

**VILLAGE OF FRANKLIN
VILLAGE COUNCIL REGULAR MEETING
MONDAY, JUNE 11, 2018, 7:00 PM
FRANKLIN VILLAGE HALL – BROUGHTON HOUSE
32325 FRANKLIN ROAD, FRANKLIN, MICHIGAN 48025**

I. CALL TO ORDER

The meeting was called to order by President Pam Hansen, at 7:00 PM at the Franklin Village Hall, Franklin, Michigan.

II. ROLL CALL

Present: Brian Gordon, Pam Hansen, Judy Moenck, Ed Saenz, Mike Seltzer, Mira Stakhiv
Absent: Fred Gallasch (excused)
Also Present: Jim Creech, Village Administrator
Eileen Pulker, Village Clerk
Lance Vainik, Treasurer
Chief Dan Roberts, Police Department
Chief Tony Averbuch, Fire Department
John Staran, Village Attorney
Ed Zmich, Hubbell, Roth & Clark, Village Engineers
David Goldberg, Chairman, Planning Commission

III. ADOPTION OF AGENDA

Motion by Seltzer, seconded by Moenck to adopt the agenda, as presented.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried

IV. MINUTES

A. Special Meeting of May 14, 2018

Motion by Seltzer, seconded by Moenck to approve the Special Meeting Minutes for May 14, 2018, as presented.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried

B. Regular Meeting of May 14, 2018

Motion by Seltzer, seconded by Gordon to approve the Regular Meeting Minutes for May 14, 2018, as presented.

Stakhiv pointed out a numeration typo on page 12, and also on page 12, in the vote tally for #2018-36, Gordon's vote should be changed from "Absent" to "Aye".

On page 10, beginning of the 4th paragraph, Saenz corrected the first sentence to read, “Saenz questioned if Main Street Franklin...”

Motion by Seltzer, seconded by Gordon to approve the Regular Meeting Minutes for May 14, 2018, as amended.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gallasch

Motion carried.

V. REPORTS OF VILLAGE OFFICERS AND AGENTS

Dan Roberts, Police Chief, referred to his written report and stated that there were no major or violent crimes to report adding that most of the incidents involved traffic. Roberts reported that he had noticed a dramatic increase in the motor vehicle accidents, the majority of which could be attributed to the increased traffic due to road construction and traffic having been diverted down Franklin Road and Telegraph Road. In addition, Roberts stated that effective July 2, 2018, Detective Sargent Bastianelli, who was present, will be promoted to Lieutenant and #2 in the Department. Roberts provided Bastianelli’s professional and personal background. Council congratulated him on his up-coming promotion.

Tony Averbuch, Fire Chief, referred to his monthly written report to Council members. Referencing the toxic waste issue experienced with one of the buildings in the Village, Hansen inquired if he had any new comments he wished to share. Averbuch noted that as of last month he had returned his label of “the voice of the Village” back to the Village Administrator adding that personally, he was not pleased to see the last press release which had been published without any input from the Village. Averbuch continued stating that he is hoping to see a final design and installation for the ventilation system proposed for the building and he was pleased that the State was able to acquire additional funds based on the scope of the project which had become much larger than expected. Averbuch added that he was in favor of an educational campaign informing the public of the processes at state and county levels which relates and addresses such emergencies. He also voiced his concern with the lack of state and county government communications with the Village.

Hansen recognized and thanked Averbuch for his leadership with the toxic waste situation, starting in March when it all began and his continued hard work in protecting the Village and its residents. Hansen reported that Kim Etheridge from the Michigan Department of Economic Quality will be attending next month’s Council meeting with updates.

Lance Vainik, Treasurer, referred to his monthly report and noted that the amounts on the Bills List are consistent with normal monthly spending for a total of \$1,375,571.39. Vainik stated that the expenditures are generally consistent with the FY 2017-18 Budget. The Bills List for this month includes a large entry for Road Contract Asphalt services paid to Cadillac Asphalt LLC. He concluded by stating that the Village has sufficient funds to meet its current and anticipated obligations. The list of account balances was in the Council’s packages as of June 7, 2018, held at Level One Bank. Creech has provided a report which included the funds held at the bank, as well as, the interest bearing CD’s held at Multi Bank Securities, Inc.

Creech answered Seltzer's questions about the SOCRRA charge.

VI. SUBMISSION OF CURRENT BILLS

Motion by Seltzer, seconded by Gordon to approve the Bill's List, as submitted.

Discussion and clarification continued about the SOCRRA invoice, to which Creech responded that the charge was per vehicle at the SOCRRA site on Coolidge for drop off of hazardous materials.

Bills List

| | | |
|---------------------|-------|-----------------|
| General | \$ | 36,067.78 |
| Police | \$ | 64,049.75 |
| Local Road | \$ | 375.84 |
| Major Road | \$ | 250.64 |
| Building | \$ | 16,323.06 |
| Garbage and Rubbish | \$ | 15,187.89 |
| Road Bond Fund | \$ | 500.00 |
| Road Project Fund | \$ | 1,237,753.25 |
| Waste Water | \$ | 1,905.34 |
| Trust & Agency | \$ | <u>1,500.00</u> |
| Total: | \$ \$ | 1,373,913.55 |

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gallasch

Motion carried.

VII. PUBLIC REQUESTS AND COMMENTS

Kelly Michaud, Beverly Hills, Program Coordinator of the Birmingham Bloomfield Community Coalition (BBCC) Run, which was held on Saturday, May 19, 2018 and three (3) students representing the Birmingham/Bloomfield Schools (public and private) were in attendance. They came to deliver a personal Thank You to the Village Council, the Administration, the Village Clerk, the Police Chief, and all the officers, for help in planning, implementing, and holding the event. As Michaud explained, the mission of the coalition is to support and educate teens and raise awareness related to issues, such as substance abuse. Michaud continued noting that this event was able to touch many people, businesses, and organizations and there were close to 140 participants for a first time 5K Run event. Each student present commented and expressed his/her opinions about the BBCC and the event.

Bill Galvin, current Farmington City Councilman and Republican candidate for Oakland County Commission, from the 14th District in this November election was present. He introduced himself and noted his accomplishments and briefly outlined his platforms.

VIII. SPECIAL REPORTS

A. President's Report

Hansen noted that she had previously mentioned that Kim Etheridge from the state would be attending next month's Council meeting to address a resolution of the current problem of toxic waste and some other related topics. Regarding the road project in Franklin, she has received a lot of good feedback from residents.

1. Downtown Discussion

Hansen reported that ideas for the downtown improvements have been and will continue to be discussed and hopefully, will be addressed in conjunction with the paving of Franklin Road. Hansen noted that she has personally been meeting with people and groups in the Village to talk and listen about the ideas: pedestrian access, lighting, and parking. Hansen noted that she has received good ideas, good support, and will continue those conversations.

B. Council Report

Stakhiv commented that the road work has been proceeding very nicely and the resident input has been mostly positive. Moenck questioned Creech about any updates on the construction of Inkster Road between 13 Mile Road and Northwestern Hwy., including how those Franklin residents who live on Inkster were being impacted by it and the Village's road project. Gordon followed up with an inquiry about whether the Village receives advance notices about pending construction and its timetable. Stakhiv inquired if Staran had an update about the abandoned property on Crestwood, to which he replied that it was unknown to him if the Federal government had taken any further action on it. Stakhiv mentioned that the "Police tape" around the property had been ripped down. She asked if the Village could look into some type of resolution, i.e., the Federal Government securing the property for security reasons. Staran answered that it appeared that the Government did not have control over it (privately owned property) and secondly, the government won't and doesn't answer to the Village. A "request" would be appropriate but the Village could not "demand". Stakhiv commented that no one seems to want to do anything about the property which has now become a blight on that whole area and Franklin and questioned why should the Village put up with this situation.

C. Administrator Report

Creech concurred with the assessment of the Road Project as it appeared to be moving along quite well. Creech reported that the Window Rehabilitation Project, which the state was paying for, has been delayed until July, which impacts the 2018/19 Budget. Creech also noted that it was his four (4) year anniversary with the Village and he wanted to thank the Council adding that it has been an interesting 4 years, quite a bit has been accomplished together and he hopes to continue.

D. Village Engineer Report

Ed Zmich, Project Engineer, Hubbell, Roth & Clark, stated the Road Project was moving along and ahead of schedule and added that the quality of Phase 2 was expected to be better than Phase 1. Zmich re-capped Phase 1 and gave an updated report on the progress of the roads, including those items in Phase 1 which needed to be addressed, i.e. irrigation and lawn restoration. Zmich presented the bill for Phase 1 and Phase 2, pointed out that the entire project was coming in under budget, and remarked that those savings could be used for the paving of Franklin Road, which had been discussed. The timing for the design of the repaving project of Franklin Road, south of

13_Mile Road was discussed. Communication with the residents has been a great asset. Brent Tarpinian, Field Coordinator, has been sending weekly updates and a color-coded map to the Village Clerk, who then distributes them through the email blast and also posts the updates on Facebook. Resident responses to these have been positive. The on going meetings with Stakhiv and Gallasch have also been an improvement from Phase 1. Due to the progress, hopefully, the project will be completed in late September.

There was a discussion about the repaving of Franklin Road, especially between 13 Mile Road and the border with Southfield. It had been suggested that the project would be in 2 stages; Stage 1 being 14 Mile Road to 13 Mile Road and Stage 2 being 13 Mile south to the Southfield line. The proposed Downtown improvements needed to be considered at the same time.

IX. NEW BUSINESS

A. Consider Proposed Budget Amendments, FY 2017-2018.

Referring to his June 5, 2018 Memorandum to Council about BUDGET AMENDMENTS, Creech pointed out a minor change on page 2 under Expenses, 207-301-863, Police Car Operation. The amount should read, "\$45,320 to \$38,000 less than budget" and he explained the adjustment.

#2018-37 Motion by Gordon, seconded by Seltzer to approve the FY2017-2018 Budget Amendments, as presented and amended, as follows:

GENERAL FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2017/2018 General Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2017-2018 General Fund Budget with funds coming from the appropriation of other funds.

Revenue

- 101-000-539.000 Grant Proceeds Windows: Decrease revenue account to a new total of \$0 (original \$12,000).
- 101-000-574.000 State Shared Revenue: Increase revenue account to a new total of \$256,000 (original \$248,000).
- 101-000-580.000 Cable Board Grant: Increase revenue account to a new total of \$68,884 (original \$36,000).
- 101-000-607.000 Franchise Fees: Decrease revenue account to a new total of \$116,000 (original \$125,000).
- 101-000-664.000 Dividends/Ret of Ins: Increase revenue account to a new total of \$50,000 (original \$25,000).
- 101-000-677.000 Library Ins Reimbursement: Decrease revenue account to a new total of \$1,962 (original \$3,200).
- 101-000-679.000 Other reimbursements: Increase revenue account to a new total of \$2,087 (original \$0).

Transfers Out

- 101-000-995.002 Trans out to Cable Board: Decrease revenue account to a new total of \$69,600 (original \$75,000).
- 101-000-995.003 Trans out to Waste Water: Decrease revenue account to a new total of \$5,000 (original \$7,000).
- 101-000-995.004 Trans out to Police Fund: Decrease revenue account to a new total of \$853,945 (original \$963,886).

Expenditures

- 101-172-705.000 Group Insurance: Decrease expense account to a new total of \$15,000 (original \$20,641).
- 101-215-810.000 Bookkeeping Services: Increase expense account to a new total of \$22,000 (original \$20,000).
- 101-253-810.000 Bookkeeping Services: Increase expense account to a new total of \$22,000 (original \$20,000).
- 101-265-956.000 Kreger House: Increase expense account to a new total of \$12,000 (original \$8,000).
- 101-721-818.000 Planning Operations: Decrease expense to a new total of \$30,000 (original \$40,000).
- 101-747-902.000 Website Expenses: Increase expense account to a new total of \$13,000 (original \$12,000).
- 101-851-910.000 Library Ins. Expense: Decrease expense account to a new total of \$2,159 (original \$3,000).
- 101-851-911.000 Liability Ins & Bonds: Decrease expense account to a new total of \$15,248 (original \$17,000).
- 101-901-983.000 Broughton House Windows: Decrease expense account to a new total of \$0 (original \$20,000).

| REVENUE | NEW | ORIGINAL | NET |
|-----------------|------------|------------|--------------|
| 101-000-539.000 | \$ - | \$ 12,000 | \$ (12,000) |
| 101-000-574.000 | \$ 256,000 | \$ 248,000 | \$ 8,000 |
| 101-000-580.000 | \$ 68,884 | \$ 36,000 | \$ 32,884 |
| 101-000-607.000 | \$ 116,000 | \$ 125,000 | \$ (9,000) |
| 101-000-664.000 | \$ 50,000 | \$ 25,000 | \$ 25,000 |
| 101-000-677.000 | \$ 1,962 | \$ 3,200 | \$ (1,238) |
| 101-000-679.000 | \$ 2,087 | \$ - | \$ 2,087 |
| | <hr/> | <hr/> | <hr/> |
| | \$ 494,933 | \$ 449,200 | \$ 45,733 |
| | | | |
| TRANSFERS OUT | | | |
| 101-000-995.002 | \$ 69,600 | \$ 75,000 | \$ (5,400) |
| 101-000-995.003 | \$ 5,000 | \$ 7,000 | \$ (2,000) |
| 101-000-995.004 | \$ 853,945 | \$ 963,886 | \$ (109,941) |
| | <hr/> | <hr/> | <hr/> |
| | | | \$ (117,341) |

EXPENSE

| | | | | | | |
|-----------------|----|--------|----|--------|----|----------|
| 101-172-705.000 | \$ | 15,000 | \$ | 20,641 | \$ | (5,641) |
| 101-215-810.000 | \$ | 22,000 | \$ | 20,000 | \$ | 2,000 |
| 101-253-810.000 | \$ | 22,000 | \$ | 20,000 | \$ | 2,000 |
| 101-265-956.000 | \$ | 12,000 | \$ | 8,000 | \$ | 4,000 |
| 101-721-818.000 | \$ | 30,000 | \$ | 40,000 | \$ | (10,000) |
| 101-747-902.000 | \$ | 13,000 | \$ | 12,000 | \$ | 1,000 |
| 101-851-910.000 | \$ | 2,159 | \$ | 3,000 | \$ | (841) |
| 101-851-911.000 | \$ | 15,248 | \$ | 17,000 | \$ | (1,752) |
| 101-901-983.000 | \$ | - | \$ | 20,000 | \$ | (20,000) |
| | | | | | \$ | (29,234) |

POLICE FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village's Fiscal Year 2017/2018 Police Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2017-2018 Police Fund Budget with funds coming from the appropriation of other funds.

Revenue

207-000-539.000: Grant Proceeds: Increase revenue account to a new total of \$2,295.00 (original \$0).

207-000-659.000: Use of Drug Forfeiture funds: Increase revenue account to a new total of \$9,177 (original \$0).

207-000-665.000: Interest Income: Increase revenue account to a new total of \$33 (original \$0).

207-000-699.001: Trans in from General Fund: Decrease revenue account to a new total of \$853,945 (original \$963,886).

Expenditures

207-301-700.000 Police Salaries: Decrease expense account to a net total of \$640,000 (original \$679,149).

207-301-701.000 Police OT: Decrease expense account to a new total of \$25,000 (original \$34,500).

207-301-703.000 Holiday pay: Decrease expense account to a new total of \$38,000 (original \$46,570).

Expenditures, continued

207-301-704.000 Clerical Salaries: Increase expense account to a new total of \$39,000 (original \$34,228).

207-301-768.000 Uniform Expense: Increase expense account to a new total of \$16,500 (original \$15,700).

207-301-802.000 Accounting Expense: Decrease expense account to a new total of \$1,874 (original \$2,600).

207-301-807.000 Audit Expense: Decrease expense account to a new total of \$2,883 (original \$4,000).

- 207-301-826.000 Legal Expense: Increase expense account to a new total of \$7,750 (original \$6,750).
- 207-301-840.000 Drug Forfeiture Expense: Increase expense account to a new total of \$9,177 (original \$0).
- 207-301-863.000 Police Car Operation: Decrease expense account to a new total of \$38,000 (original \$45,320).
- 207-301-864.000 Police Car Leasing: Increase expense account to a new total of \$8,800 (original \$7,473).
- 207-265-920.000 Utilities: Decrease expense account to a new total of \$12,159 (original \$13,159).
- 207-265-930.000 Repairs and Maint: Increase expense account to a new total of \$10,370 (original \$8,370).
- 207-851-910.000 Police Liability Ins: Decrease expense account to a new total of \$57,255 (original \$63,975)
- 207-851-911.000 Police Car Ins: Decrease expense account to a new total of \$7,084 (original \$7,247).
- 207-851-912.000 Building Property Ins: Decrease expense account to a new total of \$1,814 (original \$2,446).
- 207-301-705.000 Group Insurance: Decrease expense account to a new total of \$118,000 (original \$143,380).
- 207-301-706.000 Life & Disability Insurance: Decrease expense account to a new total of \$5,000 (original \$8,589).
- 207-301-707.000 Workers Comp: Increase expense account to a new total of \$10,000 (original \$7,759).
- 207-301-709.000 Payroll Taxes: Decrease expense account to a new total of \$57,000 (original \$63,664).
- 207-301-711.000 Retiree Health Care: Increase expense account to a new total of \$81,000 (original \$78,460).

| REVENUE | | | |
|-----------------|------------|------------|--------------|
| | NEW | ORIGINAL | NET |
| 207-000-539.000 | \$ 2,295 | \$ - | \$ 2,295 |
| 207-000-659.001 | \$ 9,177 | \$ - | \$ 9,177 |
| 207-000-665.000 | \$ 33 | \$ - | \$ 33 |
| 207-000-699.001 | \$ 853,945 | \$ 963,886 | \$ (109,941) |
| | | | \$ (98,436) |
| | | | |
| EXPENSE | | | |
| 207-301-700.000 | \$ 640,000 | \$ 679,149 | \$ (39,149) |
| 207-301-701.000 | \$ 25,000 | \$ 34,500 | \$ (9,500) |
| 207-301-703.000 | \$ 38,000 | \$ 46,570 | \$ (8,570) |
| 207-301-704.000 | \$ 39,000 | \$ 34,228 | \$ 4,772 |
| 207-301-768.000 | \$ 16,500 | \$ 15,700 | \$ 800 |
| 207-301-802.000 | \$ 1,874 | \$ 2,600 | \$ (726) |

| | | | |
|-----------------|------------|------------|-------------|
| 207-301-807.000 | \$ 2,883 | \$ 4,000 | \$ (1,117) |
| 207-301-826.000 | \$ 7,750 | \$ 6,750 | \$ 1,000 |
| 207-301-840.000 | \$ 9,177 | \$ - | \$ 9,177 |
| 207-301-863.000 | \$ 38,000 | \$ 45,320 | \$ (7,320) |
| 207-301-864.000 | \$ 8,800 | \$ 7,473 | \$ 1,327 |
| 207-301-920.000 | \$ 12,159 | \$ 13,159 | \$ (1,000) |
| 207-265-930.000 | \$ 10,370 | \$ 8,370 | \$ 2,000 |
| 207-265-910.000 | \$ 57,255 | \$ 63,975 | \$ (6,720) |
| 207-851.911.000 | \$ 7,084 | \$ 7,247 | \$ (163) |
| 207-851-912.000 | \$ 1,814 | \$ 2,446 | \$ (632) |
| 207-301-705.000 | \$ 118,000 | \$ 143,380 | \$ (25,380) |
| 207-301-706.000 | \$ 5,000 | \$ 8,589 | \$ (3,589) |
| 207-301-707.000 | \$ 10,000 | \$ 7,759 | \$ 2,241 |
| 207-301-709.000 | \$ 57,500 | \$ 63,664 | \$ (6,164) |
| 207-301-711.000 | \$ 81,000 | \$ 78,460 | \$ 2,540 |
| | | | \$ (86,173) |

BUILDING FUND

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2017/2018 Building Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2017-2018 Building Fund Budget with funds coming from the appropriation of other funds.

Revenue

249-000-476.000 Building Permits/Plan Review: Decrease revenue account to a new total of \$75,000 (original \$100,000).

249-000-479.000 Electrical Permits: Increase revenue account to a new total of \$40,000 (original \$35,000).

249-000-484.000 Plumbing Permits: Increase revenue account to a new total of \$9,200 (original \$8,000).

Expenditures

249-371-728.000 Computer Software/Supplies: Increase expense account to a new total of \$6,500 (original \$2,500).

249-371-820.000 Electrical Inspector: Increase expense account to a new total of \$28,000 (original \$24,000).

| REVENUE | | | |
|-----------------|-----------|------------|-------------|
| | NEW | ORIGINAL | NET |
| 249-000-476.000 | \$ 75,000 | \$ 100,000 | \$ (25,000) |
| 249-000-479.000 | \$ 40,000 | \$ 35,000 | \$ 5,000 |
| 249-000-484.000 | \$ 9,200 | \$ 8,000 | \$ 1,200 |
| | | | \$ (18,800) |

| | | | |
|-----------------|-----------|-----------|----------|
| | | | |
| EXPENSE | | | |
| 249-371-728.000 | \$ 6,500 | \$ 2,500 | \$ 4,000 |
| 249-371-820.000 | \$ 28,000 | \$ 24,000 | \$ 4,000 |
| | | | \$ 8,000 |

MAJOR STREETS

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2017/2018 Major Streets Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2017-2018 Major Streets Budget with funds coming from the appropriation of other funds.

Expenditures

202-451-775.000 Traffic Services: Increase expense account to a new total of \$17,500 (original \$13,500).

202-451-818.004 Trees and Shrubs: Decrease expense account to a new total of \$19,608 (original \$23,608).

202-451-818.000 Construction: Decrease expense account to a new total of \$0 (original \$18,500).

| | | | |
|-----------------|-----------|-----------|------------|
| EXPENSE | | | |
| | NEW | ORIGINAL | NET |
| 202-451-775.000 | \$ 17,500 | \$ 13,500 | \$ 4,000 |
| 202-451-818.004 | \$ 19,608 | \$ 23,608 | \$ (4,000) |
| | | | \$ - |

WHEREAS: The Village must assure that expenditures in each account do not exceed those budgeted. A review of the Village’s Fiscal Year 2017/2018 Street Project Fund indicates accounts where a budget amendment is required. We resolve that the following budget amendment be made to the 2017-2018 Street Project Fund Budget with funds coming from the appropriation of other funds.

Revenue

402-000-696.000 Bond Proceeds: Increase revenue account to a new total of \$5,500,000 (original \$0).

Expenditures

402-900-810.000 Engineering: Increase expense account to a new total of \$600,000 (original \$300,000).

402-900-812.000 Road Improvements: Decrease expense account to a new total of \$5,000,000 (original \$7,350,000).

| | | | |
|---------|--|--|--|
| REVENUE | | | |
|---------|--|--|--|

| | NEW | ORIGINAL | NET |
|-----------------|--------------|--------------|----------------|
| 402-000-696.000 | \$ 5,500,000 | \$ - | \$ 5,500,000 |
| | | | |
| EXPENSE | | | |
| 402-900-810.000 | \$ 600,000 | \$ 300,000 | \$ 300,000 |
| 402-900-812.000 | \$ 5,000,000 | \$ 7,350,000 | \$ (2,350,000) |
| | | | \$ (2,050,000) |

Stakhiv corrected a typo on page 1, under **General Fund**, Revenue, 101-000-995-003 Trans out to Waste Water. Hansen inquired about the two (2) notations under Expenses for “Bookkeeper Contracted” which Creech clarified.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

B. Consider Adoption of Annual Budget for Fiscal Year 2018-2019 beginning July 1, 2018.

#2018-38 Motion by Moenck, seconded by Saenz to approve the Annual Budget for Fiscal Year 2018-2019, beginning July 1, 2018, by Resolution as follows:

RESOLUTION

A resolution to establish a general appropriations act for the Village of Franklin; to define the power and duties of the Village of Franklin officers in relation to the administration of the budget; and to provide reminders for refusal or neglect to comply with the requirements of this resolutions

The Village Council of the Village of Franklin resolves:

Section 1: Title

This resolution shall be known as the Franklin Village General Appropriation Act.

Section 2: Chief Administrative Officer

The Village Administrator shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 6, 2018, and a public hearing on the proposed budget was held on May 14, 2018.

Section 5: Estimated Revenues, Expenditures and Fund Balances
(As listed on attached pages)

- A. General Fund
- B. Police Fund
- C. Building Department Fund
- D. Major Streets Fund
- E. Local Streets Fund
- F. Rubbish Fund
- G. General Debt Service Fund
- H. Pressure Sewer Fund
- I. Waste Water Fund
- J. Fire Fund
- K. Library Fund

Section 6: Millage Levy

The Village of Franklin shall cause to be levied and collected the general property tax on all real and personal property within the Village upon the current tax roll an estimated amount equal to 8.60 mills as authorized under state law and approved by the electorate.

Section 7: Adoption Budget by Reference

The general fund budget of the Village of Franklin is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 8: Adoption of Budget by Cost Center

The Village Council of the Village of Franklin adopts the 2018/2019 fiscal year general budget by cost center. Village officials responsible for the expenditures authorized in the budget may expend village funds up to but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior Council approval by budget amendment.

Section 9: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Section 10: Transfer Authority

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers (or line items) without prior Council approval, if the amount to be transferred does not exceed \$10,000. The Council shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such

transfers made. Under no circumstances may the total general fund budget be changed without prior Council approval.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the Council at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. A summary statement of the actual financial condition of the general fund at the end of the previous quarter (month);
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month);
- c. a detailed list of:
 - i. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. For each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978) and the Village of Franklin personnel manual.

Section 15: Council Adoption

Motion made by Moenck seconded by Seltzer to adopt the foregoing resolution. Upon roll call vote, the following voted aye: Gordon, Moenck, Saenz, Seltzer, Stakhiv, Hansen. The President declared the motion carried and the resolution duly adopted on the 11th day of June 2018.

Stakhiv stated and Creech confirmed that the Pressure Sewer Fund page had not been included in the Draft Annual Budget packet given to the Council members. Creech also confirmed that it was the same as was provided in last month's packet.

Stakhiv questioned the increase from \$18,000 to \$20,000 for Main Street Franklin under **GENERAL FUND EXPENSES, COMMUNITY PROGRAMS**. She, personally, had no prior knowledge of this. Hansen explained that about two (2) months ago she requested that Creech increase MSF's budget to its original amount so the organization would be able to respond to the requests that she anticipated would be associated with the downtown improvement project. Hansen clarified that this would be restoring its budget to the original \$20,000. She acknowledged that there was no prior discussion of this issue. Moenck questioned the stewardship of the money since MSF had no Executive Director. Hansen explained that it was the Board of Directors which was responsible for the finances, not the Executive Director. The timing of Main Street Franklin's contract was discussed.

Discussion ensued regarding the need to improve communication and discussion about 2019-2020 budget items.

Roll Call Vote

Gordon, Aye
Moenck, Aye
Saenz, Aye
Seltzer, Aye
Stakhiv, Aye
Hansen, Aye

Motion carried.

C. Consider Planning Commission Appointments.

David Goldberg, Chairman of Planning Commission, addressed the change of appointments adding that he had had spoken with two (2) new candidates who had filled out applications. He proposed and recommended Nena Downing to fill the vacant seat of Calvin Cupidore effective immediately and also for a new three (3) year term, as well as Albert Haddad who would replace Connie Ettinger, who would be retiring from the Commission as of July 1, 2018. In addition, he also recommended that Peter Halick be re-appointed for another three (3) year term.

Hansen recommended the appointments of Nena Downing,, immediately, and Albert Haddad as Planning Commissioners, each to a three (3) year term. Downing will be sworn in as soon as possible and Albert Haddad would be sworn in next month. Peter Halick would continue on the Planning Commission for another three (3) year term.

#2018-39 Motion by Gordon, seconded by Seltzer to confirm and approve President Hansen's appointments of Nena Downing, immediately and for a three year term, and Albert Haddad and the re-appointment of Peter Halick to the Planning Commission, each for a three (3) year term.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

D. Consider Board & Commission Appointments, effective July 15, 2018.

Hansen discussed the re-appointments of Mike Brassfield, Eileen Harryvan, and Laura Lynn Witty to the Historic District Commission and Randy Brakeman and Bill Couger to the Sign and Zoning Board of Appeals, each for another three (3) year term.

#2018-40 Motion by Gordon, seconded by Stakhiv to re-appoint Mike Brassfield, Eileen Harryvan, and Laura Lynn Witty to the Historic District Commission, each for another three (3) year term.

Moenck mentioned the notice for an architect on the HDC which had been running in the Village Clerk's weekly email blasts. She inquired about any progress. Pulker explained that Chairman Roberts, who is an architect, has agreed to serve until a replacement was found. Several architects have been asked to consider the appointment.

After speaking with Roberts, Hansen had several proposal alternatives for Council to consider: buying the service from the County or paying a consultant to be the Historic Architect. Neither of these was preferable and Roberts said he was interested in staying on the Commission in that position, until a replacement could be found. She suggested that the ad continue running.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

#2018-41 Motion by Gordon, seconded by Stakhiv to re-appoint Randy Brakeman and Bill Couger to the Sign and Zoning Board of Appeals, each for another three (3) year term.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

E. Consider Civic Event Permit Application for Movies on the Green, August 1st, 8th, 15th, 2018.

#2018-42 Motion by Seltzer, seconded by Saenz to approve the Civic Event Permit Application for Movies on the Green, August 1st, 8th, 15th, 2018 sponsored by the FCA.

It was determined that the application was complete.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

F. Consider Civic Event Permit Application for “Round Up” and “Art in the Village”, September 3, 2018, with Set Up on Thursday (8/30), Friday (8/31), Saturday (9/1), and Sunday (9/2), including a banner over Franklin Road.

#2018-43 Motion by Seltzer, seconded by Moenck to approve the Civic Event Permit Application for “Round Up” and “Art in the Village”, September 3, 2018, with Set Up on Thursday (8/30), Friday (8/31), Saturday(9/1), and Sunday (9/2), including a banner over Franklin Road.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

X. RESOLUTIONS/ORDINANCES

A. Consider Resolution Creating an Ad Hoc Joint Senior Services Committee to Conduct a Long Term Study and Evaluation of the Necessary Funding and Governance Model to Effectively Provide Adequate Senior Services to Participating Community Residents.

Referring to his Memo Joint Senior Services Committee Resolution, dated June 6, 2018, Creech introduced and detailed the Resolution. Village representation and involvement with this committee was discussed.

Downing mentioned that several years ago she was involved in an effort to start a Senior Program in the Village. According to the results of a questionnaire, one of the concerns the residents had was that it was inconvenient to get over to what is now NEXT (formerly BASSC). If the NEXT mini-van could pick them up it would be doable. It was confirmed that NEXT does provide various rides to residents in the Village.

#2018-44 Motion by Stakhiv, seconded by Seltzer to approve the Resolution creating an Ad Hoc Joint Senior Services Committee to Conduct a Long Term Study and Evaluation of the Necessary Funding and Governance Model to Effectively Provide Adequate Senior Services to Participating Community Residents. The Village of Franklin will appoint Ed Saenz as the elected official from Council, Eileen Pulker as the temporary Resident representative,

and Jim Creech as the ex-officio member representing the Village of Franklin Administration, to the Ad Hoc Joint Senior Services Committee, as follows:

RESOLUTION CREATING AN AD HOC JOINT SENIOR SERVICES COMMITTEE TO CONDUCT A LONG TERM STUDY AND EVALUATION OF THE NECESSARY FUNDING AND GOVERNANCE MODEL TO EFFECTIVELY PROVIDE ADEQUATE SENIOR SERVICES TO PARTICIPATING COMMUNITY RESIDENTS.

Whereas, the senior population aged 65 and older in Birmingham, Beverly Hills, Bingham Farms and Franklin is projected to be the largest growing population segment over the next several decades and these communities wish to prepare for the service needs of this growing demographic , and

Whereas, the communities of Birmingham, Beverly Hills, Bingham Farms, Franklin and Southfield Township along with the Birmingham Public Schools (herein referred to as Governing Body) had previously established a Joint Senior Services Committee in 2012 to present recommendations for improved senior services, and

Whereas, the Joint Senior Services committee presented their final recommendations to the municipalities in 2013, which was comprised of a two phased approach to address near term (Phase 1) and longer term (Phase 2) initiatives, and

Whereas, Phase 1 involved increased services and hours based on increased funding requests to the member communities, and

Whereas, Phase 2 involved a longer term focus centered on a dedicated funding source to address further increasing service demands and facility needs, and

Whereas, additional study and analysis is necessary to advance recommendations for Phase 2 as the current senior services funding and governance model in these communities may be insufficient to meet the increasing demand for senior services, and

Whereas, the governing bodies of the Birmingham Public Schools, City of Birmingham, Village of Beverly Hills, Village of Bingham Farms, Village of Franklin and Southfield Township wish to explore ways to meet the increasing demand for senior services.

NOW THEREFORE BE IT RESOLVED that an Ad Hoc Joint Senior Services Committee is hereby established to develop and recommend a long term plan for addressing the increasing demand for senior services in accordance with the following:

1. The Committee will be Ad Hoc. The term of the Committee shall continue until March 30, 2019 and the Committee will cease functioning unless otherwise directed by their respective Governing Body at that time.
2. The Governing Body hereby appoints representatives to the Ad Hoc Joint Senior Services Committee to be comprised of the following members.
 - a) One elected official from each respective Governing Body.
 - b) One resident member from each respective municipality appointed by each municipality.
 - c) One ex-officio member from each school and municipal administration.
3. All meetings of the Committee shall be open to the public. Agenda and minutes for all meetings shall be prepared.

4. The scope of the Committee shall be to develop a long term plan on how to best proceed in addressing the increasing demand for senior services in accordance with the following:
 - a. Review the Joint Senior Services Committee Final Recommendation to the Municipalities Report from June 2013.
 - b. Evaluate current service demands and projected trends for senior demographics and future service demands.
 - c. Analyze current funding sources and operational structure of the current contracted senior service model.
 - d. Compare and contrast current senior services funding and governance models in the participating communities to other area communities and best practices.
 - e. Review and evaluate cost and budget implications of any proposed recommendations and include strategic funding alternatives.
 - f. Compile the Committee's findings and recommendations into a report to be presented at the end of the Committee's term.

5. The Committee is not authorized to expend funds or enter into agreements. All recommendations made by the Committee shall be in the form of a report to the Governing Body.

BE IT FURTHER RESOLVED, the Village of Franklin, Village Council, hereby appoints Edward Saenz as an elected official to the Ad Hoc Committee, Eileen Pulker as the resident member of the committee, and James Creech as an ex-officio administration official to the committee.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gallasch

Motion carried.

B. Consider an Ordinance to Amend Sections 1474.03, 1474.04, 1474.05, 1474.06, 1474.07, 1474.08, 1474.09, 1474.10, 1474.11, 1474.12, 1474.13, 1474.14, 1474.15, 1474.16, 1474.17, 1474.18, 1474.19 of Chapter 1474 Signs and Outdoor Display Structures, of the Village of Franklin, Oakland County, Michigan , to Modify Regulations Governing Sign, Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations (first reading).

#2018-45 Motion by Gordon, seconded by Seltzer to consider an Ordinance to Amend Sections 1474.03, 1474.04, 1474.05, 1474.06, 1474.07, 1474.08, 1474.09, 1474.10, 1474.11, 1474.12, 1474.13, 1474.14, 1474.15, 1474.16, 1474.17, 1474.18, 1474.19 of Chapter 1474 Signs and Outdoor Display Structures, of the Village of Franklin, Oakland County, Michigan , to Modify Regulations Governing Sign, Repeal Conflicting Ordinances, and Prescribe a Penalty for Violations (first reading).

Hansen complimented Goldberg, Willowgreen Ct., Chairman of the Planning Commission on the new proposed Ordinance. However, she had two (2) questions: 1. What signage was available to those downtown businesses that do not front on Franklin Road and 2. Did the Commission receive any merchant feedback on the complete elimination of “sandwich” signs?

Goldberg answered the first question by explaining the new provisions for “ground signs”. Addressing the 2nd question, he stated that since he re-joined the PC there had been about eight (8) Planning Commission meetings during which the subject of signs had been discussed. On the onset a sub-committee that included representatives from PC, HDC, MSF, and McKenna laid some of the foundational issues which PC pursued. Even though the subject had been on the PC Agenda for about 10 months running, there weren’t many people who came to its meetings to discuss signs. The MSF Executive Director/Business Owner, was present at all the meetings and it was presumed she was the representative for all the Village businesses, relaying to them the discussions about the elimination of “A-frame” signs. There was not much negative feedback about the subject.

Elina Costello, Chairman of the Main Street Franklin Board, responded that she had been on the Board many years, and the subject of signs never came up in any Board meeting. To her knowledge, the Executive Director was present at the subcommittee meetings but discussion about signs was never broached with the Board. Her conclusion was that if the Board was not aware of any movement or decisions concerning signs, neither were the merchants which explained why Council or PC had not received any input on the subject.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch
Motion carried.

There was a discussion concerning communication or lack thereof with the merchants about the revising of the Sign Ordinance. Goldberg stated that the questions which had been posed at the last Council meeting (conflicts between items in the Guidelines, non-conformity signs, elimination of the temporary “sandwich board” or “A-frame” signs, sign clutter, and the size of signs), have been referred to McKenna to answer and would be discussed at the next Planning meeting. An internal list of non-conforming signs would be compiled.

C. Consider an Ordinance to Approve Editing and Inclusion of Certain Ordinances and a Resolution as Parts of the Codified Ordinances (second reading).

#2018-46 Motion by Stakhiv, seconded by Seltzer to approve the second reading of the Editing and Inclusion of Certain Ordinances and a Resolution as Parts of the Codified Ordinances (second reading).

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv
Nays: None
Absent: Gallasch

Motion carried.

XI. ADJOURNMENT

Motion by Gordon seconded by Stakhiv to adjourn the meeting.

Ayes: Gordon, Hansen, Moenck, Saenz, Seltzer, Stakhiv

Nays: None

Absent: Gallasch

Motion carried.

There being no further business, the meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Gail Beke, Recording Secretary

Eileen H. Pulker, Clerk

Pamela Hansen, President