

**VILLAGE OF FRANKLIN  
PLANNING COMMISSION  
Minutes of Meeting  
July 20, 2011**

**I. CALL TO ORDER**

The regular meeting of the Village of Franklin Planning Commission was called to order by Chairman Pamela Hansen at the Franklin Village Office Building, 32325 Franklin Road, Franklin, Michigan, at 6:00 P.M.

**II. ROLL CALL**

Present: Al Beke, Connie Ettinger, David Goldberg, Pam Hansen, Mike Heisel, Dean Moenck,  
Absent: Calvin Cupidore (excused), Mary Hepler (excused), Joe Roisman (excused)  
Also Present: Planning Consultant, Christopher Doozan-McKenna and Associates; Village  
Administrator, Amy Sullivan; and Village Clerk, Eileen Pulker

**III. ADOPTION OF AGENDA**

**Motion by Goldberg supported by Heisel to approve the agenda as amended.**

Discussion ensued regarding Minutes and To Do Lists with the consensus being to discuss under Minutes (IV A).

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel, Moenck,**

**Nays: None**

**Absent: Cupidore, Hepler, Roisman**

**Motion carried.**

**IV. ADOPTION OF MINUTES**

**A. Regular Meeting of June 15, 2011**

**Motion by Beke supported by Goldberg to approve the minutes for the regular meeting of June 15 2011, as submitted.**

Heisel noted that a To Do List is typically appended to the Minutes and is something that consistently needs to be done. The consensus of the Commission was to note that the To Do List needs to be appended to all future minutes.

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel, Moenck,**

**Nays: None**

**Absent: Cupidore, Hepler, Roisman**

**Motion carried.**

**V. COUNCIL LIAISON REPORT**

Sullivan provided an update as to Council's actions at its July meeting pertaining to the Commission noting that Council concurred with President Gallasch's appointments to the Commission, extended the Medical Marihuana Moratorium for one year with bi-monthly updates on the issue, and adopted the revised/amended Planning Commission ordinance. Hansen inquired as to correspondence received from Huda School with Sullivan providing a brief overview and advising she is working with the Village Attorney regarding a response and has called a meeting of the sub-committee to sort out outstanding issues relative to the proposed site plan. Discussion ensued with Sullivan noting that PC would see the site plan as this is a requirement of the historic district and could expect to see something in August or September, Special Land Use Permit with Sullivan advising there is consensus as to utilization of a special use agreement but there is no consensus as to whether it would be tied to the site plan, and operations at the site which are both Montessori and Cultural Center related with the Cultural Center activities possibly being relocated.

## **VI. BUDGET EXPENDITURE REPORT**

### **A. Budget Update**

Discussion ensued regarding the budget with it being noted that due to Clerk Pulker handling the recent minutes, the Commission ended the year within \$60.00 of its budgeted allocation.

## **VII. PUBLIC COMMENTS**

None.

## **VIII. UNFINISHED BUSINESS**

### **A. Village Center Parking Report Presentation**

Hansen provided an overview noting that Cupidore would have reviewed the changes incorporated as a result of last month's discussion but was not able to be present at tonight's meeting. Discussion ensued regarding submitted draft (text and drawings), suggestions on changes to be incorporated (additions/deletions/clarifications), entity to make revisions (Village staff, Commission, Consultant), lack of additional funding, committee involvement/input, report ownership, timing/process challenges, with the consensus being for each Commissioner to review the draft and provide specific input to Sullivan who will incorporate via track changes into the original draft and disseminate to all with a special meeting to be scheduled to finalize the report. Commissioners were requested to provide dates they would be available to Sullivan for scheduling of the special meeting.

## **IX. NEW BUSINESS**

### **A. Election of Officers**

Hansen provided an overview noting this is done yearly with the current officers being Hansen (Chair), Beke (Vice-Chair), and Hepler (Secretary), and with the zoning representative being Dean Moenck. Discussion ensued regarding process and zoning representative with the consensus being to proceed with voice vote by nominee for the office holders and with Moenck noting he was just reappointed to the ZBA and sworn in. Hansen opened the floor for nominations.

#### **Motion by Ettinger supported by Beke to nominate Pamela Hansen as Chair.**

Hansen was the only nominee and accepted the nomination.

#### **Motion by Ettinger supported by Heisel to nominate Al Beke as Vice-Chair.**

Beke was the only nominee and accepted the nomination.

#### **Motion by Ettinger supported by Heisel to nominate Mary Hepler as Secretary.**

Discussion ensued as to time commitment/time-availability and operation of the Commission under the current officeholders with it being noted this discussion is for nominations/election of officers and a discussion relative as to how the Commission is run needs to be handled at a later date. Ettinger withdrew her nomination of Helper.

#### **Motion by Ettinger supported by Moenck to nominate Mike Heisel as Secretary.**

Heisel was the only nominee and accepted the nomination.

#### **Election of Pamela Hansen as Chair of the Planning Commission:**

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel**

**Nays: Moenck**

**Absent: Cupidore, Hepler, Roisman**

**Motion carried.**

#### **Election of Al Beke as Vice-Chair of the Planning Commission:**

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel, Moenck,**

**Nays: None**

**Absent: Cupidore, Hepler, Roisman**  
**Motion carried.**

**Election of Mike Heisel as Secretary of the Planning Commission:**

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel, Moenck,**  
**Nays: None**

**Absent: Cupidore, Hepler, Roisman**  
**Motion carried.**

**B. Discussion on Main Street Charrette**

Hansen noted the primary reason for including this on the agenda was to discuss the Parking Study as it relates to the charrette which was discussed earlier and requested this discussion be postponed.

**C. Recognition of Joe Roisman**

Hansen officially thanked Joe for his service. Discussion ensued regarding correspondence from Joe with it being noted that Commissioner's serve at the pleasure of the President/Council, Joe was a valuable member of the Commission, the Village President has the power of appointment/reappointment, appointment process is a separate discussion, and by-laws with it being noted they are in the process of being revised and will be disseminated when ready.

**X. UPCOMING MEETING DATES**

**A. Next Regular Meeting Date: August 17, 2011, 7:30 P.M.**

**XI. ADJOURNMENT**

**Motion by Ettinger supported by Beke to adjourn the meeting.**

**Ayes: Beke, Ettinger, Goldberg, Hansen, Heisel, Moenck,**  
**Nays: None**

**Absent: Cupidore, Hepler, Roisman**  
**Motion carried.**

There being no further business, the meeting adjourned at 7:15 P.M.

Respectfully submitted,

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Lori D. Rich, Recording Secretary

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Eileen H. Pulker, Clerk

**Village of Franklin Planning Commission July 20, 2011 Meeting  
To Do List**

- 1) To Do List:
  - a. Append to all future minutes
- 2) Parking Study:
  - a. Commissioners provide to Sullivan dates for scheduling of meeting and specific suggestions on changes to the draft report;
  - b. Sullivan incorporate into word doc transmitted by Doozan via track changes;
  - c. Sullivan transmit track changes doc. to all;

- d. Clerk calls special meeting for Commission to finalize report.
- 3) Huda School;
- a. Commission likely to consider at August or September meeting.