONDAY, NOVEMBER 12, 2018, 7 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:00 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Pam Hansen, Judy Moenck, Ed Saenz, Mike Seltzer, Mira Stakhiv
Absent: Brian Gordon (excused)
Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
Chief Dan Roberts, Police Department
Chief Tony Averbuch, Fire Department
Dan Christ, Village Attorney
Kim Ethridge, Project Manager, MDEQ
David Goldberg, Chairman, Planning Commission

III. ADOPTION OF AGENDA

Hansen proposed switching the order of **VIII. SPECIAL REPORTS**, D. David Goldberg, Planning Commission Chairman and E. Kimberly Ethridge, Michigan Department of Environmental Quality (MDEQ).

Motion by Seltzer, seconded by Moenck to adopt the agenda, as amended.

Ayes: Gallasch, Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried.

IV. MINUTES

A. Regular Meeting of October 8, 2018

Motion by Seltzer, seconded by Moenck to approve the Regular Meeting Minutes of October 8, 2018, as presented.

Moenck had a correction on page 6, last paragraph, third sentence; strike the phrase, "~~which had Creech explained~~".

On the bottom of page 8 in the last sentence of the Motion, Stakhiv corrected the amount of the Village Administrator's salary to read, "\$82.754 per year..." On page 9, she found two (2) typographical errors in the third (3rd) paragraph: in the middle of the fourth (4th) sentence the sentence should read, "... should be applied to the Administrator." and in the middle of the seventh (7th) line, the sentence should read, "The Fridays he does take off are for..." On the bottom of page 10 she did not make the Motion to recommend appointment of the members of the

Downtown Franklin Streetscape Design Team (DFSDT). However, she confirmed that she had made the second Motion as stated on page 11. After a discussion, it was decided to strike the first Motion on page 10.

Motion by Seltzer, seconded by Moenck to approve the Regular Meeting Minutes of October 8, 2018, as amended.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, referred to his monthly written report, highlighted that Halloween was very quiet and overall crime was very low; most of the incidents related to traffic matters. He mentioned one issue that both the Police and the Fire Departments were experiencing involving an elderly resident who has no support system and was constantly setting off their alarm. He knew that in the past the Village has gone after some cost recovery fees on behalf of the Fire Department and suggested the same be done for the Police Department. The Department has tried to help by contacting relatives who live out of state and local agencies, but the resident refused all offers of help. Most of the responses were not medically related. Because of the construction on Telegraph there has been a huge increase in traffic accidents and multiple calls about the increased traffic through Franklin and Bingham Farms. Chief Roberts also noted that from his perspective, the contract negotiations went very well.

Tony Averbuch, Fire Chief, updated the Council on his 2 weeks in Panama City, Florida helping the area with its medical recovery from Hurricane Michael. He referred to his written report pointing out the numerous false alarms, the majority of which involved contractors. Averbuch educated the Council and the public of how to safe guard against dust build-up created by construction within the home which was the main cause for those false alarms. Pulker will place a notice about this issue in her weekly email blast.

Elina Costello, Main Street Franklin Chairman, reported that the Halloween event, Franklin Stein Frenzy, was very successful. Holly Kaiser, owner of Madeline's French Patisserie, received a Façade Grant (Placemaking Grant). Hopefully, the shop will be open for the Holidays. The next event will be a celebration of Benjamin Franklin's birthday in January. It will be the second annual pop-up fundraiser, Healthy, Wealthy, and Wise Dinner. Date and more details will be forthcoming.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for a total of \$458,814.75. Vainik stated that the expenditures are generally consistent with the FY 2018-19 Budget. The Bills List for this month included a large entry for Road Contract Asphalt services paid to Cadillac Asphalt LLC. He concluded by stating that the Village has sufficient funds to meet its current and anticipated obligations. The list of account balances was in the Council's packages as of November 8, 2018, held at Level One Bank. The balances held in interest bearing insured CD's at Multi Bank

Securities, Inc., were included in the consolidated report which Council received and the interest rates are increasing.

Moenck questioned the discrepancy of the Tax Fund balances in the Level One report and that which the Village provided. Creech explained this was due to the different dates each report was printed. She also pointed out that the budget for General Insurance was already at 108% for the year. Creech explained that it was a payment for the entire year and he would have a few budget amendments to propose in the next month.

VI. SUBMISSION OF CURRENT BILLS

Motion by Seltzer, seconded by Saenz to approve the Bill's List, as submitted.

GENERAL	\$ 56,101.39
MAJOR RDS	\$ 4,785.12
LOCAL RDS	\$ 7,092.00
POLICE	\$ 64,484.69
GARBAGE	\$ 14,884.90
BLDG DEPT	\$ 8,332.24
STREET PROJECT	\$ 295,976.38
WASTE WATER	\$ 330.74
TAX COLLECTION	\$ 6,827.29
	<hr/>
	\$ 458,814.75

Gallasch requested an explanation of two (2) checks to Oakland County and to Oakland Schools. Creech stated one was for the tax bill and the other for radio parts for the Police Department. The "V" next to a zero check amount to the Franklin Police Officers Association indicated a voided check. The two (2) checks to Michigan – MDEQ for the same amounts were for the annual permits required from the MDEQ for the Police Department and Village Hall, which are public entities. These permits and fees were required by the state for a non-community water supply.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

VII. PUBLIC REQUESTS AND COMMENTS

President Hansen explained the normal procedures for Public Requests and Comments. However, she suggested those in attendance who wished to address items already on the Agenda would have the opportunity to comment at that time.

None were made at this time.

VIII. SPECIAL REPORTS

A. President's Report

1. Election Results

By the vote of 71%, the voters authorized Council to install lighting on Village property which would enable moving ahead with that element of the downtown improvement plan. On behalf of Council, she was delighted. The process would be talked about later on in the meeting.

2. Downtown Discussion/Franklin Road

The roads are almost finished. The engineers were finishing up with the cleanup and restoring the sides of the roads. She congratulated Creech and the rest of the team.

The Community Development Block Grant Fund (CDBG) will be decided at tonight's meeting. Last month Council heard from Haven, Birmingham Youth Assistance, and Birmingham NEXT.

B. Council Report

This being her last meeting as a Council member, Moenck read a personal statement inviting and encouraging all Villagers to become involved in the Village, whether it be in governing or in volunteering. She expressed her thanks to the residents for their support, to her colleagues for their respect and kind words, to the Village staff for their commitment, and had a shout out to the Police Department and all its police officers and to the Fire Department and all its fire fighters. She noted that all should be extremely proud of what the Village was doing, where the Village has been, and where each and every one of us can take it. She stated that it had been an honor and certainly a privilege to serve Franklin. She appreciated it all.

Stakhiv personally thanked Moenck for her significant and numerous contributions to the Franklin community.

1. Personnel Committee

Stakhiv had a brief report that the personnel committee has had numerous on-going meetings and was in the process of finalizing the request for a proposal for an HR consultant to review the office job descriptions, classifications, and procedures. A more in-depth report would be forthcoming once the RFP had gone out and once a consultant had been selected.

2. Administrator Report

Creech had a short report: the audit process would begin this week and completed at the end of the year, the Organization Meeting would be this Monday at 8:00 PM.

C. Kimberly Ethridge, Project Manager, Remediation & Redevelopment Division, Michigan Department of Environmental Quality (MDEQ).

Ethridge referred to her report, "PROJECT UPDATE 5 – FRANKLIN PLAZA, FRANKLIN MICHIGAN 11/12/2018". In this updated report she spoke to categories entitled, WORK COMPLETED and WORK TO BE COMPLETED and included any other related items of interest. At Hansen's request and as a benefit for the viewing residents, Ethridge began with a brief background of the project and updates which dealt with the cleanup of vapors July 2016 – November 2018. Currently the findings of the indoor air screenings were still being evaluated. It was her intention to have a meeting (tentative date, 11/29) with all the business owners and stakeholders for a question and answer session.

Seltzer confirmed that all the businesses were tested for indoor air contaminations. Due to those evaluations, Ethridge stated that different sources of air contamination were now being investigated. She complimented the different business owners on their cooperativeness in the intrusive methods of air, ground water, and vapor sampling. Data obtained by this may help in the future management of environmental quality at other similar sites in the state.

Referring to the air blowers on the roof, Gallasch questioned what would happen if there was a loss of power. Since the Plaza does not have a generator and these blowers would be running continuously, Ethridge will do some research on this issue.

Using the indoor air data evaluations which had been obtained prior to October 3, her division would be making recommendations to the owners of the Plaza and the tenants.

Hansen confirmed and clarified some points: According to Ethridge's earlier comments to Stakhiv about air samplings from other dry cleaners which use certain cleaning materials, Ethridge responded that the Franklin analysis did not include such samplings because only the Franklin project was state funded. Additional funding would be needed for such inclusion and analysis.

Hansen inquired if there had been any residual chemical permutation of the building itself, in the building materials or clothing. Ethridge responded in the negative. She pointed out that all cleaning was done at another location and brought to the Franklin location for pick up. Those items would already have had the chemicals on them before they reached Franklin and thus they did not originate in the Franklin Plaza.

Moenck inquired about the origin of the articles in Crain's and the Detroit Free Press which Ethridge acknowledged as her responses and explanations to questions.

D. David Goldberg, Willowgreen Ct., Chairman of the Planning Commission, stated that the Sign Ordinance would be coming back to the Council next month for its first reading. Business owners and Main Street Franklin board members attended the meetings and worked closely with the Commission to address all the issues and concerns which had surfaced the last time he was in front of the Council. He reported that after a year of meticulous work and communications, Comerica Bank had rejected the Commission's proposal for pedestrian and/or vehicular crossing of the bank's back property, citing a liability issue. The idea of the bank considering selling the back portion of the property was brought up; the bank official's answer was "potentially". Such a concept could be addressed and considered by the Design Team for the downtown.

Gallasch suggested that the PC conduct some research to see if that piece of property would be a benefit to the downtown planning. If it would, then approach the bank with a request for information regarding a purchase.

IX. NEW BUSINESS

A. Consider METRO ACT Right of Way Permit Extension for Michigan Bell Telephone Company d/b/a AT&T Michigan.

Creech explained that the permit will expire on July 31, 2019 and needed to be formally extended to July 31, 2024. The Resolution in the Council's packet had been formulated by the legal counsel and needed to be passed by Council.

#2018-73 Motion by Moenck, seconded by Seltzer to approve the Resolution to Approve AT&T METRO ACT permit extension, as follows:

RESOLUTION TO APPROVE
AT&T METRO ACT PERMIT EXTENSION

WHEREAS, AT&T Michigan constructed or desires to construct telecommunications facilities within the Village's right-of-ways; and

WHEREAS, pursuant to the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Public Act 48 of 2002 ("METRO Act"), as amended, a provider using or seeking to use public right-of-ways for its facilities must obtain a permit from the Village; and

WHEREAS, AT&T applied for and received a METRO Act permit for its facilities in the Village's right-of ways; and

WHEREAS, the AT&T's METRO Act permit is due to expire on July 31, 2019; and

WHEREAS, AT&T has requested a 5-year extension of its METRO Act permit to July 31, 2024, and has submitted a proposed letter agreement to that effect.

NOW, THEREFORE, the Village Council of the Village of Franklin resolves:

1. To approve AT&T Michigan's application to extend their previously approved METRO Act unilateral permit ("Permit") for 5 years to July 31, 2024, and such approval is subject to all terms and conditions set forth in the Permit and this Resolution.
2. This approval is conditioned upon AT&T Michigan providing an updated route map of the facilities located within the Village right of ways; and a certificate of insurance as required by the METRO Act, as amended.
3. Once the updated route map and certificate of insurance are submitted, the Village Administrator shall be authorized to sign the Permit Extension attached as **Exhibit A** on behalf of the Village and directs the Clerk to send the executed Permit Extension, along with this Resolution to AT&T Michigan.
4. The Clerk shall notify the METRO Authority of the approval of the Permit Extension, including the date the Application for extension was received and the date it was approved.

Gallasch questioned what, if any, benefit the Village would receive because of this approval. Attorney Christ advised that the Village really could not deny it as AT&T was already present as previously permitted in the right-of-ways. Stakhiv requested that right-of-way information be put

on the Village website to update the Villagers about road work location(s) and timeline(s). She referenced the equipment most recently parked along Franklin Road in a residents' yard for weeks with no visible activity. Hansen requested that similar future activity be closely monitored. Moenck also pointed out that equipment in the Village's right-of-ways becomes a liability for the Village.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried.

B. Consider Community Development Block Grant (CDBG) funding for Plan Year 2019.

Motion by Moenck, seconded by Seltzer to approve the Community Development Block Grant (CDBG) Distribution for Program Year 2019 to Haven.

Motion by Gallasch, seconded by Saenz, to approve the Community Development Block Grant (CDBG) Distribution for Program Year 2019 to Birmingham NEXT.

After speaking with other Villagers, Gallasch, who in the past has been critical of NEXT, stated that he was now of the opinion that the organization was more willing to reach out, help, and support Franklin residents. It was his understanding that it might do some activities in the Kreger House. For these reasons he was supporting NEXT.

Saenz stated that he would like to see Haven added into the rotation for the Block Grant.

Moenck stated that she appreciated all three organizations and especially their highlighting how they would use the funds.

Moenck withdrew her original motion.

#2018-74 Motion by Gallasch, seconded by Seltzer, to approve the Community Development Block Grant (CDBG) Distribution for Program Year 2019 to Birmingham NEXT, contingent upon it fulfilling its commitment to reach out, help, and support Franklin residents and provide some activities in the Franklin community. Fulfillment of these obligations will determine its eligibility of the grant for future years.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried, as amended.

C. Consider Civic Event Permit Application for Menorah Lighting on December 4, 2018.

#2018-75 Motion by Seltzer, seconded by Saenz, to approve the Civic Events Permit for the Art Menorah Lighting conducted by Chabad of Bingham Farms on December 4, 2018 at 4:30-6:00 PM.

Moenck pointed out the note on the application written by Chief Roberts and wanted to make sure it was brought to the applicant's attention. The Chief had signed off on the application based upon compliance with his note.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

D. Consider the Appointment of Additional Design Team Members for Downtown Franklin.

Following Council's recommendation at last month's meeting of including residents who live along Franklin Road, Hansen invited Villager Alek Kokoszka and business co-owner, Cassius Drake to join the Downtown Design Team. The Team now consists of the two new members and Judy Moenck, Ruth Kochensparger, David Goldberg, and Gary Roberts.

#2018-76 Motion by Stakhiv, seconded by Seltzer to add Alex Kokoszka and Cassius Drake to the Downtown Design Team.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

Hansen noted that both had attended the meeting on October 18. The next meeting will be November 28, 2018; the location to be determined.

E. Consider Regular Village Council Meeting Date of December 10, 2018.

#2018-77 Motion by Stakhiv, seconded by Seltzer to move the meeting date of the December meeting from December 3 to December 10, 2018 at 7:00 PM.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

X. ORDINANCES/RESOLUTIONS

A. Consider Proposed Ordinance to Add New Chapter 890 to the Codified Ordinances to Prohibit Marihuana Establishments in the Village (first reading).

#2018-78 Motion by Seltzer, seconded by Gallasch to approve the Proposed Ordinance to Add New Chapter 890 to the Codified Ordinances to Prohibit Marihuana Establishments in the Village of Franklin in its first reading.

Saenz stated that he wanted the record to reflect that he recognized the need for such a motion but it didn't reflect whether or not he supports marihuana as being legal. This had more to do with the Village and what it could support here.

Attorney Christ clarified who would be permitted to grow marihuana. The Village would not allow any commercial growers which would require a state license. He further explained that should Council adopt this Ordinance it would not preclude Council from determining, in the future, that any of the particular categories of licensed establishments might be appropriate and it could reconsider the Ordinance to allow such usage.

Chief Roberts added that while the vote was to make it legal in the state of Michigan he reminded Council and the public that it was still a federal offense. It is a Schedule One Narcotic on the Federal Register which meant it had no proven legitimate medical use. The Chief provided a summary of a report which had been "...prepared by Colorado law enforcement, a group called the Rocky Mountain High Intensity Drug Trafficking Area (HIDTA). HIDTA's are federally funded drug task forces in each state." His memo, dated November 5, 2018 was included with the monthly Council packet. He would provide the complete report to any resident who desired one.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

B. Consider Resolution to Adopt Moratorium on Detached Accessory Buildings.

Creech provided some background information on the proposed Resolution stating that in February, 2017 the new Ordinance regarding this process was adopted and, subsequently, it was discovered that the area requirement for accessory buildings was no longer in the Ordinance. The Planning Commission had had a discussion about the requirements but none of that language had been put in the Ordinance itself. The Village Attorney recommended that a moratorium be adopted until such time as this issue could be discussed and resolved by the Planning Commission.

#2018-79 Motion by Moenck, seconded by Seltzer to approve the Resolution to Adopt Moratorium on Detached Accessory Buildings, as follows:

RESOLUTION TO ADOPT MORATORIUM ON DETACHED ACCESSORY BUILDINGS

Whereas, the Village of Franklin Zoning Ordinance allows detached accessory buildings to be constructed in one-family residential zoning districts; and

Whereas, the Village Planning Commission will be studying and recommending to the Village Council a proposed zoning ordinance amendment to establish a maximum area (size) limitation for detached accessory buildings in one-family residential districts; and

Whereas, the Village Council determines a temporary moratorium on the permitting and construction of detached residential accessory buildings is reasonable and appropriate in order to allow the Planning Commission adequate time to complete its work and for the Village and the Village Council to process and adopt the anticipated zoning ordinance amendment.

Therefore, the Village Council of the Village of Franklin resolves that a temporary moratorium is hereby adopted and imposed, effective immediately, for a period of 180 days, unless sooner repealed by further resolution of the Village Council.

It is further resolved that during this moratorium, the Village shall not issue permits for, nor shall the Village allow construction to commence on, detached accessory buildings in one-family residential districts.

It is further resolved that the Village Council directs the Planning Commission to, during the moratorium, study, process and recommend to the Village Council a proposed ordinance change to limit the maximum area (size) of conversion of detached accessory buildings in one-family residential districts.

It is further resolved that this moratorium shall not apply to detached accessory buildings for which a building permit has been issued prior to adoption of this moratorium and which continues in effect and good standing.

Gallasch expressed his frustration with the lack of code enforcement and added that this Moratorium Resolution would be meaningless. He would agree to this, however, the Village needed to have a mechanism to enforce such rules, regulations, and obligations.

Moenck confirmed there was no resident who would be immediately impacted by this resolution.

Hansen led a discussion about the subject of “enforcement”, the lack thereof, and included the mention of contracted “Code Enforcer”, who Hansen complimented, but whose responsibility was driven by complaints. She felt this was not adequate and needed to be researched and reconsidered. With the Organization Meeting coming up she might bring this issue to the table for a more in-depth discussion. Creech gave some examples of incidents which had happened in the Village, noting that contractors know what projects require a permit.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

C. Resolution for Trustee Judy DeVooght Moenck.

Hansen read into the record the Resolution honoring the service of Judy DeVooght Moenck to the Village of Franklin.

#2018-80 Motion by Seltzer, seconded by Stakhiv to approve the Proclamation in appreciation of Judy DeVooght Moenck’s public service to the Village of Franklin, as follows:

PROCLAMATION
Judy DeVooght Moenck
In appreciation of her Public Service to the Village of Franklin

WHEREAS **Judy DeVooght Moenck** has served as a Village Council Trustee, for five (5) years, from February 2013 until November 2018, serving on both the Finance and Personnel Committees; and,

WHEREAS **Judy DeVooght Moenck** has served on the Franklin Public Library Board for fourteen (14) years, from March 2004 and will continue until at least November 2022; and,

WHEREAS **Judy DeVooght Moenck** has resided in the Village for nineteen (19) years; and,

WHEREAS, **Judy DeVooght Moenck** had served for many years as a Main Street Franklin and Main Street Franklin Foundation Board member; and,

WHEREAS **Judy DeVooght Moenck** worked at AT&T, in various positions, beginning in 1982 and retiring in 2000; and,

WHEREAS **Judy DeVooght Moenck** served on Franklin's Mobile Watch as Secretary; and,

WHEREAS **Judy DeVooght Moenck** has been a long time member of St. Owen Catholic Church and has worked as their office manager since 2012.

NOW THEREFORE BE IT RESOLVED, on this 12th day of November 2018, that the Franklin Village Council hereby publicly recognize, commend and thank Village Council Trustee Judy DeVooght Moenck for her service to the Village.

BE IT FURTHER RESOLVED that a copy of this resolution and expression of civic appreciation be presented to Judy DeVooght Moenck on behalf of the undersigned.

H. Frederick Gallasch
Brian Gordon
Pamela Hansen, President

Edward Saenz
Michael Seltzer , President Pro Tem
Mira Stakhiv

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gordon

Motion carried.

XI. CLOSED SESSION

**A. Consider Convening in Closed Session to Discuss Negotiation Strategy
Relating to a Collective Bargaining Agreement.**

#2018-81 Motion by Saenz, seconded by Stakhiv to close the meeting and Convene in a Closed Session to Discuss Negotiation Strategy Relating to Collective Bargaining Agreement.

Roll Call Vote

Gallasch Aye

Hansen Aye

Moenck Aye
Saenz Aye
Seltzer Aye
Stakhiv Aye

Motion carried.

8:48 PM

9:26 PM

#2018-82 Motion by Moenck, seconded by Stakhiv to return to an open session of the Council meeting.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried.

XII. CONTRACTS

A. Consider POAM Contracts with the Village of Franklin.

#2018-83 Motion by Seltzer, seconded by Moenck to approve two (2) POAM Contracts with the Village of Franklin.

Gallasch requested that the Finance Committee do some contingency planning whether the Village gets a millage passed and to determine if future funding will suffice for the increased costs in providing Pension and Retiree Health Care.

Motion by Seltzer, seconded by Saenz to approve two (2) POAM contracts with the Village of Franklin contingent upon finance committee review, contingency plan for future planning.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried.

XIII. ADJOURNMENT

Motion by Seltzer, seconded by Saenz to adjourn the meeting.

Ayes: Gallasch, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gordon
Motion carried

There being no further business, the meeting was adjourned at 9:27 PM

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President