

**VILLAGE OF FRANKLIN
REGULAR VILLAGE COUNCIL MEETING
MONDAY, JANUARY 14, 2019, 7 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:00 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Brian Gordon, Pam Hansen, Bill Lamott, Ed Saenz, Mira Stakhiv
Absent: Fred Gallasch, Mike Seltzer
Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
Chief Dan Roberts, Police Department
Chief Tony Averbuch, Fire Department
John Staran, Village Attorney
David Goldberg, Chairman, Planning Commission

III. ADOPTION OF AGENDA

Motion by Lamott, seconded by Saenz to adopt the agenda, as presented.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

IV. MINUTES

A. Organization Meeting of November 19, 2018

Motion by Stakhiv, seconded by Saenz to approve the Organization Meeting Minutes of November 12, 2018, as presented.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

B. Special Meeting of December 10, 2018

Motion by Saenz, seconded by Lamott to approve the Special Meeting Minutes of December 10, 2018, as presented.

Stakhiv corrected the typo on page 3, under **John Bry, Oakland County Main Street, Program Coordinator**, middle of line 5. It should read, "...*Metro Mode*...".

Referring to page 4 of the Organization Meeting Minutes (11/19/18), Gordon requested that the title Council Liaison to Fire Commission be changed to Council “*Representative*” to the Franklin-Bingham Farms Fire Commission. Staran stated there need not be a motion for such a change but it should be noted for future references going forward.

Motion by Saenz, seconded by Lamott to approve the Special Meeting Minutes of December 10, 2018, as amended.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gallasch, Seltzer

Motion carried.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, referred to his monthly written report and stated that overall the holidays were very quiet in terms of crime adding that however, there had been a couple of reports of missing packages from porches. The Officers performed over 500 house checks in the two (2) week period between the holidays. The crime statistics were being analyzed for the annual report which was being finalized and should be ready in the next few weeks. This may be the lowest “crime year” Franklin has ever had, highlighting there were no residential burglaries in Franklin or Bingham Farms last year. This hasn’t happened since 1999.

He informed Council that tonight the Bingham Farms Council and Planning Commission were having a meeting to discuss a proposed 115-bed Assisted Living Center at the corner of 14 Mile Road and Telegraph on the Bingham Farms side. Connected to it would be an office building. Both he and Chief Averbuch were concerned about how this would affect their call volume. This will be discussed with the Bingham Farms Council and, if adopted, may lead to an increased contribution to a Special Assessment District.

Roberts informed the Council that the first bill introduced in the new session of the Michigan Legislature was a House Bill which would do away with the Police forfeitures in criminal cases. The Police Chiefs have already met and there will be a lot of pushback. These funds were needed to pay for Franklin’s newly assigned Officer to the Narcotics Enforcement Team which was based on the premise that for years, through the Enforcement Team work, an average of \$40,000 to \$45,000 had been coming back to villages and townships.

Roberts answered Saenz inquiries about the funding of the S.A.D. and how there might be a need for an additional Officer and Fire Fighter.

Tony Averbuch, Fire Chief, was not present at the meeting but had submitted his monthly report to Council members. Gordon, Fire Commissioner, commented there appeared to be more than average activity during November in terms of the number of calls. New equipment which had been on order for over a year was expected in the spring.

Elina Costello, Chairman, Main Street Franklin, introduced the new Executive Director, Krista McClure who had sent an introductory letter to each Council member. McClure outlined her first order of business which would be to work with Costello in adjusting the By Laws of the Board, making sure the appropriate Board members were part of Main Street Franklin. The next Board meeting is January 25, 2019 at 8:30 AM.

John Bry, Oakland County Main Street, Program Coordinator, stated that he was in attendance to show his support for McClure. He stated he had been fortunate to be part of the hiring process and was very impressed. He also wanted to inform the Council that in addition to the yearly technical assistance Oakland County provides the Village it was also putting an additional \$6,500 towards Main Street Franklin to support the Executive Director's position for this year's technical assistance allocation. In addition, the Flagstar Bank Placemaking Grant and the Genisys Bank Startup Grant program will be available for Franklin businesses.

Hansen stated that she was thankful the excellent support Oakland County has provided Franklin. Bry complimented the new Main Street Board and the Council. Saenz pointed out that MSF was transparent with its selection process which was thorough and intensive.

Stakhiv inquired if the Benjamin Franklin dinner was still on the schedule. Costello stated that as of this moment it had been postponed.

Jane Polan, FCA President, stated that she was working on coordinating one or two meetings a year with leaders of the various Village groups in order to prevent event-scheduling conflicts.

IX. New Business

C. Consider Re-Appointment of Historic District Study Committee members

Gary Roberts, HDC Chairman, referred to his submitted report, "Historic District Study Committee Status Report – January 2019" to Council. Roberts stated that the report was an update of the committee's extensive activities of this past year including an informational Open House at the Kregger House for owners of those properties the committee deemed worthy of being included in a non-contiguous Historic District. He explained the process and sequence of events a homeowner would go through in order for the property to be considered and then possibly be qualified for such a distinction.

Originally the committee of five (5) was appointed for a year. The work is on-going so he proposed that Council extend that timeline for another year. He showed Council a Village map of those properties thought to be significant.

Roberts answered Hansen's inquiry and explained what the benefits to the Village would be having a number of properties in a non-contiguous Historic District, i.e., structures build the character of the Village and it would be detrimental to lose them to demolition. These assets need to be protected, which they would be, with a Historic District designation.

Motion by Stakhiv, seconded by Lamott to approve the Historic District Study Committee Re-Appointments of Gary Roberts, Amanda Davis, Eileen Harryvan, Nena Downing, and Fred Gallasch.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gallasch, Seltzer

Motion carried.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for a total of \$181,434.11. Vainik stated that the expenditures are generally consistent with the FY 2018-19 Budget. The Bills List for this month included a large entry for Road Contract Engineering services paid to Hubbell, Roth & Clark Inc. LLC. He concluded by stating that the Village has sufficient funds to meet its current and anticipated obligations. The list of account balances was in the Council's packages as of January 10, 2019 held at Level One Bank. The balances held in interest bearing insured CD's at Multi Bank Securities, Inc., were included in the consolidated report which Council received and the interest rates are increasing. In addition the Village had a fiscal year-end audit meeting held by our auditor, Rana Emmons, C.P.A. from PSLZ, LLP, who was present at this meeting, which went well adding that Franklin was in good financial shape. This last year an initiative had been added to earn interest on a significant portion of the Village funds which was doing nicely. The fund balances are solid. The police relationships with Bingham Farms were working out nicely in terms of salary increases and pension liabilities which have been increasing yearly. After the road project of Franklin Road he doesn't see any other major expenditure. The Village's bond funding has been successful, holding its credit rating at a very respectable AA+ level.

Rana Emmons, C.P.A., re-iterated Vainik's statements about the Village being a very good steward for the Village. The Finance Committee meeting was very productive; discussing a lot of the big issues which included the legacy costs. Emmons also commented on the excellent staff members, who helped with the audit materials, Paulsen, Pulker and Creech.

VI. SUBMISSION OF CURRENT BILLS

Motion by Gordon, seconded by Saenz to approve the Bill's List, as submitted.

Stakhiv questioned the payment to Rochester Avon Historical Society. Creech answered that it was for the website dues. Lamott further explained that the Historical Society hosts a list of historic sites in the whole county. The Village has about 80 sites, each of which are detailed on the website.

GENERAL	\$	27,096.98
MAJOR RDS	\$	8,877.96
LOCAL RDS	\$	5,094.50
POLICE	\$	70,885.66
GARBAGE	\$	15,154.90
BLDG DEPT	\$	8,958.72
STREET PROJECT	\$	31,497.07

PRESSURE SEWER	\$	1,000.00
WASTE WATER	\$	573.48
TRUST & AGENCY		
TAX COLLECTION	\$	12,294.84
TOTALS	\$	181,434.11

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv

Nays: None

Absent: Gallasch, Seltzer

Motion carried.

VII. PUBLIC REQUESTS AND COMMENTS

President Hansen explained the normal procedures for Public Requests and Comments. However, she suggested those in attendance who wished to address items already on the Agenda would have the opportunity to comment at that time.

Mark Ziessow, Redfern, stated he thought it was very disrespectful to veterans that the Village's American flags were not lit at the Broughton House and at the Post Office. Regarding the proper handling of a light on the flags was discussed. He thanked Creech for handling the dangerous trees at Dennison and 14 Mile Rd. but questioned why stubs were left. Creech replied that he thought the crew was coming back to finish the job.

VIII. SPECIAL REPORTS

A. President's Report

1. The Downtown Design Team had met in the past week and the topic was "lighting". Tad Krear, the consultant invited one of the senior members of the "Illuminating Concepts Team" to come and talk to the Design Team about lighting. They presented some options using slides and listened to the questions. This was just one more step in gathering ideas, discussing, and giving Mr. Krear feed-back on what the Design Team thought would benefit the Village and be a good direction. No action was taken. Originally the end of the project was anticipated to be at the end of February, however, it might go another month.

Saenz confirmed that the Design Team would be making non-binding recommendations to the Council.

B. Council Report

Stakhiv attended the Women Officials Network breakfast meeting where Hansen was a featured speaker. The panel also included three (3) Mayors who discussed their journeys, challenges and words of wisdom. Pulker was also present at the meeting. Stakhiv congratulated Hansen on a great presentation. Hansen provided comments about the different members of the panel and their stories.

Stakhiv had a follow-up about a possible bulletin board on the website which had been discussed at a previous meeting. Saenz had suggested there be a discussion at the next Council meeting

about what should/could be put on that page. Based on that she listed those items she thought appropriate: last minute road work updates, Downtown Design Team updates and meeting dates and times, Main Street updates, and any village-wide updates where there was no other place for it. She inquired if there had been any bulletin board progress. Creech stated he was waiting for any discussion at the Council level. Stakhiv continued by questioning if any cross-training on the website had occurred, to which Creech explained that due to the changing of personnel there had not been any movement but it was his plan that the new employee would be responsible for the website and he would be the backup person.

Gordon expressed his concern about the numerous absences the Council has at this and other meetings. He opined about how important it was to have a full Council at the meetings and thought Council should address this issue the next time it looked at the Charter. This matter was so important to him that he would continue mentioning it.

Lamott mentioned the late December passing of Puff Hampson, who had been a significant Franklin resident. He provided a brief background; including her big and defining contribution to the Village being the Village Green land where the library sits. In the 1970's, Puff and her husband, Bob, and three (3) other couples bought the three (3) acre land from George Wellington Smith. The Village paid the residents back for the property and it was now a large portion of our Village Green. He had the privilege of knowing Puff and was thankful for what she did for Franklin.

C. Administrator Report

Referring to his memo to Council, Creech noted that Kelda London, Administrative Clerk for 17 years, had taken a position with Lathrup Village as the Assistant to Government Operations. The Village wished her well. A lunch at the Village Office was being planned for her on January 25, 2019. He has advertised the Village position on the MML (Michigan Municipal League) site which would be different than what it currently was.

IX. NEW BUSINESS

A. Consider Civic Event Permit Application for “Bring Your Own Dog” (BYOD) on May 11, 2019.

Lexie Finkelstein, representing Bloomfield Hills Student Council, was present to answer any questions about the fundraiser the group would like to hold on behalf of the Michigan Humane Society. This would be the third (3rd) year for the fundraiser and would include several new scheduled events including a dog adoption hosted by the Humane Society.

Saenz was curious as to how the group was going to focus on advertising the event with Franklin residents. Finkelstein mentioned several opportunities: Farmers' Market, speaking with local businesses about posting flyers, and being included in Franklin's email blasts.

Motion by Gordon, seconded by Saenz to approve the Civic Event Permit Application for “Bring Your Own Dog” (BYOD) Event for Bloomfield Hills High School, on Saturday, May 11, 2019 from 11:30 AM to 4:00 PM.

Gordon stated that he was pleased they were having their event in the Village which would attract neighboring residents.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

B. Consider Demolition Application for the property located at 31625 Briarcliff.

Gordon questioned who the owner of the property was since there were two (2) different names on the application. Creech explained that the son of the owner was taking over and Blue Star was the contractor who would be doing the demolition.

Hansen pointed out the Building Official's Demolition Report letter, dated January 10, 2019 which listed three (3) items which were pending: \$5,000 Bond, list of vehicles and equipment from Blue Star, and all utilities shut-off notices.

Motion by Saenz, seconded by Stakhiv to approve the Demolition Application for the property located at 31625 Briarcliff subject to three (3) conditions being met: Payment of \$5,000, Receipt from Blue Star of a list of vehicles and equipment to be used, and Receipts from all utilities about shut-off notices.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

Alan Krauss, Nottingham Dr., questioned what the plans and timeline for the property were. Creech explained the process and added that the house must be demolished and the site returned to its normal state within 6 months. He continued that he did not have any further information about what was to be built there, other than it was zoned single family residential. Krauss was concerned about what the new structure would look like.

D. Consider Master Fee Schedule.

Creech explained that the old document was posted on the Village website and needed to be updated with the correct changes and additional information.

Motion by Gordon, seconded by Saenz to approve the 2019 Village of Franklin Master Fee Schedule.

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

E. Consider Budget Amendments, FY2018-2019.

Creech presented the Budget Amendments, dated January 14, 2019.

Under the **GENERAL FUND, Revenue** Stakhiv corrected the total revenue amount transferred out to Waste Water from \$1,000 to \$2,000. Under the **GENERAL FUND, Expenditures**, she also corrected Kreger House: new total of \$14,000, not \$15,000.

Motion by Gordon, seconded by Saenz to approve the Budget Amendments, FY2018-2019 as follows:

GENERAL FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2018/2019 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2018-2019 General Fund Budget with funds coming from the appropriation of other funds.

Revenue

- 101-000-501.000 CDBG Revenue: Increase revenue account to a new total of \$8,000 (original \$5,000).
- 101-000-995.003 Transfer out to Waste Water: Decrease revenue account to a new total of \$2,000 (original \$7,000).
- 101-000-995.004 Transfer out to Police Fund: Increase revenue account to a new total of \$1,066,322 (original \$1,052,072).

Expenditures

- 101-265-930.000 Broughton House: Increase expense account to a new total of \$28,000 (original \$25,000).
- 101-265-956.000 Kreger House: Increase expense account to a new total of \$14,000 (original \$9,000).
- 101-747-830.000 CDBG expense: Increase expense account to a new total of \$8,000 (original \$5,050).
- 101-747-902.000 Website Expense: Increase expense account to a new total of \$5,200 (original \$2,564).
- 101-852-911.000 Liability Ins & Bonds: Increase expense to a new total of \$18,000 (original \$16,000).
- 101-901-983.000 Broughton House: Increase expense account to a new total of \$27,664 (original \$27,000).

REVENUE	NEW	ORIGINAL	NET
101-000-501.000	\$ 8,000	\$ 5,000	\$ 3,000
TRANSFERS OUT			
101-000-995.003	\$ 2,000	\$ 7,000	\$ 5,000
101-000-995.004	<u>\$ 1,066,322</u>	<u>\$ 1,052,072</u>	<u>\$ (14,250)</u>
			\$ (6,250)
EXPENSE			

101-265-930.000	\$	28,000	\$	25,000	\$	3,000
101-265-956.000	\$	14,000	\$	9,000	\$	5,000
101-747-830.000	\$	8,000	\$	5,050	\$	2,950
101-747-902.000	\$	5,200	\$	2,564	\$	2,636
101-851-911.000	\$	18,000	\$	16,000	\$	2,000
101-901-983.000	\$	27,664	\$	27,000	\$	664
					\$	16,250

POLICE FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2018/2019 Police Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2018-2019 Police Fund Budget with funds coming from the appropriation of other funds.

Revenue

207-000-659.000: Use of Drug Forfeiture funds: Increase revenue account to a new total of \$4,250 (original \$0).

207-000-681.000: Miscellaneous Income: Increase revenue account to a new total of \$7,000 (original \$1,000).

207-000-699.001: Trans in from General Fund: Increase revenue account to a new total of \$1,066,322 (original \$1,052,072).

Expenditures

207-301-700.000 Police Salaries: Increase expense account to a net total of \$714,000 (original \$689,287).

207-301-702.000 Longevity Pay: Increase expense account to a new total of \$9,000 (original \$7,000).

207-301-704.000 Clerical Salaries: Increase expense account to a new total of \$42,000 (original \$38,846).

207-301-727.000 Office Supplies: Increase expense account to a new total of \$8,500 (original \$4,200).

207-301-840.000 Drug Forfeiture Expense: Increase expense account to a new total of \$4,250 (original \$0).

207-301-864.000 Police Car Leasing: Increase expense account to a new total of \$10,000 (original \$7,636).

207-265-930.000 Repairs and Maint: Increase expense account to a new total of \$38,000 (original \$28,370).

207-901-980.000 Furniture and Equipment: Increase expense account to a new total of \$7,000 (original \$1,306).

207-301-707.000 Workers Comp: Increase expense account to a new total of \$13,294 (original \$11,294).

207-301-709.000 Payroll Taxes: Increase expense account to a new total of \$64,898 (original \$62,613).

207-301-711.000 Retiree Health Care: Decrease expense account to a new total of \$104,563 (original \$140,453).

REVENUE			
	NEW	ORIGINAL	NET
207-000-659.001	\$ 4,250	\$ -	\$ 4,250
207-000-681.000	\$ 7,000	\$ 1,000	\$ 6,000
207-000-699.001	\$ 1,066,322	\$ 1,052,072	\$ 14,250
			\$ 24,500
EXPENSE			
207-301-700.000	\$ 714,000	\$ 689,287	\$ 24,713
207-301-702.000	\$ 9,000	\$ 7,000	\$ 2,000
207-301-704.000	\$ 42,000	\$ 38,846	\$ 3,154
207-301-727.000	\$ 8,500	\$ 4,200	\$ 4,300
207-301-840.000	\$ 4,250	\$ -	\$ 4,250
207-301-864.000	\$ 10,000	\$ 7,636	\$ 2,364
207-265-930.000	\$ 38,000	\$ 28,370	\$ 9,630
207-901-980-000	\$ 1,306	\$ 7,000	\$ 5,694
207-301-707.000	\$ 13,294	\$ 11,294	\$ 2,000
207-301-709.000	\$ 64,898	\$ 62,613	\$ 2,285
207-301-711.000	\$ 104,563	\$ 140,453	\$ (35,890)
			\$ 24,500

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None
Absent: Gallasch, Seltzer
Motion carried.

X. ORDINANCES/RESOLUTIONS

A. Consider an Ordinance to Amend Chapter 1474, Signs and Outdoor Display Structures, of Part Fourteen, Title Six of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to Modify Ordinances, and Prescribe a Penalty for Violations. (second reading).

Motion by Gordon, seconded by Stakhiv to approve the Ordinance to Amend Chapter 1474, Signs and Outdoor Display Structures, of Part Fourteen, Title Six of the Codified Ordinances of the Village of Franklin, Oakland County, Michigan, to Modify Ordinances, and Prescribe a Penalty for Violations (second reading).

Ayes: Gordon, Hansen, Lamott, Saenz, Stakhiv
Nays: None

Absent: Gallasch, Seltzer
Motion carried.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 PM

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President