

**VILLAGE OF FRANKLIN
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 10, 2020, 7:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:00 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Fred Gallasch, Brian Gordon, Ed Saenz, Pam Hansen, Bill Lamott, Mira Stakhiv
Absent: Mike Seltzer
Also Present: Roger Fraser, Interim Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
Chief Dan Roberts, Police Department
Tad Krear, Land Design Studio
Jeff Huhta, Nowak & Fraus Engineers
Bill Dinnan, Building Official

III. ADOPTION OF AGENDA

Motion by Stakhiv, seconded by Gordon to adopt the agenda, as presented.

Hansen requested that item D. Special Meeting of January 29, 2020, under **IV. MINUTES** be postponed until next month's meeting.

Motion by Stakhiv, seconded by Gordon to adopt the agenda, as amended.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

IV. MINUTES

A. Special Meeting of January 6, 2020

Motion by Gordon, seconded by Saenz to approve the Special Meeting minutes for January 6, 2020.

On page 3, Gallasch requested that more details of Hansen's explanation of the source of the monies be included in the minutes. It was his opinion that residents would like to know how this project was being funded and for history's sake this information would be very valuable. Village Clerk will include those details in the corrected minutes.

Motion by Gordon, seconded by Saenz to approve the Special Meeting minutes for January 6, 2020, as amended.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer
Motion carried.

B. Regular Meeting of January 13, 2020

Motion by Gordon, seconded by Saenz to approve the Regular Meeting minutes of January 13, 2020, as presented.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

C. Special Meeting of January 21, 2020

Motion by Gordon, seconded by Saenz to approve the Special Meeting minutes of January 21, 2020, as presented.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

V. DISCUSSION, REVIEW OF PUBLIC MEETING HELD ON JANUARY 29, 2020 (30 Minutes).

Hansen explained that this discussion would last 30 minutes. She introduced Jeff Huhta from the engineering firm and Tad Krear from the landscape firm who were present for this portion of the meeting. Council will comment on the meeting and citizens would be invited to voice their final comments.

Hansen thought the January 29, 2020 meeting was a good meeting which was recorded by BCTV and posted on the Village's website. She thanked the 110 residents and interested parties who attended.

Gallasch noticed and was very pleased there had been a lot of comments about bike paths which Council had not considered. He was curious if there was a way to fulfill that option and he understood that the engineers were saying it was a mandatory requirement for bike paths to be 8 ft. wide. However, this was Franklin and since the Village was not getting any state funding for this project, could they be 7 ½ ft. noting that if there were bike paths pedestrians could also walk on them. This should be explored even if it didn't conform with the "world's" rules, just to give people access to the Village.

Jeff Huhta, Nowak & Fraus Engineers, provided a hand out to the Council members with Goals of the Design Review Meeting No. 5 and Discussion Points gathered from previous meetings and those brought up at the Stakeholder meeting. Some of those points could be discussed at tonight's meeting or at a future meeting, such as, a bike lane with options of whether it would be in conjunction with the road project/"Complete Streets" program or part of a sidewalk improvement program. Other topics of discussion, some of which had been brought up prior to this meeting,

included: the large tree at Wellington, possible elimination of the parallel parking in the downtown, different crosswalk designations, how snow removal on the sidewalks would be maintained in the downtown, sidewalks on only one side of the street (especially in front of the four (4) residences), possible underground burying of electrical utilities, possible sidewalks on Inkster Road, elimination of the sidewalk on the west side of Franklin Road south of 14 Mile Road at the Cider Mill, elimination of the sidewalk on Franklin Road between Meadow Drive and 13 Mile Road, elimination of existing parking relative to the businesses which would be impacted (he and Krear had conversations with some of those business owners after the meeting and would meet with them later), the desire to look at the Master Plan regarding sidewalks on other thoroughfares, discussion about a gravel shoulder in front of the four (4) houses, creation of a four-way stop at Wellington and Franklin, and either keeping the same curb detail throughout the downtown or changing it in front of the four (4) houses.

During the meeting on January 21, 2020 there was a discussion of eliminating some sidewalks (Franklin Road immediately north of 13 Mile Road and crossing 13 Mile Road) which would be a cost saving.

Responding to Saenz's question, Huhta stated that the subject of a bike lane was new and had not been considered, as were the topics of the four way stop at Wellington which might be a road issue in combination with the signage survey the Village was conducting and the elimination of existing parking downtown were new elements.

In general terms, he felt the meeting was very positive toward the project. Following up on Saenz's question, he noted that the only thing which might change his recommendation to Council would be the subject and location of bike paths. He felt the bike lane should be part of the road paving project. To Gallasch's point, when a bike lane was part of a "Complete Streets" program the width of it could be narrower, 7 ½ ft. If, however, when pedestrian traffic was introduced with the bike path, the minimum standard width would be 8 Ft. Huhta could not give Gallasch a definite answer of whether the roads were wide enough to accommodate a bike lane. Based on his knowledge of historical downtowns with two (2) lane roads, he would guess they were not.

Gordon questioned the co-existence of bikes and cars on a 25 mph road. Huhta acknowledged that there needed to be some research on that subject. Regarding the four-way stop at Wellington, Gordon wondered who would be involved in making the relevant decisions. Staran gave an explanation that stop signs were for traffic control and, after some research and justification, Council had the authority to place or not to place a traffic control device. Krear stated they had had a conversation with the Police Chief about a year ago about this issue. Chief Roberts agreed that Council had that ultimate authority and the Police Department could do the same on a temporary or emergency basis. Krear reminded Council about the hiring of Hubbell Roth & Clark to survey and to study the traffic control sign situation in the Village. It was his opinion that signs would be removed not added. He agreed with Staran in that there were studies which showed that when signs were added there was a likelihood that cars would speed between stop signs.

Answering Hansen's question, Huhta stated that nothing at the meeting was a big surprise to him. Hansen was surprised there weren't more comments about replacing the tree canopy.

Lamott acknowledged there was a certain degree of "shabbiness" in the downtown that needed to be addressed: broken concrete; and ruts in the shoulders. He was concerned that some of the changes that were proposed made the Village look more like an "urban" community with curbs and sidewalks rather than a "rural" community. He referenced the Village Charter which states the citizens want a rural-like environment and the identity of Historical Franklin maintained. He was not opposed to some of the changes, but cautioned as to what changes were being done so as to maintain the rural-like environment and historic identity. The sidewalk issue concerned him in that there had been two (2) referendums for a vote for sidewalks, 2009 and 2017, both of which were voted down. It was his opinion to let the voters decide again on sidewalks on Franklin Road, coupled with the crossing at the Franklin Road/13 Mile Road intersection. The cost was an issue and there needed to be a discussion about it. He felt that the potential environmental contamination of some properties along Franklin Road needed to be resolved before the road project continued. The public needed to be aware of all these issues which needed to be considered before moving forward.

Fraser and Lamott did have a short discussion with the State Historic Preservation Office (SHPO), as was suggested at the last meeting and SHPO had stated that they were willing to have some input. A copy of the plans would be electronically sent to SHPO. Lamott stated that the Historic District Commission needed to be involved in this as well.

Stakhiv did a rough estimate of the opinions of those who attended the meeting: 63% in favor of the plans, 29-30% against, and a few she couldn't categorize their statements. She would like to see the rural nature of Franklin preserved as it was very unique. Those who have been in the Village for a long time came because of that; there were not sidewalks, things were "natural", it was wooded. The demographics of the Village were changing and she was open to the new residents having a voice. She agreed the downtown was getting shabby and needed to be spruced up, but was not sure about having a sidewalk in front of the four (4) residences. She felt Council should still be in conversation with those residents and explained her idea for a compromise, as three (3) of the four (4) were not in favor of the concept. Council also needed to take the residents' concerns into account. She inquired if any letters had been received from those residents who live on the east side of Franklin Road. Pulker replied in the negative. Stakhiv acknowledged that the resident who owned the property on the corner of Evelyn Ct. at Franklin Road was at the meeting and had expressed his thoughts which were not in favor of having a sidewalk on the west side. On the whole she felt the plans looked good and looked forward to a "polished" Franklin.

Gordon, like Stakhiv was pleasantly happy but not surprised many residents showed up to express their positive attitudes for the project adding that people want this. He had a different take on the "rural" and "historical" issues. Yes, Franklin was rural and historical, but historically Franklin was rural and had a downtown, and maybe even sidewalks. He felt that the things discussed at the meeting were not inconsistent with those things that have been part of the rural and historical nature of the community. Stakhiv added that was the reason she was in favor of having SHPO involved.

VI. PUBLIC REQUESTS AND COMMENTS

Eileen Harryvan, Vincennes, member of the Historic District Commission, thanked Huhta and Krear for a great job. She lives next to two (2) of the residents who live on Franklin Road and for years has been aware of their concerns. She was impressed that a possible sidewalk and/or bike path could be moved a little to the east so as not impact some of the features in their front yards, i.e. a tree in one property, a wall in front of one of the houses, disturb the front yard of another house or tear down the fence at the Snow House. She also appreciated the granite curbs which would help with the drainage problems along Franklin Road in front of those particular houses, as well as some properties on the east side. She concurred that having bikes on Franklin Road was a great idea, especially since traffic laws for bikes were the same as for cars, which included the 25 mph speed limit. Unfortunately, she was concerned that the city easements into people's properties needed to be taken into consideration in order for these improvements to happen. She added that she has traveled a lot and been to rural, historic and even medieval villages where sidewalks were not unheard of; however, caution needed to be used, as they may introduce a more "urban" feel. As a member of the HDC for many years, she understood that the Village needed to be very thoughtful and conscious of the Secretary of the Interior's Standards for Historic Preservation. The design of this plan would be looked at very carefully. Staran confirmed that cyclists needed to conform to the same rules as cars.

David Goldberg, Willowgreen Ct., Planning Commission Chairman, referring to the introduction of the concept of a bike path which came up at the last meeting, said he wanted to distinguish between the purpose of the bike paths and that of the sidewalks. It was his impression that the sidewalks were being designed so a family of bikers riding in a line and pedestrians could use them at the same time. He posed the question of whether a family would use a designated bike lane on the road. He was of the opinion that a bike lane was for those exercising not for parents with small children on bikes. He described a scenario of bikers using the bike lane in the downtown and then as they approach 13 Mile Road finding no bike lane. Those bikers don't need a bike lane; they could use the white line on the road. Why waste the money on widening the sidewalk to 8 ft. for pedestrians and bikers.

Staran clarified that the Village Charter had a unique provision regarding sidewalks. As it read and has been interpreted, it would prohibit the construction of sidewalks within the residential areas unless approved by the vote of the people. This did not mean that in order for sidewalks to be constructed in the downtown or along the main road a vote of the people was required. According to Staran, the vote in 2009, which was voted down, was for the funding of sidewalks and the vote in 2017 was to modify the Charter provision relating to sidewalks by changing some of the wording. Gordon did not think it was accurate to describe the 2017 vote as a vote for or against sidewalks, but rather as a vote for an alteration of the language in the Charter that addressed sidewalks.

Cassius Drake, Forest Dr., stated that two years ago there was an affirmative vote to improve the lighting system in the downtown.

Felecia Molnar, Carol Ave., speaking on behalf of the Detroit Institute of Arts (DIA), asked for support of a renewal extension, 2022-2032, of the millage which would be voted on March 10,

2020. She reminded the residents of the numerous and various activities the museum provides and thanked the villagers for their past support.

Heather Mydloski, Birchway, had questions and concerns about the bulldozing and tree removal on the lot(s) between Birchway and Telegraph. She commented that Pulker had answered some questions, and stated the arborist had been out there and no trees had been taken down illegally. Pulker also confirmed that the property was zoned residential even though there was a commercial sale sign on the property. Hansen reassured her that nothing had changed but was unsure of why the sign advertised the land for commercial sale. Mydloski's other question was, did the Village have an Ordinance dealing with the accumulation of garbage. Fraser explained that if the garbage was in the public right of way, the Village had the latitude to get it cleaned up; if, however, it was on private property, the property owner would be responsible. Fraser will call the owners of the property and mention that some of the residents were unhappy with the maintenance and urge them to clean up their land. Mydloski stated that she will pass on this information to the neighborhood.

VII. SPECIAL REPORTS

A. President's Report

1. Downtown Discussion/Franklin Road

Hansen thanked the residents who attended the Special Meeting on January 29, 2020 at the Franklin Community Church. She reminded the residents that the Downtown Improvement Project has three (3) parts:

1. The road paving which was almost finished and the last portion was Franklin Road from Scenic to 14 Mile Road. The streetscape would be done in conjunction with the repaving of that road in the summer.
2. The Downtown Task Force had been looking at the downtown buildings, identifying some troubled buildings, reviewing the Village Ordinances with regard to enforcement, and working with Oakland County to look for some type of financial support to encourage the owners to maintain the properties. Tonight Council would be considering three (3) relevant Ordinances. Hopefully, the Task Force would be retired after next month. She was of the opinion that some of the remaining issues could be handled administratively.
3. Dealing with the concern of water quality was another issue. Tonight Council would consider one (1) of two (2) proposals for a firm to help the Village understand its situation. Fraser will go into more detail later in the meeting. Lamott brought to Council this idea of hiring an Environmental Consultant.

B. Council Report

Stakhiv reported that the Personnel Committee was proceeding with the task of hiring a new Administrator. She had just received a report from GOV HR on the compensation review which was in the target of what she had predicted. It had validated her report from 2 years ago which was within \$200 of her salary surveys. The next task would be to determine the salary range for an Administrator for an advertisement to be placed. She will keep the Council updated.

C. Administrator Report

Fraser stated there was a lot of “stuff” in the basement which had been hauled away. He provided some examples of paperwork the Village didn’t need. Now there were things in the offices that needed to be sorted through and taken down to the basement. That was the next project and progress was being made. Today he received the Michigan Department of Transportation’s forecast for the distribution of funds over the next several years. Available for this year for Franklin will be \$410,000 for road projects. In 2021 the total will be \$436,000 and \$445,000 in 2022. These numbers were not with respect to any grants.

Hansen asked that Fraser share with the Council the conclusion of the Village’s employment with Creech. Fraser reported that in August 2019, Creech adjusted his employment end date in a letter sent to Council to be December 18, 2019. After that date he would no longer be in the office but would continue to be available. His available sick leave and annual leave would be paid at the beginning of the year. He would be off the payroll after this next pay cycle. At that time he would be entitled to about four (4) weeks of pay which included a large amount of vacation time based on his contract. Additionally, there had been some confusion about what he was entitled to in terms of allowances. Those allowances which he had already been paid would be deducted from the last payment. Franklin’s liability with Creech would end with the next paycheck.

VIII. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, referred to his written report for January and stated there wasn’t much to report from a crime perspective. The weather from the last couple of storms increased the traffic accidents and other things the officers have been working on and keeping them very busy in that regard. Work has begun on the budget for Fiscal Year 2020-21 with notifications sent out to insurance carriers, among others, requesting figures. He hoped that by next Council meeting he would have a good indication of where the department’s budget would be for the next fiscal year. He has met with Hubbell Roth & Clark about the review of all the signs in the Village and he hoped to have a report from them by the end of March. An HRC employee had actually ridden around with Officer Goodroe to get a first-hand look at some of the problems and issues that the Village faced. The department has met with Fraser and Dinnan to pinpoint specific areas on the map on which they wanted HRC to focus. Based on that, he thought there would be a reduction of traffic control signs in the Village. There would also be a lot of replacements which currently didn’t meet code. The 2019 Annual Report was finished and could be found on the Village of Franklin website, Bingham Farms website, and on Facebook. In order to save some money on printing, limited copies would be available at the police station. He had been working with the Auditor on getting up to speed on forfeiture reporting. The department has received a note from the U.S. Government Department of Justice noting that the police department needed to catch up on some old reports.

Tony Averbuch, Fire Chief, was not present at the meeting but had submitted his monthly report to Council members.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for the total of \$180,821.66. Vainik stated that the expenditures are generally consistent with the FY2019-2020 Budget. The Bills List this month included a large entry of \$22,971.05 for the road project engineering services paid to Hubbell, Roth & Clark Inc. Vainik concluded by stating that the Village has sufficient funds to

meet its current and anticipated obligations. The list of account balances in your packets was as of February 6, 2020 held at Level One Bank. A Balance Sheet was also provided from the interest bearing CD's held at Multi-Bank Securities.

Gallasch inquired as to the reason we were getting a bill from HRC. Fraser offered to share with Council the full details of hours spent by HRC staff members and on which various tasks. He also stated that under certain circumstances it was not uncommon to pay for some of the staff work as the project went along. Fraser will follow up.

IX. SUBMISSION OF CURRENT BILLS

Motion by Gordon, seconded by Saenz to approve the Bills List, as submitted.

General	\$	35,303.98
Maj Streets	\$	10,083.75
Local Streets	\$	10,683.75
Police	\$	57,875.85
Garbage and Rubbish	\$	14,844.13
Building Dept	\$	7,766.08
Street Project	\$	42,974.53
Road Millage	\$	-
Pressure Sewer	\$	1,000.00
Tax Collection	\$	36.23
Waste Water	\$	253.36
totals	\$	180,821.66

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

D. Audit Report, Rana Emmons, PSLZ, LLP

Auditor, Rana Emmons, partner with PSLZ, LLP presented the Village's audited financial statements for Fiscal year ending June 30, 2019. These were filed with the State of Michigan in December before Creech left. She had a very good report for the Council. The Village received an Unmodified Opinion, which was the highest level of audit possible. On the revenue side, she reported that taxable values, based on the value of the properties, increased 5% this year. She compared it to the previous year which was 3.3%. This year's increase was more than she had seen in other communities. She complimented the Village Treasurer and some of the Council members. About 18 months ago, the Treasurer led the way for the Village being more diverse in how it was investing its funds, while making sure all was 100% FDIC insured. This change was very effective and in addition, State shared revenue was up slightly. The biggest capital expenditure was the road project and the Village has been very financially responsible, setting aside those dollars in a different bank account so they were not mingled with any other Village money. Of those bonded road monies, she predicted there was still about \$1.2 million available.

Police Fund expenditures increased, a lot of which was due to wage and corresponding benefit increases and a light increase in retirement contributions. The General Fund came in under budget. In terms of debt service there was a pay down in principal this year with no additional new debt this year. There was an increase in pension liability and other post-employment benefits. After hearing the fund balance at 51%, Stakhiv noted that the Village would like the target to be at 60% funded, if not more. Emmons mentioned that the state wanted at least 60% funded; however, she was not worried about Franklin's balance due to its revenues coming in on a regular basis. The Village was in full compliance with the state.

Gallasch stressed and urged Council to act responsibly and deliberately to put additional money into the Pension Fund this year. Responding to Gordon's inquiry as to when the Village would find out its exact percentage of that fund, Emmons replied that at the end of February/early March the state would send to Fraser the Asset Statement of where the Village ended the year. The actuarial study would be sent in late April/early June. These two reports were used to calculate the formulas which lead to the percentage. Because of budget timing, Gordon asked Emmons for guidance in putting those figures together.

Vainik stated that in the spring there would be a meeting to discuss the budget and look at the pension liability. In addition, areas where the Village could add money at the correct time would be considered.

Emmons thanked the staff as they had been wonderful to work with and all were very much involved in helping her.

E. Historic District Study Committee Report

Gallasch appreciated and thanked this Council for allowing him to be the liaison on the HDC and to serve on the Study Committee. It consists of a lot of good and competent people who want to preserve the legacy we have in this town and they were trying in every way to make sure we were doing it in the correct way so the business/property owners were happy with the deal and at the same time we could protect some of the properties.

In the absence of Gary Roberts, Chairman of the Historic District Committee, Gallasch read a letter written by Roberts.

“As Council may recall, from a candidate list of near 100 Village properties, 41 were approached for voluntary inclusion the Historic District (HD). Of that 41, approximately 12 properties will be included in the report to council. These properties fall into two basic categories: 1. Contextual (meaning similar to the current District) both contiguous and non-contiguous, and 2. Non contextual and non-contiguous, to which there is only one on these. That property is a unique midcentury modern, design and built in 1960 by the current occupant Madeline Haddad. In regard to Mrs. Haddad, who specifically wants proactive steps taken for preservation of her home, it appears that the correct course of action there is to create a Single Resource District filed separately from the expansion of the current HD. The Historic District Study Committee (HDSC) will continue to follow up on this matter; however this may not be documented in the initial report.

In any event, the somewhat arduous process of owner contact, site visits, researching historic significance, architectural classification, condition, chain of title and photographic documentation is required as back up to the report. Each proposed property has to be inventoried on a separate State form for submittal to the State Historic Preservation Office (SHPO). The collection of this information is largely the sum and substance of the current activities of the HDSC.

Amanda Davis, Eileen Pulker and I (Roberts) have met with Alan Higgins of the SHPO office who is not only encouraging us to proceed but has offered his assistance in completing the process. Ms. Davis is steering the effort with respect to regulatory compliance.

My expectation is that the HDSC will provide information to Council via this report which upon acceptance will be outstanding additions to the HD. Having the additional depth of the Village Green to now include the Community Church and Kreger Community Center property is significant. The HDSC remains resolute in pursuit of the Franklin Community Association (FCA) grounds to complete the area of land from Scenic to Wellington at roughly the depth of the church land in an east - west dimension from Franklin Road. The HDSC feels that collectively this area of land is clearly a character defining element of the village as a whole.

The HDSC is committed to seeing this project through (and) we are volunteering a significant effort toward that end. My hope is that sometime this summer that at least a draft of the report will be submitted to Village Council for consideration.”

Hansen noted that Roberts has been working hard to discuss the inclusion of the Franklin Community Association (FCA) grounds in the Historic District. She asked Gallasch if he expected that issue to come before Council soon and he thought it might be in discussion in the summer. The church was enthusiastic. Lamott surmised that the FCA thought it owned more property than it did. It was his understanding the FCA was to do a title search but he was unaware of the progress. Goldberg, PC Chairman, added that the PC did a survey and had all that information indicating what the Village property was, what the FCA property was, and what the Church property was. Pulker found the survey when the PC was working on the recent cemetery project. He mentioned that the property lines were a lot different than what people thought. Discussion ensued about how to handle this situation. Hansen understood from Roberts that if Council chose to take action it was authorized to do so. It was her intention to work with the FCA and would like to continue engaging with the FCA. A long time ago, she had heard from Jane Polan, former President of the FCA, which the Board was concerned about losing autonomy and losing the ability to make decisions about what to do with that property. She thought this was an impasse that Council and the FCA needed to resolve. Lamott pointed out that Franklin would not have had a Franklin Historic District if the Franklin Village Council had not taken voluntary action to establish the district in 1969. The Broughton House was the subject of the first lawsuit in the state to challenge that and the Village won. He agreed this was a voluntary action but there was history supporting such an action.

Eileen Harryvan explained that at the last HDSC meeting it had not heard back from the FCA and she understood that things appeared to be in flux. The HDC deals primarily with structures; however, it was her understanding that “action” on this issue would be a way to protect that land from being sold off, subdivided, and built upon. Because all these pieces of property in their

entirety, whether they were owned by FCA, the Village or the Church, were part and parcel of the character of the downtown which Roberts addressed in the report. She further explained that if there were a structure deemed to have historic character and was listed on the State Registry, the HDC would address any exterior changes to the building in accordance with the guidelines. Other than that, it should not have any effect on the FCA at all.

Hansen encouraged the HDSC and HDC to meet with the FCA.

X. NEW BUSINESS

A. Consider Civic Event Permit Application for Bring Your Own Dog (B.Y.O.D.)

Savitri Anantharaman and Samantha Cellar, representing Bloomfield Hills Student Leadership Group, were present to answer any questions about the charity event the group would like to hold on behalf of the Michigan Humane Society. This was a community fundraiser event that this group has held in Franklin for the past three (3) years and would be held on May 17, 2020. Scheduled events would be the same as in previous years and would be held on the Village Green. New this year, the group was partnering with Detroit Dog Rescue to set up a dog adoption booth.

#2020-06 Motion by Stakhiv, seconded by Gordon to approve the Civic Event Application for Bring Your Own Dog (B.Y.O.D.) Event on May 17, 2020 from 11:30 AM to 4:00 PM on the condition there be an Authorized Signature on the application.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

B. Consider Bid for Police Administrative Vehicle.

Chief Roberts presented this item, explaining that this was for a Police Detective Lieutenant Vehicle which in the past had been leased. This year, bids were personally solicited from many different dealerships, but only one was received from Snethkamp and it was too high. The best option was to use the State Purchase Plan for a stripped down car. The authorized dealer was Signature Ford Lincoln Mercury, which submitted a bid for a 2020 Ford Fusion SE Front Wheel Drive car. The plan would be to pay an underwriting fee with the first annual payment and subsequent annual payments for the next two (2) years. This saved the Village money, compared to the only leased proposal, due to the fact that by owning the vehicle the annual mileage was not an issue, as had been the case in previous years.

The only issue was that this year the Police Department budgeted for payments on a leased car, not for a purchase of a vehicle. Some funds would need to be transferred to cover the cost of this line item.

Fraser explained how the State Purchase Plan worked.

#2020-07 Motion by Gordon, seconded by Stakhiv to approve the purchase of the 2020 Ford Fusion SE Front Wheel Drive vehicle, for use as the Detective Lieutenant's vehicle, for

the quoted price of \$18,636.00, payable in annual installments of \$6,824.70 for three years with the first year's payment to include the additional underwriting fee of \$545.00.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

C. Consider Alternate Members for Zoning/Sign Board of Appeals.

Pulker provided a memo to the Council members regarding this appointment.

#2020-08 Motion by Gallasch, seconded by Stakhiv to appoint J. Hailey, the former Chairman of the Zoning Board of Appeals, as an alternate for the board.

Gallasch said the Board did not meet very often; however, when they did Board members would frequently be out of town. There had been several meetings that did not have a quorum and could not conduct business.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

D. Consider Proposed Environmental Consultant for the Village.

Fraser provided some background information on this item. After doing some research on local consulting firms which work with municipalities, he invited four (4) to interview with himself, Lamott, and Hansen. Each firm's strategy was the same. All would do an extensive data search, looking at what the state and county had found, prepare an understandable report, and provide the Village with advice on which it could use in determining the long-term impact on its residents, and how to proceed. After many hours of interviewing, two firms, ECT (Detroit) and AKT PEERLESS (Farmington), were asked to submit proposals which were provided to the Council. Hansen stated that both firms were registered contractors with the state, both were familiar with FOIA, both had municipal experience, and both had a similar approach to help the Village.

Council members voiced their opinions about both firms and which one each recommended. It was noted that one proposal (AKT PEERLESS) was a smaller firm than the other and more expensive; however, it was more comprehensive and understood Franklin's concerns and it was felt that it might have a better working relationship with the Village. AKT would be researching for even more data and information that was not readily available. It was noted that AKT knew and had worked with grant programs for communities like Franklin which might be advantageous for the Village.

#2020- 09 Motion by Gallasch, seconded by Saenz to contract with AKT PEERLESS to provide Environmental Consulting Services as presented in the February 7, 2020 letter (Proposal To Provide Environmental Consulting Services) to Roger Fraser.

Gordon thought it important for Council to recognize that this might be a long term relationship and therefore would be more time and cost more money; however, the firm would be a meaningful part of our team through this process. Fraser would look into which account the funding would be placed.

Hansen stated that both firms did not have any pre-dispositions as to solutions, such as, put in a water supply. They have given the Village an alternative. It was very important to her that the Village know what the situation is with regards to water and it was most important that decisions were made based upon facts. She felt very strongly that the Village needed to make this investment. Stakhiv agreed. The Village was being pro-active instead of being reactive and AKT addressed issues and the fact that more testing would be beneficial. Hansen added that AKT was willing to work with the state.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

**E. Consider Scheduling Special Meeting on February 24, 2020 at 6:00 PM.
#2020-10 Motion by Saenz, seconded by Stakhiv to schedule a Special Meeting on February 24, 2020 at 6:00 PM in the Broughton House to further discuss the Streetscape Project.**

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Seltzer

Motion carried.

XI. ORDINANCES/RESOLUTIONS/PROCLAMATIONS

Fraser briefed Council about these items and the importance to update Ordinances, which in these cases related to safety. Bill Dinnan, Building Official, explained each code and how they were used on a daily basis. He emphasized that these codes were tools which needed to be either updated to the current standards as was the case for two (2) codes or amended to the current version, which was the case for the Licensing code; he gave several examples of the latter, including the addition of an annual inspection.

Staran detailed some of the different changes and/or modifications to the three (3) Ordinances. Periodically, fee structures would need to come back to Council for a discussion and a decision.

Gallasch clarified that Dinnan would come back to Council with more details about the fees and he asked how the business owners would be notified about this change of an annual inspection. Staran said that if approved by Council, this detail and others would come back to Council with some recommendations for this new requirement. Fraser mentioned that the Village would message the business owners about this new requirement and ask for some feedback before Council had its second reading of the Ordinance. He continued by stating that the first reason for instituting such an inspection, being safety.

- A. Consider an Ordinance to Amend Chapter 1480, International Property Maintenance Code, of Title Eighteen of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan to Adopt the 2018 Edition of the Code and Amendments Thereto, and to Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations (first reading).**
- B. Consider an Ordinance to Amend Chapter 1610, Fire Prevention Code, of the Code of Ordinances of the Village of Franklin, Oakland County, Michigan, to Adopt the International Fire Code, 2018 Edition, with Amendments as the Fire Prevention Code of the Village, to appeal Conflicting Ordinances, and to Prescribe a Penalty for Violations (first reading).**
- C. Consider an Ordinance to Amend Chapter 810, Licensing in General, of the Code of Ordinances of the Village of Franklin, Oakland County, Michigan, to Modify Village License Requirements, Require Annual Inspections of Licensed Businesses, Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations (first reading).**

#2020-11 Motion by Gordon, seconded by Saenz to approve in its first reading an Ordinance to Amend Chapter 1480, International Property Maintenance Code, of Title Eighteen of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan to Adopt the 2018 Edition of the Code and Amendments Thereto, and to Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

#2020-12 Motion by Gordon, seconded by Saenz to approve in its first reading an Ordinance to Amend Chapter 1610, Fire Prevention Code, of the Code of Ordinances of the Village of Franklin, Oakland County, Michigan, to Adopt the International Fire Code, 2018 Edition, with Amendments as the Fire Prevention Code of the Village, to appeal Conflicting Ordinances, and to Prescribe a Penalty for Violations.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

2020-13 Motion by Gordon, seconded by Saenz to approve in its first reading an Ordinance to Amend Chapter 810, Licensing in General, of the Code of Ordinances of the Village of Franklin, Oakland County, Michigan, to Modify Village License Requirements, Require Annual Inspections of Licensed Businesses, Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

XII. ADJOURNMENT

Motion Stakhiv, seconded by Saenz to adjourn the meeting.

Ayes: Gallasch, Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Seltzer
Motion carried.

There being no further business, the meeting was adjourned at 9:30 PM.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President