



# LOT SPLIT / COMBINATION APPLICATION

**INSPECTIONS . . . . . 248-626-1601**

PERMIT # \_\_\_\_\_

DATE STAMP

32325 Franklin Rd • Franklin MI 48025-1199 • Phone (248) 626-9666 • Fax (248) 626-0538

The undersigned hereby applies for a permit to (describe project)

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Current market value of project \$ \_\_\_\_\_

**SUBMIT CHECKLIST WITH APPLICATION**

<b>I. LOCATION OF PROJECT</b>		Historic District? <input type="checkbox"/> yes <input type="checkbox"/> no		Zoning District	
Address:					
City/Village:		Township:		County:	
Zip Code:					
Between			And		
<b>II. PARCEL IDENTIFICATION #</b>					
<b>A. OWNER OR LESSEE</b>					
Name:			Telephone No:		
Address:		City:		State:	
Zip Code:					
<b>B. ARCHITECT OR ENGINEER</b>					
Name:			Telephone No:		
Address:		City:		State:	
Zip Code:					
License No:			Expiration Date:		
<b>C. CONTRACTOR</b>					
Name:			Telephone No:		
Address:		City:		State:	
Zip Code:					
License No:			Expiration Date:		
Federal Employer Number or Reason for Exemption:					
Worker's Comp Insurance Carrier or Reason for Exemption:					
MESC Employer Number or Reason for Exemption:					
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>					
<b>A. TYPE OF IMPROVEMENT</b>					
<input type="checkbox"/> New Building		<input type="checkbox"/> Addition / Remodel		<input type="checkbox"/> Demolition	
<input type="checkbox"/> Property		<input type="checkbox"/> Other			
<b>B. REVIEW(s) TO BE PERFORMED</b>					
<input type="checkbox"/> Building / Trades		<input type="checkbox"/> Engineering		<input type="checkbox"/> Arborist	
<input type="checkbox"/> Legal		<input type="checkbox"/> Other			

**VI. APPLICANT INFORMATION:**

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name:		Telephone No.	
Address:	City:	State:	ZIP:
Federal ID no. (if applicable)			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant	Print Name	Application Date
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**VII. FOR INTERNAL USE ONLY**

	REQUIRED	APP / REJ	DATE	BY
A ~ BUILDING PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
B ~ CULVERT PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
C ~ FENCE PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
D ~ FLOODPLAIN PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
E ~ LANDFILL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
F ~ SOIL EROSION PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
G ~ TREE REMOVAL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
H ~ WETLANDS PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
I ~ HISTORIC DISTRICT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
J ~ ZONING BOARD **	<input type="checkbox"/> Yes <input type="checkbox"/> No			

\*\* Zoning District \_\_\_\_\_ Required Setback \_\_\_\_\_ Front \_\_\_\_\_ / \_\_\_\_\_ Side \_\_\_\_\_ Back \_\_\_\_\_  
 Proposed Setback \_\_\_\_\_ Front \_\_\_\_\_ / \_\_\_\_\_ Side \_\_\_\_\_ Back \_\_\_\_\_

**VIII. VALIDATION**

**DATE STAMP**

Approved by:	
(signature)	
VILLAGE OF FRANKLIN BUILDING OFFICIAL	

## LOT SPLIT / COMBINATION CHECKLIST

- \_\_\_ Completed Permit Application as provided by the Village of Franklin, including:
  - \_\_\_ A full identification of property owner(s) / applicant(s), all interested parties and their authorized agent(s).
  - \_\_\_ The residence address and business address of owner(s), applicant(s), authorized corporation, all interested parties and authorized agent(s).
- \_\_\_ A written statement from licensed title insurance company of proof of ownership, and a certificate from all proprietors, title holders and their authorized agents that they concur in the application for land division / combination.
- \_\_\_ Copies of any legal restrictions, covenants and/or agreements with or controlling the parcel(s), including a written approval of any encumbrance holders.
- \_\_\_ A non-refundable application fee of **\$100**  
(The application fee shall be credited to approved permit fee of **\$150**)
- \_\_\_ **\$5,000** bond
- \_\_\_ A complete legal description of existing total property and legal descriptions of the parcels resulting from the division or combination as proposed, prepared by a registered civil engineer or land surveyor.
- \_\_\_ A preliminary plot plan and/or diagram of subject property, including a vicinity map showing surrounding properties, streets, freeways, parks, schools, etc. in a form that shall be recordable with the Oakland County Register of Deeds.
- \_\_\_ A topographical map of the property platted with not more than two-foot contour intervals and all natural features and buffer zones for those features. Such plan shall show the location, identity and size all trees of 6" caliper at DBH or greater.
- \_\_\_ Scaled drawing illustrating the location of existing and proposed structures and/or improvements, location of septic fields, sanitary sewer, wells, water lines and any public or private easements in relation to the proposed and resulting lots.
- \_\_\_ The location and size of any floodplain located within the area to be platted.
- \_\_\_ The location and size of any wetlands found on the site and the methods to be employed to preserve and protect the wetlands, consistent with the provisions of Village of Franklin Ordinance chapter 1226 and MDEQ permits where required.
- \_\_\_ The methods proposed to prevent soil erosion and sedimentation on the site.
- \_\_\_ Written statements from the Village fire and police departments stating their opinion of the proposed lot split / combination.

\_\_\_\_ Such further information as the Village Engineer, Village Planner, Village Attorney or Village Council may require.

The applicant shall be responsible for 100% of all consultant fees incurred by the Village PLUS a 10% administration fee.