



SITE PLAN APPLICATION

INSPECTIONS 248-626-1601

PERMIT No. _____

DATE STAMP

32325 Franklin Rd • Franklin MI 48025-1199 • Phone (248) 626-9666 • Fax (248) 626-0538

The undersigned hereby applies for a permit to (describe project)

Current market value of project \$ _____

SUBMIT CHECKLIST WITH APPLICATION

I. LOCATION OF PROJECT		Historic District ? <input type="checkbox"/> yes <input type="checkbox"/> no	Zoning District
Address:			
City/Village:	Township:	County:	Zip Code:
Between	And		
II. PARCEL IDENTIFICATION #			
A. OWNER OR LESSEE			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
B. ARCHITECT OR ENGINEER			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
License No:	Expiration Date:		
C. CONTRACTOR			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
License No:	Expiration Date:		
Federal Employer Number or Reason for Exemption:			
Worker's Comp Insurance Carrier or Reason for Exemption:			
MESC Employer Number or Reason for Exemption:			
III. TYPE OF IMPROVEMENT AND PLAN REVIEW			
A. TYPE OF IMPROVEMENT			
<input type="checkbox"/> New Building <input type="checkbox"/> Addition / Remodel <input type="checkbox"/> Demolition <input type="checkbox"/> Property <input type="checkbox"/> Other			
B. REVIEW(s) TO BE PERFORMED			
<input type="checkbox"/> Building / Trades <input type="checkbox"/> Engineering <input type="checkbox"/> Arborist <input type="checkbox"/> Legal <input type="checkbox"/> Other			

VI. APPLICANT INFORMATION:

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name:		Telephone No.	
Address:	City:	State:	ZIP:
Federal ID no. (if applicable)			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant	Print Name	Application Date
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VII. FOR INTERNAL USE ONLY

	REQUIRED	APP / REJ	DATE	BY
A ~ BUILDING PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
B ~ CULVERT PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
C ~ FENCE PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
D ~ FLOODPLAIN PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
E ~ LANDFILL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
F ~ SOIL EROSION PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
G ~ TREE REMOVAL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
H ~ WETLANDS PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
I ~ HISTORIC DISTRICT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
J ~ ZONING BOARD **	<input type="checkbox"/> Yes <input type="checkbox"/> No			

** Zoning District Required Setback _____ Front _____ / _____ Side _____ Back
 _____ Proposed Setback _____ Front _____ / _____ Side _____ Back

VIII. VALIDATION

DATE STAMP

Approved by:	
(signature)	
VILLAGE OF FRANKLIN BUILDING OFFICIAL	

SITE PLAN CHECKLIST

- ___ Completed Permit Application as provided by the Village of Franklin, including:
 - ___ A full identification of, and the residence address of the property owner(s) and/or applicant(s), all interested parties and their authorized agent(s).
 - ___ A copy from licensed title insurance company of proof of ownership, and a certificate from all proprietors, title holders and/or their authorized agents that they concur in the application for site plan review.
- ___ Copies of any legal restrictions, covenants and/or agreements with or controlling the parcel(s), including a written approval of any encumbrance holders.
- ___ A complete legal description of existing total property and legal description(s) of the parcel(s) therein, including zoning classification and land use of surrounding areas, prepared by a registered civil engineer or land surveyor.
- ___ A preliminary plot plan and/or diagram of subject property, including a vicinity map showing surrounding properties, streets, freeways, parks, schools, etc. in a form that shall be recordable with the Oakland County Register of Deeds.
- ___ A topographical map of the property platted with not more than two-foot contour intervals and all natural features and buffer zones for those features. Such plan shall show the location, identity and size all trees of 6" caliper at DBH or greater, as well as the existing and proposed detailed grading and landscaping concept for the development.
- ___ Scaled architectural drawings illustrating the location of existing and proposed structures, improvements, location of septic, sanitary sewer, wells, water lines, public or private easements, utilities, lot lines, setbacks, entrances, roadways and loading points.
- ___ The location and size of any floodplain and/or wetlands found on the site and the methods to be employed to preserve and protect the said natural features, consistent with the provisions of Village of Franklin Ordinance chapter 1226 and MDEQ permits where required.
- ___ Such further information as the Village Engineer, Village Planner, Village Attorney or Village Council may require.

The applicant shall be responsible for 100% of all consultant fees incurred by the Village PLUS a 10% administrative fee.